

Handbook 2022-2023



**St. Joseph's College
(Autonomous) Devagiri**

Kozhikode, Kerala

MILESTONES

NAAC - 2004

A Grade, 88.15%
(Accreditation Cycle 1)

NAAC - 2010

A Grade, 3.63/4 (CGPA)
(Re-accreditation Cycle 2)

UGC - 2010

College with Potential
for Excellence

UGC - 2014

AUTONOMY

NAAC – 2016

A++ Grade, 3.76/4 (CGPA)
(Re-accreditation Cycle 3)

UGC - 2018

RUSA PHASE II

UGC - 2019

PARAMARSH
Scheme

UGC - 2020

DBT STAR
College

NIRF-2022

78th Rank

PERSONAL INFORMATION

Name:

Programme:Semester:

Class No :Reg No:

Residential Address:

.....

Phone No.:

Email :

Blood Group:..... Aadhaar No.:.....

Vehicle No. (if any):.....

Driving Licence No:.....

Name of the Guardian:

Phone:

Address of the Guardian:.....

.....

(To be filled by hostellers/ paying guests)

Name of the hostel/PG stay:.....

Address:

.....

Name of the Warden:.....

Phone:

Name of the Mentor:

PRAYER

*O merciful God, I thank you for all
your protection and blessings
and for giving one more day to my life.*

*I pray to you to grant me the grace to study prudently,
to understand rightly and to fulfil my responsibilities
to God and country.*

*O God, extend your grace to all the students
and the members of their family,
to all the members of the staff,
to all the authorities who guide our destinies and
to the country at large forever and ever.*

PLEDGE

India is my country. All Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it. I shall give respect to my parents, teachers and all elders and treat everyone with courtesy. To my country and my people, I pledge my devotion. In their well-being and prosperity alone lies my happiness.





ST. JOSEPH'S COLLEGE (AUTONOMOUS), DEVAGIRI

KOZHIKODE – 673008, KERALA, INDIA

Phone: 0495-2355901

Fax: 0495-2355828

College Website: www.devagiricollege.org

**College Email: principal@devagiricollege.org
sjcdevagiri@yahoo.co.in**

ST. CHAVARA KURIAKOSE ELIAS
(1805-1871)
Founder, CMI Congregation



Saint Chavara was a social reformer, an educationist, a social entrepreneur and a prolific poet. He deserves a place in the pantheon of socio-religious reformers. Millions, irrespective of caste and creed, benefited from his work, which triggered a social, cultural and intellectual awakening in Kerala.

Saint Chavara was a pioneer of educational reforms. When education was the privilege of the social elites, his *Pallikkoodam Movement* enabled universal access to education. He ordered that schools be set up on all church premises and threatened to close down those that failed to comply. He took special initiative for the education of the Dalits. In 1846, Saint Chavara established in Kerala a Sanskrit school that enabled ordinary people to study. He was a true Karma Yogi who worked tirelessly to liberate people from the tyrannies of ignorance, poverty and sickness.

The first indigenous Catholic religious congregation for men, the Carmelites of Mary Immaculate (CMI), founded in 1831 by Saint Chavara, ensures the service of dedicated and highly skilled personnel at the academic and administrative levels in the educational institutions ranging from playschools to professional colleges spread across the country. St. Joseph's College, Devagiri is an institution managed by the CMI congregation which continues to pursue the vision of universal and affordable education upholding the teachings of Saint Chavara.

CMI EDUCATION POLICY STATEMENT

We, the Carmelites of Mary Immaculate, after the example of our founder St. Kuriakose Elias Chavara, consider education integral to the formation of the human person for the fulfilment of his/her individual and social responsibilities.

Our educational endeavours aim at forming leaders who are intellectually competent, spiritually mature, morally upright, psychologically integrated, physically healthy and socially acceptable; who will champion the cause of justice, love, truth and peace and who are ever open to further growth. The secret of the success of our educational institutions is a community of teachers who are committed to their vocation, professionally competent, morally upright, just and humane in dealings, and who grow in the true vision of education.

We aspire towards creating a just and humane society where dignity of the human person is respected, where unjust social structures are challenged, where our cultural heritage of ahimsa, religious harmony and national integration is upheld, and where the poor and the marginalised are specially taken care of.

We have to reach out to the families, primarily of the students, to assist them in their needs, to share in their joys and sorrows, and to help them experience love and freedom so that the students realize that our educational institutions are an extension of their homes.

Our institutions are open to all students irrespective of caste and creed; they are accepted and cherished as they are and are helped to grow in their cultural, social and religious traditions. As they are privileged to be in our institutions, they will also have the right to get acquainted with the person of Jesus Christ and His Gospel. Being institutions established by and for a minority community based on religion, they will give preference to Christians in admissions and appointments and have a special concern for the faith formation of the Christian youth. Our institutions have to be open to society at large by making their resources available for the ongoing education and non-formal teaching.

For the realization of this CMI goal of education, we expect students, parents and teachers to share this vision and to cooperate with us whole-heartedly.

Kochi - 682 011

Issued by
CMI General Department of Education
Prior General's House

DEVAGIRI VIGNETTES



Our Leaders



**Rev. Fr. Thomas Thekkel CMI
Provincial & Chairman, Governing Body**



**Rev. Fr. Dr. Biju Joseph Chakkalayil CMI
Manager**



**Dr. Bobby Jose
Principal**



**Rev. Fr. Anto N.J. CMI
Vice Principal &
IQAC Director**



**Rev. Fr. Dr. Sunil Jose CMI
Vice Principal**



**Dr. Wilson Rockey
Vice Principal**



**Rev. Fr. Sunil M. Antony CMI
Director, Self-Financing Programmes**



**Rev. Fr. Bony Augustine CMI
Administrator**

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A KALEIDOSCOPIC OVERVIEW



INTRODUCTION

Envisioned by the CMI Congregation and established in 1956, St. Joseph's College, Devagiri, is a Christian minority institution affiliated to the University of Calicut. The college was recognised as a "College with Potential for Excellence" by the University Grants Commission in 2010 and 2014. In 2016, Devagiri won the coveted title, "the first college in the country to get A++ grade", under the latest grading pattern of NAAC by scoring 3.76 out of 4 in the third cycle of accreditation. Devagiri secured 78th position in the National Institutional Ranking Framework (NIRF) in 2022. With seven Research Centres, 13 Post-Graduate Programmes, 25 Under-Graduate Programmes and more than 50 certificate/value-added courses, this institution maintains its reputation for diversification. Within the span of sixty six years, this institution grew as one of the prestigious colleges in India. It has at present more than 3400 students studying in various disciplines. It has a staff strength of more than 140 teaching and 80 non-teaching staff.

LOCATION AND THE CAMPUS

The college is situated on a small hill of scenic beauty known as 'Devagiri', which means the 'Hill of God.' The campus is located about six kilometres away from the heart of Calicut city and is opposite to Calicut Medical College. The campus spreads across sixty acres of land covered with shady trees. Other than the college, there are five other Devagiri institutions on the campus: three aided schools (Savio L.P. School, Savio High School and Savio Higher Secondary School), one unaided school (Devagiri Public School), and one for the differently abled (Asha Kiran). There are also hostels for boys and girls, staff quarters, a chapel, an open-air theatre, a playground with eight-lane running tracks and fields for games.

OUR VISION

- To form leaders who are intellectually competent, spiritually mature, morally upright, psychologically acceptable, who will champion the cause of justice, love, truth and peace and who are ever open to further growth.

- To create a just and humane society where dignity of the human person is respected, where unjust social structures are challenged, where our cultural heritage of ahimsa, religious harmony and national integration is upheld and where the poor and the marginalized are specially taken care of.

OUR MISSION

- To build up a community of staff and students committed to the common pursuit of truth and moral excellence.
- To help students achieve self-discipline, cultivate good habits and become open to the Spirit.
- To train students in clarity of thought and accuracy of expression and develop in them leadership qualities.
- To promote a healthy modern outlook among the students while drawing inspiration from ancient cultural heritage and tradition.
- To become an instrument of social change and force for integration among linguistic, religious and caste groups and inspire young men and women to eradicate social evils.
- To instil in the students a sense of responsibility to the nation and ensure their creative involvement in building up a new India.

OUR MOTTO

The motto of the institution *Pro Deo et Patria* (for God and Country) aims to promote righteousness and good of our country.

THE COLLEGE EMBLEM



The Emblem of this college is a pictorial representation of its holistic vision which corresponds with the educational policy of the Carmelites of Mary Immaculate (CMI), the first indigenous religious congregation to whose pioneering efforts and sustained support this institution owes its genesis and progress. The crown at the apex is an archetypal symbol of authority and victory, suggesting this institution's commitment to 'empowerment through education' and of its optimism about the ultimate victory over all forces of darkness. The lily on the top

left panel, a symbol of purity, stands for the Patron of this College, St. Joseph. Christian tradition has it that the dry twig in St. Joseph's hand flowered forth, and hence the flowery twig carries the additional suggestion of the founding fathers' dream of an intellectual, spiritual and cultural efflorescence in Malabar, and by extension, everywhere around. On the spiritual level, the open book on the top right panel stands for God and the Sacred Scripture, the Alpha and Omega of wisdom, the be-all and end-all of life, and articulates the message that the fear of God is the beginning of wisdom. On the temporal level, the book stands for knowledge, the dissemination of which is the short-term objective of this institution. The sea and the ship on the bottom left panel have multiple layers of meaning: the blue sea suggests the deep and boundless expanse of knowledge and the ship implies the deliberate and tenacious effort to explore it and reach a desirable destination. The anchor, which has its ring on the spiritual upper half of the Emblem; its flukes overlapping onto the sea and the land on the temporal lower half, highlights the need to hold on to hope and faith in order to unify temporal and spiritual dimensions to overcome the turbulence of the sea. The virgin soil and the sturdy tree symbolise God's bounty and support to man. The tree supports the vine that hopefully depends on it and enables it to grow up and bear fruit as God protects and blesses the faithful. Also, the ship and the vine suggest the agricultural and industrial sectors of the economy for the balanced growth to which this institution intends to contribute. The motto, 'Pro Deo Et Patria' (For God and country), inscribed at the bottom of the emblem, is a concise Latin rendering of this institution's commitment to the Creator and the fatherland.

FACILITIES

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|--|--|
| Sprawling and clean campus with a sylvan ambience | Well-equipped UG/PG Research Laboratories |
| Computerised Library with more than 68500 documents | Air-conditioned auditorium, mini auditoriums and open theatres |
| Air-conditioned Computer Labs with internet facilities | Smart classrooms & all rooms equipped with Projectors |
| Science /Research Labs | Research Centres |
| 2D Animation Lab | 3D Animation Lab |

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| Career Guidance and Placement Centre | Devagiri Civil Service Academy |
| NET/JRF Coaching Centre | Zoology Digital Museum |
| Herbarium Room | Zoology Museum |
| E-Classrooms on MS Teams | DISC |
| Students' Counselling Centre | Start-up & Incubation Centre |
| Green Campus with Wi-Fi | Plastic Free Campus |
| Live media studio for audio-visual recording/news reading practice, campus radio telecasting etc. | Botanical Garden&Aromatic Garden |
| Post Office | Hostels for both Boys&Girls |
| AC Multi-Gym | Indoor Stadium |
| Eight-lane track stadium and courts/ grounds for games | Turf football field of international size |
| Indoor cricket – net practice facility | Handball/ Netball/ Korfball Courts |
| Basketball/ Volleyball / Badminton/ Table Tennis Court | Taekwondo/ Wushu/ Sepaktra Courts |
| Chess training | Training for various games |
| SAI Coaching Centre | NSS / NCC (Army & Navy) Office |
| Canteen & Cafeteria | Student Facilitation Centre |
| Differently-abled friendly ramps and bathroom | Braille Computers, JAWS software |
| Lift | Sick Rooms |
| CCTV Surveillance System | Signage Boards |
| Separate parking area for students | College Bus |
| SIB Extension Counter & ATM | Energy Conservation Sources |
| Sanitary Napkin Dispenser & Incinerator | Common Room for Non-Teaching Staff |
| Bio-Gas Plant | Rainwater Harvesting Mechanism |
| ICWAI / ICSI/CMA/ OET/ CA/ CS/ NEET/ NET-CSIR/ CUCET/CLAT/ PSC/ Postal Dept Exam Centre | Insurance Schemes for Staff &Students |
| | Alumni Room |
| Devagiri Staff Quarters | Devagiri Off-Campus Centre |
| Cooperative Society | Carpentry Workshop |
| Guest Rooms | Pisciculture Pond |

FROM THE COLLEGE CHRONICLE

| 1950s | |
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| 1956: Establishment of the College (Main Block) | 1958: Staff Quarters, Devagiri Buildings |
| 1959: NCC Buildings | |
| 1960s | |
| 1960 : Sports Pavilion | 1961 : Tagore Hostel |
| 1962 : Students' Centre (Canteen) | 1963 : Extension of the Eastern Wing of the College |
| 1963 : BSc Botany | 1965 : Extension of the Western Wing of the College |
| 1967 : Priests' Quarters | |
| 1970s | |
| 1972 : Eight-Lane Track Stadium | 1977 : Library Building |
| 1977 : BCom | |
| 1980s | |
| 1981 : MSc Botany | 1982: MSc Zoology |
| 1990s | |
| 1990 : New Office Block | 1991 : New Basketball Court |
| 1994 : PTA Conference Hall | 1994 : PGDCA (A-Level) |
| 1995 : MA Economics | 1995 : Zoology Dept. approved as a Research Centre |
| 1998 : MSc Chemistry | 1998 : DCA (O-Level) |
| 1999 : MSc Physics | 1999 : Introduction of Internet Facilities |
| 1999 : Commerce Block | 2001 : MCom |
| 2000s | |
| 2001 : Delinking of Pre-Degree Course | 2002 : Botany Dept. approved as a Research Centre |
| 2002 : Professional Education-1 | 2002 : Professional Education-2 |
| 2003 : MSW | 2003 : MSc Statistics |
| 2003 : ICWAI Foundation Course | 2003 : UG Programmes for both Boys and Girls |
| 2004 : NAAC Accreditation with A grade(with a score of 88.15%) | 2005 : B-Zone & Interzone Arts Festival Championship |
| 2005 : Inauguration of Golden Jubilee Celebrations | 2005: UGC-Sponsored Add-on Courses |

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| 2005 : ICWAI Intermediate Course | 2005 : DTP Centre |
| 2005 : National Exhibition and Cultural Fest | 2006 : Golden Jubilee Year |
| 2006 : Golden Jubilee Special Postal Cover Released | 2006 : English Dept. approved as a Research Centre |
| 2006 : Chemistry Dept. approved as a Research Centre | 2006 : College Recognised as a Distance Education Centre of Calicut University |
| 2006 : ICSI Foundation Course | 2006 : Zoology Wing, Second Floor |
| 2006 : Counselling/Career Guidance Centre | 2006 : B-Zone & Interzone Arts Festival Championship |
| 2006 : UGC-NET Coaching | 2006 : Library Automation |
| 2006 : Digital Language Lab | 2007 : B-Zone & Interzone Arts Festival Runner-up |
| 2007 : Sports Authority of India (SAI) Coaching Centre | 2007 : Devagiri Film Club |
| 2007 : Coaching Centre for Common Proficiency Test | 2007 : Valedictory Function Golden Jubilee Celebrations |
| 2008 : Conference Hall | 2008 : MSW Wing |
| 2009 : B-Zone Arts Festival Runner-up | |
| | 2010s |
| 2010 : Recognised as “College with Potential for Excellence” | 2010 : B-Zone Arts Festival Runner-up |
| 2011 : NAAC Reaccreditation at Grade A (CGPA 3.63 on four point scale) | 2012 : BBA |
| 2012 : BCA | 2012 : BSc Computer Science |
| 2013 : B-Zone & Interzone Arts Festival Championship | 2013 : BCom (Computer Application) |
| 2013 : Fr. Theodosius Block | 2014 : B-Zone & Interzone Arts Festival Runner-up |
| 2014 : MA Malayalam with Journalism | 2014 : BA Mass Communication and Journalism |
| 2014 : BA Functional English | 2014 : BSc Psychology |
| 2014 : Chavara Hostel for Women | 2014 : Autonomy Status |

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|---|--|
| 2015 : B-Zone & Interzone Arts Festival Championship | 2015 : Physics Department approved as Research Centre |
| 2015 : Sports Infrastructure Development Scheme | 2016: CoE Office (New Block) |
| 2016 : South Indian Bank Extension Branch with ATM | 2016 : B-Zone & Interzone Arts Festival Runner-up |
| 2016 : NAAC Reaccreditation at A++ Grade (CGPA 3.76 on 4 point scale) | 2017 : Fr. Hormis Memorial Jubilee hall |
| 2017: Economics Department approved as Research Department | 2017: Extension of New Block |
| 2017 : Ranked 38 by MHRD under NIRF | 2018 : B-Zone Arts Festival Championship & Interzone Arts Festival Runner-up |
| 2018 : Ranked 34 by MHRD under NIRF | 2018 : RUSA Grant, Phase II (Component - 8) |
| 2019: International Student Transfer Programme with Virginia Commonwealth University, USA | 2019 : Skill-based Certificate Courses: 1. French 2. German 3. Communicative English |
| 2019: Unnat Bharat Abhiyan | 2019: New Paper Recycling Unit |
| 2019 : Ranked 82 by MHRD under NIRF | 2019 : B-Zone Arts Festival Championship & Interzone Arts Festival Runner-up |
| 2019 : MSW (Batch II) | 2019 : BCom Professional |
| 2019 : BCom Finance (SF) | 2019: NET Coaching (RUSA Fund) |
| 2019 : Live Media Studio | 2019: PARAMARSH Scheme |
| 2019 : BA English Language & Literature (SF) | 2019: Professional Certifications (CMA-US, CMA- India & ACA) |
| 2019: Devagiri Civil Service Academy | |
| 2020s | |
| 2020 : MSc Computer Science (SF) | 2020 : BBA (Honours) (SF) |
| 2020: MSc Psychology | 2020: BSc Economics & Mathematics(Double Main) |

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| 2020 : Skill-based Certificate Courses (SF): 1)Statistical Data Analysis for Biological & Social Sciences (SPSS), 2) Statistical Data Analysis, (SPSS & R Program); 3) Ornamental Fish Farming & Aquarium Setting; 4) Plant Propagation & Terrace Farming | 2020 : Free & Open Source Software training programmes (Avogadro Arduino, Android App using Kotlin, GIMP, Geogebra, GChem Paint, ExpEYES, C++, Blender, Tuxtyping, Synfig, Scilab, R programming, Qcad, Python, Ngspice, Linux, LaTeX, Jmol Application, Inkspace)inassociation with IIT Bombay, Spoken Tutorial Programme |
| 2020 : UGC-NSQF (National Skill Qualifications Framework) approved courses: 1. PG Diploma (Data Science& Data Analytics) and 2. Certificate course (Functional Communicative English). | 2020: Student Facility Centre Foundation Stone Laid (Under RUSA Scheme) |
| 2020: Chavara Hostel Extension | 2020: Tagore Hostel Extension |
| 2020 : Fr. Paikada Memorial Indoor Stadium. | 2020: New Rainwater Harvesting System with a capacity of 3 lakh ltr. |
| 2020: Fr. Joseph Paikada Memorial Management Scholarship | 2020: Ranked 60 by MHRD under NIRF |
| 2021: A/C Auditorium (Main Block) | 2021: Multimedia Hall |
| 2021: Renovation of Library | 2021: Easy NAAC Software |
| 2021: Ranked 69 by MHRD under NIRF | 2022: PMKVY Courses |
| 2022: Ranked 78 by MHRD under NIRF | 2022: Bachelor of Sports Management |
| 2022: BSc Computer Science & Mathematics (Double Main) | 2022: BA Animation & Graphic Design |
| 2022: BSc Honours in Mathematics | 2022: BCom Honours (SF) |
| 2022: Campus Drainage System (Under RUSA) | 2022: St. Joseph's A/C Computer Lab (New Block) |
| 2022: Rainwater Harvesting System of 25000 litre capacity (Under RUSA) | 2022: Student Utility Centre |

SUCCESION LIST OF MANAGERS

| | |
|--------------------------------------|--|
| Rev. Fr. Shabor CMI (1956 – 1960) | Rev. Fr. Richard CMI (1960 – 1965) |
| Rev. Fr. Columbus CMI (1965-1969) | Rev. Fr. Cleophas CMI (1969 – 1972) |

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| Rev. Fr. Columbus CMI (1972 – 1975) | Rev. Fr. Joseph Mattam CMI (1975 – 1981) |
| Rev. Fr. Joseph Paikada CMI (1981 – 1982) | Rev. Fr. Mathew Chalil CMI (1982 – 1989) |
| Rev. Fr. Thomas Kazhunnady CMI (1989-1992) | Rev. Fr. James Maruthukunnel CMI (1992 – 1994) |
| Rev. Fr. Cleophas CMI (1994 – 1996) | Rev. Fr. Jose Kappukatt CMI (1996 – 1999) |
| Rev. Fr. Joseph Kappalumackal CMI (1999 – 2001) | Rev. Fr. V.T. Joseph CMI (2001 – 2002) |
| Rev. Fr. Sebastian Adichilath CMI (2002 – 2005) | Rev. Fr. Paul Chakkanikunnel CMI (2005 – 2008) |
| Rev. Fr. Jose Edapadiyil CMI (2008 – 2011) | Rev. Fr. Joseph Paikada CMI (2011 – 2019) |
| Rev. Fr. Biju Joseph Chakkalayil CMI (2019 onwards) | |

SUCCESSION LIST OF PRINCIPALS

| | |
|--|--|
| July 02, 1956 - Nov 10, 1963 Rev. Dr. Theodosius | Dec. 01, 1963 - May 31, 1965 Rev. Fr. S. H. Antony |
| July 02, 1956 - Nov 10, 1963 Rev. Dr. Theodosius | Dec. 01, 1963 - May 31, 1965 Rev. Fr. S. H. Antony |
| June 01, 1965 - June 19, 1969 Rev. Fr. Melanius | June 20, 1969 - July 2, 1971 Rev. Fr. Isidore |
| July 03, 1971 - March 4, 1974 Rev. Fr. Columbus | Mar. 05, 1974 - July 14, 1976 Rev. Fr. Ivans |
| July 15, 1976 - March 31, 1982 Rev. Fr. Bennet Kurian | April 01, 1982 - March 31, 1989 Rev. Fr. Joseph Paikada |
| April 01, 1989 - Oct. 31, 1994 Rev. Dr. Mathew Chalil | Nov. 01, 1994 - June 10, 2002 Rev. Dr. M. T. James |
| June 11, 2002 - May 31, 2007 Rev. Fr. V. T. Joseph | June 14, 2007 - March 31, 2009 Rev. Dr. K. M. Joseph |
| April 07, 2009 - March 31, 2010 Rev. Fr. Mathew Baby | April 16, 2010 - July 22, 2014 Rev. Dr. Benny Sebastian |
| July 23, 2014 - May 31, 2019 Dr. Sibichen M. Thomas | June 1, 2019 - May 31, 2020 Dr. Jose John Mallikasseri |
| June 1, 2020 May 31, 2022 Dr. Sabu K. Thomas | June 1, 2022 onwards Dr. Bobby Jose |

AUTONOMY

St. Joseph's College, Devagiri was granted Autonomy by the University Grants Commission on June 22, 2014. Based on the National Policy on Education (1986-92), autonomous college will have the freedom to:

- Determine and prescribe its own courses of study and syllabi, and restructure and redesign the courses to suit local needs;
- Prescribe rules for admission in consonance with the reservation policy of the State Government;
- Evolve methods of assessment of students' performance, the conduct of examinations and notification of results;
- Use modern tools of educational technology to achieve higher standards and greater creativity;
- Promote healthy practices such as community service, extension activities, projects for the benefit of the society at large, neighbourhood programmes etc.

University Grants Commission (Conferment of Autonomous Status upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2018 defines the role/ terms and conditions of an autonomous college as:

- Review existing courses/programmes and, restructure, redesign and prescribe its own courses/programmes of study and syllabi;
- Formulate new courses/programmes within the nomenclature specified by UGC as per the Specification of Degrees 2014 and amended from time to time;
- Evolve methods of assessment of students performance, conduct of examinations and notification of results;
- Announce results, issue mark sheets, migration and other certificates.

However, the degree shall be awarded by the University with the name of the college on the degree certificate.

ADMINISTRATIVE BODIES

EXECUTIVE MEMBERS OF ST. JOSEPH'S COLLEGE SOCIETY

| | |
|---|---|
| Fr. Thomas Thekkel CMI (Provincial), St. Thomas Province, President | Fr. Dr. Biju Joseph Chakkalayil CMI (Manager), Asst. Prof., Dept. of Economics, Secretary and Treasurer |
| Fr.Dr. Biju John Vellakada CMI, Education Councillor, St. Thomas Province, Ex-officio Member | Fr. Anto N. J. CMI (Vice Principal), Asst. Prof., Dept. of Economics, Member |
| Fr. Sunil M. Antony CMI (Director, Self-Financing Programmes), Asst. Prof., Dept. of Business Management, Member | Fr.Dr. Sunil Jose CMI (Vice Principal), Asst. Prof. & Head, Dept. of Malayalam, Member |
| Fr. Suneesh P.J., Asst. Prof., Dept. of Second Languages (French), Member | |

THE GOVERNING BODY

| | |
|---|---|
| Chairman Fr. Thomas Thekkel CMI (President), St. Joseph's College Society | Fr.Dr. Biju Joseph Chakkalayil CMI (Manager), Asst. Professor, Dept. of Economics, St. Joseph's College, Devagiri |
| Fr. Anto N. J. CMI (Vice Principal), Asst. Professor, Dept. of Economics, St. Joseph's College, Devagiri | Fr. Bony Augustine CMI (Administrator), Asst. Professor, Dept. of Physical Education, St. Joseph's College, Devagiri |
| Fr. Sunil M. Antony CMI (Director - Self-Financing Programmes), Asst. Prof., Dept. of Business Management, St. Joseph's College, Devagiri | Educationist Fr. Thomas Chathamparampil CMI, Former Vice Chancellor, Christ University, Bangalore. |
| Dr. Bobby Jose (Principal), St. Joseph's College, Devagiri, Ex-officio Secretary | Nominee of the UGC Dr. Swadesh Singh, Sathyavadi College, New Delhi |

| | |
|---|---|
| Nominee of the State Govt. To be nominated by the Government | Nominee of the Vice Chancellor Prof. Abraham Joseph Dept. of Chemistry, University of Calicut. |
| Nominees from the Teaching Staff Dr. Salil Varma R., Professor & Head, Department of English Dr. Wilson Rockey (Vice Principal), Associate Professor, Department of English | |

THE ACADEMIC COUNCIL

| | |
|--|---|
| Chairman 1.Dr. Bobby Jose, Principal | Member Secretary 2. Dr. Wilson Rockey (Vice Principal), Asso.Prof., Dept.of English |
| Heads of the Departments 1. Dr. Salil Varma R. (English) 2. Dr. Shiby M. Thomas (Economics) 3. Mr. Anish Sebastian (Commerce) 4. Dr. Saji Mathew (Mathematics) 5. Dr. Meril Mathew (Physics) 6. Dr. Tania Francis (Chemistry) 7. Dr. Satheesh George (Botany) 8. Dr. Vineesh P.J. (Zoology) 9. Dr. Sherin V. George (Psychology) 10. Fr.Dr. Sunil Jose (Malayalam) 11. Fr. Bony Augustine (Physical Education) 12. Mr. Manu Antony (Business Management) 13. Dr.T.C. Simon (Commerce & Management) 14. Dr. Premanand M.E. (Language & Literature) | Nominees from the Teaching Staff 1.Mr. Thomachan K.T. (Economics) 2. Mr. Jaison Joseph (Mathematics) 3. Dr. Jasmine V.M. (Commerce) 4. Dr. Delse P. Sebastian (Botany) External Experts Nominated by the Governing Body 1. Dr. Nidheesh P.V. (Director, KTC Group of Companies) 2. Mr. Vineesh Vidyadharan (Architect & Engineer, Vineesh & Associates) 3. Dr. Paul Joseph (Higher Academic Grade Prof.(Retd.), NIT, Calicut) 4. Adv. M.S. Saji (BAR Association, Calicut) |

| 15. Ms. Asha Unnikrishnan (Computer Science) | <table><tr><th>Nominees of the Vice Chancellor</th></tr><tr><td>1.Dr. T.V. Madhu (Prof., Dept. of Philosophy, University of Calicut)</td></tr><tr><td>2. Dr. P. Raveendran (Prof., Dept.of Chemistry, University of Calicut)</td></tr><tr><td>3. Dr. V.K. Subhranian (Prof., Dept. of Hindi, University of Calicut)</td></tr></table> | Nominees of the Vice Chancellor | 1.Dr. T.V. Madhu (Prof., Dept. of Philosophy, University of Calicut) | 2. Dr. P. Raveendran (Prof., Dept.of Chemistry, University of Calicut) | 3. Dr. V.K. Subhranian (Prof., Dept. of Hindi, University of Calicut) |
|--|--|---------------------------------|--|--|---|
| Nominees of the Vice Chancellor | | | | | |
| 1.Dr. T.V. Madhu (Prof., Dept. of Philosophy, University of Calicut) | | | | | |
| 2. Dr. P. Raveendran (Prof., Dept.of Chemistry, University of Calicut) | | | | | |
| 3. Dr. V.K. Subhranian (Prof., Dept. of Hindi, University of Calicut) | | | | | |
| 16. Ms. Malu Mohan (Media Studies) | | | | | |
| 17. Ms. Remya V. (Additional Language) | | | | | |
| 18. Dr. P. Anil Kumar (Statistics) | | | | | |
| 19. Dr. Aneesh Kurian (Social Work) | | | | | |
| 20. Dr. Shija Gangadharan (Mathematical Sciences) | | | | | |

FINANCE COMMITTEE

| | |
|---|--|
| 1. Dr. Bobby Jose , Principal (Chairman) | 2. Fr. Anto N.J. (Vice Principal), Asst. Prof., Dept.of Economics |
| 3. Fr. Bony Augustine (Administrator), Asst. Prof. & Head, Dept. of Physical Education | 4. Dr. Saji Mathew , Asso. Prof. & Head, Dept. of Mathematics |
| 5. Jugal Kishore , Finance Officer (Nominee from the University of Calicut) | |

BOARD OF STUDIES

Constituted as per UGC Regulations, 2018 and the University Laws (Amendment No.2, Ordinance 2021) with effect from the academic year 2021-'22

| ECONOMICS, HISTORY & POLITICAL SCIENCE | |
|---|---|
| <div>Chairperson</div> <div>Dr. Shiby M. Thomas Asso. Prof. & Head</div> | <div>The entire faculty of Economics, History & Political Science</div> |
| <div>External Subject Experts</div> <div>Dr. B.P. Sarath Chandran, Prof., Goa Business School, Goa University Dr. Priyesh C.A., Asso. Prof., University College, Thiruvananthapuram</div> | <div>Subject Expert Nominated by the University Vice Chancellor</div> <div>Dr. Muneer Babu M., Dept. of Economics, Dr. John Mathai Centre, University of Calicut</div> |

| | |
|---|---|
| Representative from Industry/ Corporate Sector/ Allied Area Ms. Anjali C., Founder & CEO, Impresa | Meritorious Alumnus Dr. Rahul K., Asst. Prof., Dept. of Economics, Govt. Arts & Science College, Calicut. |
| ENGLISH | |
| Chairperson Dr. Salil Varma R. Professor & Head | The entire faculty of English and Language & Literature |
| External Subject Experts Dr. N. Sajan, Asso. Prof., Dept. of English Studies, Kannur University Dr. Preethy Nair, Asso. Prof., Dept. of English, Sree Sankara College, Kalady | Subject Expert Nominated by the University Vice Chancellor Dr. Rajani B., Asso. Prof. & Principal, Zamorin's Guruvayoorappan College, Calicut |
| Representative from Industry/ Corporate Sector/ Allied Area Mr. Sidharthan M., Books Division Mathrubhumi Manager | Meritorious Alumnus Dr. B. Hariharan, Prof. & HoD Institute of English, Kerala University |
| COMMERCE | |
| Chairperson Mr. Anish Sebastian Asst. Prof. & Head | The entire faculty of Commerce and Management |
| External Subject Experts Dr. Joffi Thomas, Asso. Prof., IIM, Kozhikode Dr. Tejil Thomas, Asst. Prof., St. Thomas College, Pala | Subject Expert Nominated by the University Vice Chancellor Dr. K.P. Vinod Kumar Asso. Prof., Research Dept. of Commerce, MES Mampad College |
| Representative from Industry/ Corporate Sector/ Allied Area Mr. Vinay James Kynadi, Managing Partner, Alphabay Innovative Ventures LLP 1706, 7TH Floor, HiLite Business Park, HiLite City, Calicut | Meritorious Alumnus Dr. P. Babu, Asso. Prof., PG & Research Dept. of Commerce, Govt. College, Madappally |

| MATHEMATICS & STATISTICS | | |
|---|--|---|
| Chairperson Dr. Saji Mathew Asso. Prof. & Head | | The entire faculty of Mathematics and Statistics |
| External Subject Experts Dr. T.K. Muraleedharan Asso. Prof., Dept. of Mathematics, Kannur University Dr. Joby K. Jose, Asso. Prof., Dept. of Statistics, Kannur University | | Subject Expert Nominated by the University Vice Chancellor Dr. Anil Kumar V., Prof., Dept. of Statistics, University of Calicut |
| Representative from Industry/ Corporate Sector/ Allied Area Mr. Praful S. Kandath, Global Payroll Specialist, Embassy Tech Village, Bellandur Outer Ring Road, Bangalore | | Meritorious Alumnus Mr. Prajith P.C., Asso. Prof., Dept. of Mathematics Malabar Christian College, Calicut |
| PHYSICS | | |
| Chairperson Dr. Meril Mathew Asst. Prof. & Head | | The entire faculty of Physics |
| External Subject Experts Dr. Vincent Mathew, Prof., Department of Physics, Central University of Kerala, Kasaragod Dr. Aldrin Antony, Asso. Prof., Department of Physics, Cochin University of Science and Technology (CUSAT) | | Subject Expert Nominated by the University Vice Chancellor Dr. Mohamed ShahinThayyil Asst. Prof., Department of Physics, University of Calicut |

| | |
|--|---|
| Representative from Industry/ Corporate Sector/ Allied Area Ms. Sailaja A., General Manager (R&D), ITI Limited, Doorvani Nagar, Bangalore | Meritorious Alumnus Dr. M. K. Ravi Varma Asso. Prof., Dept. of Physics, NIT, Calicut |
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| CHEMISTRY | |
|--|---|
| Chairperson Dr. Tania Francis Asst. Prof. & Head | The entire faculty of Chemistry |
| External Subject Experts Dr. Soney Varghese, Asst. Prof., School of Nano Science & Technology, NIT, Calicut Dr. S. Anas, Asst. Prof., School of Chemical Sciences, MG University, Kottayam | Subject Expert Nominated by the University Vice Chancellor Dr. N.K. Renuka Prof., Dept. of Chemistry, University of Calicut |
| Representative from Industry/ Corporate Sector/ Allied Area Dr. Sheeba Veluthoor, Managing Director, Core Valleys Herbal Technologies, 2/133H3, Mini Industrial Estate Nallalam, Kozhikode | Meritorious Alumnus Dr. Nidhin Paul, Asst. Prof., PG & Research Department of Chemistry, Govt. College, Kasargode |
| BOTANY | |
| Chairperson Dr. Satheesh George Asst. Prof. & Head | The entire faculty of Botany |
| External Subject Experts Dr. Anil Kumar M., Asst. Prof., Dept. of Botany, Union Christian College, Aluva, Ernakulam Dr. Tomson Mani, Asst. Prof., Dept. of Economics, Govt. Brennen College, Thalassery | Subject Expert Nominated by the University Vice Chancellor Dr. V.V. Radhakrishnan, Prof., Dept. of Botany, University of Calicut |
| Representative from Industry/ Corporate Sector/ Allied Area Dr. A.V. Raghu, Senior Scientist, Kerala Forest Research Institute | Meritorious Alumnus Dr. N. Shibin Mohanan, Asst. Prof., Dept. of Botany, Nirmala College, Muvattupuzha |

| ZOOLOGY | | |
|--|---|--|
| Chairperson Dr. Vineesh P. J. Asst. Prof. & Head | The entire faculty of Zoology | |
| External Subject Experts Dr. Jyothibabu R., Principal Scientist, CSIR-National Institute of Oceanography (NIO), Regional Centre, Kochi Dr.V. M. Sathish Kumar, Scientist, Northern Regional Centre, Zoological Survey of India (ZSI), Dehradun. | Subject Expert Nominated by the University Vice Chancellor Dr. K.C. Chitra Asso. Prof., Dept. of Zoology, University of Calicut | |
| Representative from Industry/ Corporate Sector/ Allied Area Prof. N. Sivaranjan, Managing Director, Aiswarya Ornamental Fish Farm, Pullode Post, Alathur via, Palakkad | Meritorious Alumnus Dr.Thejass P., Asst. Prof., PG & Research, Dept. of Zoology, Govt.College , Madappally, Vadakara. | |
| PSYCHOLOGY | | |
| Chairperson Dr. Sherin V. George Asst. Prof. & Head | The entire faculty of Psychology | |
| External Subject Experts Dr. Mamman Joseph C., Asst. Prof., Dept. of Applied Psychology, Central University of Tamilnadu Mr. Shiju Joseph. Asst. Prof., Dept. of Psychology, Govt. College for Women, Thycaud | Subject Expert Nominated by the University Vice Chancellor Dr. Neethulal V., Asst. Prof., Dept. of Psychology, University of Calicut | |
| Representative from Industry/ Corporate Sector/ Allied Area Dr. Sandheesh P.T., Clinical Psychologist, Dept. of Clinical Psychology, Govt. Mental Health Centre, Kuthiravattom | Meritorious Alumnus Ms. Amala Sudarsan, PhD Scholar, Dept. of Applied Psychology, Central University of Tamilnadu | |

| MALAYALAM, HINDI & FRENCH | | |
|--|--|--|
| Chairperson Fr. Dr. Sunil Jose Asst. Prof. & Head | | The entire faculty of Malayalam, Hindi & French |
| External Subject Experts Dr. E. Radhakrishnan , Asst. Prof. & Research Guide, Dept. of Malayalam & Literary Studies, Malayala Sarvakalasala, Thirur Mr. Thejus Cherian , Asst. Prof., Centre for French & Francophones Studies, JNU | | Subject Expert Nominated by the University Vice Chancellor Dr. R.V.M. Divakaran , Asso. Prof., Dept. of Malayalam & Kerala Studies, University of Calicut |
| Representative from Industry/ Corporate Sector/ Allied Area Mr.K.F. George , Sub-Editor (Rtd.) MalayalaManorama | | Meritorious Alumnus Mr.Muhammad Basil O.P. Onthamparambath (H), Koothali P.O. Kalloor, Kozhikode |
| MANAGEMENT STUDIES | | |
| Chairperson Mr. Manu Antony Asst. Prof. & Head | | The entire faculty of Management Studies |
| External Subject Experts Dr. Joffi Thomas , Asso. Prof., IIM, Calicut Dr. Jyothi Kumar , Professor & Dean, Bannerghatta Road Campus, Christ University, Bengaluru | | Subject Expert Nominated by the University Vice Chancellor Dr. Liya K. , Asst. Prof. & Head, Dept. of Commerce, CKG College, Perambra |
| Representative from Industry/ Corporate Sector/ Allied Area Ms. Reema Mathew , Senior HR Manager, Kotak Mahindra Campus, Bangalore | | Meritorious Alumnus Ms. Rituja Upadhyay Asst. Manager, Genpact, Hyderabad |

| FUNCTIONAL ENGLISH | |
|--|---|
| Chairperson Dr. Premanand M.E. Asso. Prof. & Head | The entire faculty of Functional English |
| External Subject Experts Dr. Lal C.A., Asso. Prof., School of Distance Education, University of Kerala Dr. Preeti Navaneeth, Asst. Prof., School of Management Studies, NIT, Calicut | Subject Expert Nominated by the University Vice Chancellor Dr. Sunitha Srinivas C., Asso. Prof., Dept. of English & Centre for Research, Govt. College, Mokeri |
| Representative from Industry/ Corporate Sector/ Allied Area Mr. Manoharan N. E., Joint Managing Partner, TBS Publishers' Distributors, G H Road, Calicut | Meritorious Alumnus Ms. Aarti Ajith, 'Sadgamaya', KalathilThazham, Vengeri, Calicut |
| MASS COMMUNICATION | |
| Chairperson Ms. Malu Mohan Asst. Prof. & Head | The entire faculty of Mass Communication & Animation and Graphic Design |
| External Subject Experts Dr. Sudheersha Salam, Asst. Prof., Dept. of Film Studies, Malayalam University, Tirur Dr. Lalmohan, Head, Dept. of Mass Communication, University of Kerala | Subject Expert Nominated by the University Vice Chancellor Dr. Muhammadali N., Head, Dept. of Journalism & Mass Communication, University of Calicut |
| Representative from Industry/ Corporate Sector/ Allied Area Mr. Abdul Latheef Naha, Principal Correspondent, The Hindu Daily | Meritorious Alumnus Ms. Gopika Gireesh, Creative Media Associate, UL Technology Solutions, UL Cyber Park, Calicut |

| COMPUTER SCIENCE | | |
|--|---|--|
| Chairperson Ms. Asha Unnikrishnan , Asst. Prof. & Head, Dept. of Computer Science | The entire faculty of Computer Science | |
| External Subject Experts Dr. Thomas Monoth , Asso. Prof. & Head, Dept. of Computer Science, Mary Matha Arts and Science College, Mananthavady. Dr. Anu Mary Chacko , Asst. Prof., Dept. of Computer Science, NIT, Calicut | Subject Expert Nominated by the University Vice Chancellor Ms. Neetha P.C. , Asso. Prof. & Head, Dept. of Computer Science, NSS College, Ponnani | |
| Representative from Industry/ Corporate Sector/ Allied Area Mr. Monish Mohan V. T. , Director, Lead-Content Research & Development, Hilite Business Park, Calicut | Meritorious Alumnus Mr. Abhinand V. , Software Engineer, Hamon Technologies, Calicut | |
| SOCIAL WORK & PHYSICAL EDUCATION | | |
| Chairperson Dr. Aneesh Kurian , Asst. Prof. & Head, Dept. of Social Work | The entire faculty of Social Work & Physical Education | |
| External Subject Experts Dr. Sonny Jose , Head, Dept. of Social Work, Loyola College, Sreekariyam, Thiruvananthapuram Dr. Ipe Varughese , Head, Dept. of Social Work, BCM College, Kottayam | Subject Expert Nominated by the University Vice Chancellor Dr. Jaya Cherian , Asso. Prof & Head, Vimala College, Thrissur | |
| Representative from Industry/ Corporate Sector/ Allied Area Adv. Fr. Benny Edayath , Executive Director, Shreyas Social Service Centre, Sulthan Bathery | Meritorious Alumnus Mr. Alex Thomas Chemabakassery House, Kannothe, Kodenchery | |

INTERNAL QUALITY ASSURANCE CELL (IQAC) – CORE COMMITTEE

| | |
|--|---|
| Dr. Bobby Jose , Principal (Chairman) | Fr. Anto N.J. (Vice Principal), Asst. Prof., Dept. of Economics (Director) |
| Mr. Jaison Joseph , Asso. Prof., Dept. of Mathematics | Dr. Asha Mathew , Asst. Prof., Dept. of Economics |
| Dr. Remya K. , Asst. Prof., Dept. of English | Mr. Nithin Jose , Asst. Prof., Dept. of Commerce |
| Mr. Joice Tom J. , Asst. Prof., Dept. of Zoology | Dr. Satheesh George , Asst. Prof. & Head, Dept. of Botany |
| Dr. Jomon Mathew , Asst. Prof., Dept. of Chemistry | Dr. Arunaksharan N. , Asst. Prof., Dept. of Zoology |
| Dr. Sherin V. George , Asst. Prof. & Head, Dept. of Psychology | Mr. Bibin Antony , Asst. Prof., Dept. of Malayalam |
| Ms. Anima P. , Asst. Prof. Dept. of Computer Science | Fr. Sunil M. Antony (Director, Self-Financing Programmes), Asst. Prof., Dept. of Business Management (Management Representative) |
| Mr. Shaji A.C. , Office Superintendent | Ms. Aleena Elizabeth John , I MCom (Student Representative) |
| Fr. Dr. Sunil Jose (Vice Principal), Asst. Prof. & Head, Dept. of Malayalam (Nominee from local society) | Dr. Joselet Mathew , Former Principal, Nirmalagiri College, Koothuparambu (Alumni Representative) |
| Dr. M. C. Joby , PhD, Finance & Operations Manager, John & Smith Solutions (Nominee from the Employers) | Mr. Jobin Jose , Director & CEO, Jobin & Jismi IT Services LLP, Chalakudy (Industrialist) |
| PTA Vice President (Stakeholder) | |

THE COLLEGE COUNCIL

The College Council is constituted as per the statutes of the University of Calicut to advise the Principal in the internal affairs of the college.

| Dr. Bobby Jose, Principal(Chairman) | |
|---|--|
| Dr. Salil Varma R. (Prof. & Head, Dept. of English) | Dr. Shiby M. Thomas (Asso. Prof. & Head, Dept. of Economics) |
| Mr. Anish Sebastian (Asst. Prof. & Head, Dept. of Commerce) | Dr. Saji Mathew (Asso. Prof. & Head, Dept. of Mathematics) |
| Dr. Meril Mathew (Asst. Prof. & Head, Dept. of Physics) | Dr. Tania Francis (Asst. Prof. & Head, Dept. of Chemistry) |
| Dr. Satheesh George (Asst. Prof. & Head, Dept. of Botany) | Dr. Vineesh P. J. (Asst. Prof. & Head, Dept. of Zoology) |
| Dr. Sherin V. George (Asst. Prof. & Head, Dept. of Psychology) | Fr.Dr. Sunil Jose, Vice Principal (Asst. Prof. & Head, Dept. of Malayalam) |
| Fr. Bony Augustine, Administrator (Asst. Prof. & Head, Dept. of Physical Education) | Dr. Manudev K.M. (Asst. Prof., Dept. of Botany), Elected Member – Secretary |
| Ms. Shiny K. Mathew (Asst. Prof., Dept. of History), Elected Member | Mr. Shaji A.C. (Office Superintendent) |
| Fr. Anto N.J. (Vice Principal), Asst. Prof., Dept. of Economics, Special Invitee | Dr. Wilson Rockey (Vice Principal), Asso. Prof., Dept. of English, Special Invitee |
| Fr. Sunil M. Antony (Director, Self-Financing Programmes), Asst. Prof., Dept. of Business Management, Special Invitee | |

RUSA – BOARD OF GOVERNORS

| | |
|---|---|
| Dr. Bobby Jose (Principal) | Fr. Dr. Biju Joseph Chakkalayil (Manager), Asst. Prof., Dept. of Economics |
| Fr. Bony Augustine (Administrator), Asst. Prof. & Head, Dept. of Physical Education (Institutional Coordinator) | Fr. Anto N. J. (Vice Principal), Asst. Prof., Dept. of Economics |

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| Dr. Vemoth Vinitha Nair , Asst. Prof., Dept. of English (Faculty Member) | Ms. Sangeetha M.V. , Asst. Prof., Dept. of Mathematics (Faculty Member) |
| Mr. Ashraf Adiraja (Individual from Society) | Mr. Sudheer M. (Industry Expert) |
| Prof. M.M. Basheer (Academic Expert) | Mr. Nidhin Paul (Govt. Employee) |
| Dr. Alphonse Xavier (Retd. Govt. Employee) | |

PURCHASE COMMITTEE

| | |
|---|--|
| Dr. Bobby Jose (Principal) | Fr. Anto N.J. (Vice Principal) Asst. Prof., Dept. of Economics |
| Dr. Saji Mathew , Asso. Prof. & Head, Dept. of Mathematics | Mr. Joice Tom J. , Asst. Prof. Dept. of Zoology |
| Mr. Anish Sebastian , Asst. Prof. & Head, Dept. of Commerce | Dr. Tania Francis , Asst. Prof. & Head, Dept. of Chemistry |
| Mr. Shaji A.C. , Superintendent | Mr. Sebastian Justine M.A. Head Accountant |

E-TENDER COMMITTEE

| | |
|---|--|
| Dr. Bobby Jose (Principal), Tender Inviting Authority (TIA) | Fr. Bony Augustine (Administrator), Asst. Prof. & Head, Dept of Physical Education, Nodal Officer |
| Dr. Binu Thomas , Asst. Prof., Dept. of Botany, Bid Opening Authority (Member 1) | Mr. Binish Baby , Lab Assistant, Bid Opening Authority (Member 2) |

OFFICE OF THE CONTROLLER OF EXAMINATIONS

| | |
|--|---|
| Controller of Examinations (CoE) | Asst. Controllers of Examination |
| Dr. George Mathew Asso. Prof., Dept. of Psychology | Fr. Suneesh P.J. , Asst. Prof., Dept. of Second Languages (French) Dr. Shinu V. S. , Asst. Prof., Dept. of Chemistry Mr. Shineesh O.K. , Asst. Prof., Dept. of Business Management |

| Office Assistants | |
|--------------------------------|---------------------------------|
| Mr. Sachin Joseph P. J. | Mr. Ajay S. Ramachandran |
| Mr. Babu John | Sr. Jaimy Joseph |
| Ms. Detty Roby | |

OFFICE OF ACADEMIC COORDINATORS

| Academic Coordinator | Academic Coordinator (SF) |
|--|---|
| Dr. Joy Joseph , Academic Coordinator – Autonomy & Curriculum | Dr. Sanathanan Velluva Academic Coordinator – Self-Financing Programmes |
| Technical Assistant | |
| Mr. Anoop Gigi | |

PTA EXECUTIVE COMMITTEE (2021-22)

| Dr. Bobby Jose (Principal), President Mr. Dominic M.D., Vice President Mr. Akhin P., Asst. Prof., Dept. of Commerce, Secretary | |
|---|--|
| Parent Representatives | Teacher Representatives |
| Adv. Krishna Varma P.K. Dr. Vinod K. Ms. Asha Jayaprakash Adv. N. Shaju George | Fr. Bony Augustine (Administrator), Asst. Prof., Dept. of Physical Education Mr. Shinoj K.M., Asst. Prof., Dept. of Mathematics Dr. Binu Thomas, Asst. Prof., Dept. of Botany Ms. Asha Unnikrishnan, Asst. Prof., Dept. of Computer Science |

PLANNING & EVALUATION COMMITTEE

| Convener | |
|---|---|
| Fr. Anto N. J.(Vice Principal), Asst. Prof., Dept. of Economics | |
| Heads of the Departments | |
| Dr. Salil Varma R. (English) Mr. Anish Sebastian (Commerce) Dr. Meril Mathew (Physics) Dr. Satheesh George (Botany) Dr. Sherin V. George (Psychology) Fr. Bony Augustine (Physical Education) Mr. Manu Antony (Business Management) Ms. Malu Mohan (Media Studies) Dr. P. Anil Kumar (Statistics) Dr. Aneesh Kurian (Social Work) Dr.T.C.Simon (Commerce & Management) | Dr. Shiby M. Thomas (Economics) Dr. Saji Mathew (Mathematics) Dr. Tania Francis (Chemistry) Dr. Vineesh P.J. (Zoology) Fr.Dr. Sunil Jose (Malayalam) Dr. Sanoj P.R. (Hindi) Ms. Remya V. (Additional Language) Dr.PremanandM.E. (Language & Literature) Ms. Asha Unnikrishnan (Computer Science) Dr. Shija Gangadharan (Mathematical Science) |
| Mr. A. C. Shaji Office Superintendent | Mr. Sebastian Justine M.A. Head Accountant |

WEBSITE COMMITTEE

| | |
|--|---|
| Mr. Nithin Jose , Asst. Prof., Dept. of Commerce, Coordinator | Fr. Anto N.J. (Vice Principal), Asst. Prof., Dept. of Economics |
| Dr. C.V. Abraham , Asso. Prof., Dept. of English | Ms. Malu Mohan , Asst. Prof., Dept. of Media Studies |
| Mr. Bibin Antony , Asst. Prof., Dept. of Malayalam | Mr. Vijay E.M., Software Admin – IQAC |

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| Fr. Sunil Jose (Vice Principal) , Asst. Prof. & Head, Dept. of Malayalam | Fr. Anto N.J. (Vice Principal) , Asst. Prof., Dept. of Economics |
| Fr. Sunil M. Antony (Director, Self-Financing Programmes), Asst. Prof., Dept. of Business Management | Fr. Bony Augustine (Administrator), Asst. Prof., Dept. of Physical Education |
| Dr. George Mathew (CoE) , Asso. Prof., Dept. of Psychology | |

PUBLIC INFORMATION

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| Dr. Vineesh P.J. , Asst. Prof. & Head, Dept. of Zoology, Public Information Officer | Fr. Bony Augustine (Administrator), Asst. Prof. & Head, Dept. of Physical Education, Asst. Public Information Officer |
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COMMITTEE OF OFFICE AFFAIRS

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| Dr. Bobby Jose (Principal) | Mr. Jaison Joseph , Asso. Prof., Dept. of Mathematics |
| Dr. Jojo Joseph , Asso. Prof., Dept. of Botany | Dr. Vineesh P.J. , Asst. Prof. & Head, Dept. of Zoology |
| Dr. Delse P. Sebastian , Asst. Prof., Dept. of Botany | Dr. Manoj Mathews , Asst. Prof., Dept. of Chemistry |

SALARY MATTERS

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| Gain PF | Salary Tax & Service Matters |
| Dr. Aneesh P. , Asst, Prof., Dept. of Chemistry, Nodal Officer | Dr. Jojo Joseph , Asso. Prof., Dept. of Botany Mr. Jaison Joseph , Asso. Prof., Dept. of Mathematics |

OFFICERS-IN-CHARGE: RANKING FRAMEWORK

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| <p>Dr. Manudev K.M., Asst. Prof., Dept. of Botany</p> |
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ACADEMIC AUDIT COMMITTEE

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| <p>Fr. Anto N.J. (Vice Principal & IQAC Director), Asst. Prof., Dept. of Economics</p> | <p>Fr. Sunil M. Antony (Director, Self-Financing Programmes), Asst. Prof., Dept. of Business Management</p> |

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| 3. Fr. Anto N. J. (Vice Principal), Asst. Prof., Dept. of Economics (IQAC Director) | 4. Dr. Asha Mathew, Asst. Prof., Dept. of Economics (IQAC Core Member) |
| 5. Mr. Nithin Jose, Asst. Prof., Dept. of Commerce (IQAC Core Member) | 6. Mr. Anoop Gigi (Project Staff) |

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| 7. Dr. Nijesh K. James, Asst. Prof., Dept. of Physics (Director) | 8. Mr. Praveenkumar T., Clerk (Director) |

ACADEMIC PROGRAMMES

UG PROGRAMMES

| Aided Programmes – 6 Semesters | |
|---|------------------------------------|
| Name of the Programme & Sanctioned Strength | |
| 1. BA Economics - 50 | 2. BA English - 32 |
| 3. BSc Mathematics – 48 | 4. BSc Physics – 48 |
| 5. BSc Chemistry – 48 | 6. BSc Botany – 32 |
| 7. BSc Zoology – 36 | 8. BSc Psychology – 24 |
| 9. BSc Economics & Mathematics (Double Main) – 24 | 10. BCom(Finance) – 60 |
| Self-Financing Programmes – 6 Semesters | |
| 11. BA English – 24 | 12. BA Functional English – 24 |
| 13. BA Mass Communication - 40 | 14. BSc Computer Science – 36 |
| 15. BCA - 36 | 16. BBA - 50 |
| 17. BCom (CA) – 60 | 18. BCom (Finance) - 40 |
| 19. BCom (Professional) - 60 | 20. BBA (Honours) - 40 |
| 21. BA Animation and Graphic Design -24 | 22. BSc Honours in Mathematics- 24 |
| 23. BSc CS & Mathematics (Double Main) - 24 | 24. BSM - 30 |
| 25. BCom (Honours) - 40 | |

PG PROGRAMMES

| Aided Programmes – 4 Semesters | |
|---|-------------------------------|
| Name of the Programme & Sanctioned Strength | |
| 1. MA Economics - 20 | 2. MA English - 20 |
| 3. MA Malayalam with Journalism - 20 | 4. MCom - 20 |
| 5. MSc Mathematics - 20 | 6. MSc Chemistry - 12 |
| 7. MSc Physics - 12 | 8. MSc Botany – 12 |
| 9. MSc Zoology – 12 | 10. MSc Psychology - 10 |
| Self-Financing Programmes – 4 Semesters | |
| 11. MSc Statistics - 12 | 12. MSW (Batch I) - 20 |
| 13. MSW (Batch II) – 20 | 14. MSc Computer Science – 12 |



Scan the QR Code for the Syllabus of UG
& PG Programmes

**OPEN SOURCE SOFTWARE (FOSS) TRAINING IN
ASSOCIATION WITH IIT-BOMBAY**

| Programmes | Coordinating Department |
|---|---------------------------|
| 1. Python, Linux, Scilab, ExpEYES, Arduino, Ngspice | Dept. of Physics |
| 2. Avogadro, Gchempaint, Jmol Application | Dept. of Chemistry |
| 3. Scilab, Geogebra, Qcad, R programming, Python | Dept. of Mathematics |
| 4. Python, Latex, Android App Using Kotlin, Linux, C++, R programming | Dept. of Computer Science |
| 5. GIMP, Latex, Tuxtyping Blender, Inkspace, Synfig | Dept. of Media Studies |

**CERTIFICATE/ VALUE-ADDED COURSES OFFERED BY THE
DEPARTMENTS**

| AIDED PROGRAMMES | |
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| COMMERCE | |
| 1. Tally with GST (offered to students/public) Coordinator: Ms. Sruthiya V.N. | 2. Office Automation (offered to College Office Staff) Coordinator: Mr. Akhin P. |
| 3. Diploma in Computerised Financial Accounting (DCFA) (offered to Commerce Students /Public) Coordinator: Ms. Sruthiya V.N. | 4. IT Applications for Business (offered to BCom Finance) Coordinator: Dr. Jasmine V.M. |
| ECONOMICS | |
| 1. Certificate Course in Methodology of Social Sciences (Level 1) (offered to BSc Economics & Mathematics) Coordinator: Dr. Shiby M. Thomas | 2. Certificate Course in Scope & Methodology of Economics (Level -1) (Offered to BSc Economics & Mathematics) Coordinator: Dr. Shiby M. Thomas |

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|---|---|
| 3. Data Analysis using IBM SPSS Software (offered to BA Economics & MA Economics) Coordinator: Mr. Thomachan K.T. | 4. Research Methodology for Economics (offered to BA Economics & MA Economics) Coordinator: Dr. Asha Mathew |
| 5. Introduction to MS Word and Excel (offered to BA Students) Coordinator: Fr. Dr. Biju Joseph | |
| ENGLISH | |
| 1. Certificate Course in Spanish (offered to BA/MA English) Coordinators: Dr. Vemoth Vinitha Nair & Dr. Remya K. | 2. Research Methodology (offered to BA/MA English) Coordinator: Ms. Neethu Baby |
| 3. Cambridge Certificate Course in English – Entrepreneurship & Employability Skills (offered to students/public) Coordinators: Dr. Salil Varma R. & Dr. Raichal John | |
| MALAYALAM | |
| 1. Basic Malayalam Grammar (offered to students of all disciplines) Coordinator: Ms. Bindu A. P. | 2. Certificate Course in Malayalam Computing (offered to students/public) Coordinator: Mr. Bibin Antony |
| BOTANY | |
| 1. Botanical Illustrations & Photography (offered to MSc Botany) Coordinator: Dr. Manudev K.M. | 2. Statistical Softwares in Biological Research (offered to MSc Botany) Coordinator: Dr. Ron Sunny |
| 3. Plant Identification & Herbarium Preparation (offered to MSc Botany) Coordinator: Dr. Manudev K.M. | 4. Wine Making (offered to MSc Botany) Coordinator: Dr. Delse P. Sebastian |
| 5. Photographic Techniques (offered to BSc Botany) Coordinator: Dr. Manudev K.M. | 6. Indoor Gardening (offered to BSc Botany) Dr. Binu Thomas |
| 7. Mushroom Cultivation (offered to BSc Botany) Coordinator: Ms. Athira C.K. | 8. Statistical Tools (offered to BSc Botany) Coordinator: Dr. Ron Sunny |
| 9. Plant Identification & Herbarium Techniques (offered to BSc Botany) Coordinator: Dr. Manudev K.M. | 10. Tissue Culture Techniques (offered to BSc Botany) Coordinator: Dr. Satheesh George |

| CHEMISTRY | |
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| 1. Latex & Rubber Technology (offered to students/ public) Coordinators: Dr. Ranimol Stephen & Dr. Aneesh P. | 2. Chem Tools in Research (offered to BSc & MSc Chemistry) Coordinators: Dr. Jomon Mathew & Dr. Sreejith M. |
| MATHEMATICS | |
| 1. Mathematical Documentation Systems (offered to BSc Mathematics) Coordinator: Dr. Saji Mathew | 2. Introduction to Computer Programming (offered to BSc Mathematics) Coordinator: Mr. Jaison Joseph |
| 3. Basic Data Science (offered to MSc Mathematics & MSc Physics) Coordinator: Dr. Anjaly Jose | |
| PHYSICS | |
| 1. Hands-on Experience with Micro Processor/ Micro Controller (offered to MSc Physics) Coordinators: Dr. Meril Mathew, Sub. Lt. Dr. Shinto P. Mathew & Dr. Prince Alex | |
| PSYCHOLOGY | |
| 1. Psychological First Aid (offered to PG Students) Coordinator: Ms. Deepa Mary Thomas | 2. Foundations of Forensic Psychology (offered to BSc & MSc Psychology) Coordinator: Dr. Sherin V. George |
| ZOOLOGY | |
| 1. Experimental Pharmacology (offered to MSc Zoology/Botany) Coordinator: Dr. Arunaksharan N. | 2. Research Publication, IPR & Ethics (offered to students/public) Coordinator: Dr. Arunaksharan N. |
| 3. Ornamental Fish Farming (offered to students/public) Coordinator: Mr. Joice Tom J. | 4. Software Tools in Bio- Statistics (offered to PG Students/ Research Scholars/Public) Coordinator: Dr. Vineesh P. J. |
| 5. Honey Bee Maintenance (Apiculture) (offered to BSc students) Coordinator: Dr. Jisha Jacob | 6. Ornamental Fish Farming & Aquarium Setting (offered to students/public) (RUSA Initiative) Coordinator: Mr. Joice Tom J. |

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| 7. Ornithology (Bird Diversity) (offered to BSc students) Coordinator: Dr. Aswathi P. | 8. Reference Mmanagement Softwares (offered to PG Students/ Research Scholars/Public) Coordinator: Dr. Arunaksharan N. |
| PHYSICAL EDUCATION | |
| 1. Certificate Course in Yoga (offered to students of all disciplines) Coordinator: Dr. Rekha Jose | 2. Certificate Course in Assistant Yoga Instructor (PMKVY) (offered to public) Coordinator: Fr. Bony Augustine |

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| SELF-FINANCING PROGRAMMES | |
| BUSINESS MANAGEMENT | |
| 1. Tableau (offered to BBA Honours & BCom Professional) Coordinator: Ms. Sheethal S. | 2. Power BI (offered to BBA, BBA Honours & BCom Professional) Coordinator: Dr. Usha P.M. |
| 3. Basic and Advanced MS Excel Applications in Business (offered to BBA, BBA Honours & BCom Professional) Coordinator: Ms. Maneesha Sunil | 4. Certificate Course in Practical E-Filing of Income Tax, GST, TDS & Provident Fund (offered to BBA, BBA Honours & BCom Professional) Coordinators: Ms. Sheethal S. & Dr. Usha P.M. |
| COMMERCE & MANAGEMENT | |
| 1. Power BI (offered to BCom Finance (SF) & BCom CA) Coordinator: Ms. Sneha V. | 2. Certificate Course in Practical E-Filing of Income Tax, GST, TDS & Provident Fund (offered to BCom Finance (SF) & BCom CA) Coordinators : Ms. Sneha V. & Mr. Sajeev C.S. |

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| 3. Basic & Advanced MS Excel Applications in Business (offered to BCom Finance (SF), BCom CA & BCom Honours) Coordinators : Ms. Sneha V. & Mr. Sajeev C.S. | 4. Certificate in Business Communication Skills (offered to BCom Finance (SF) & BCom CA) Coordinator: Ms. Sneha V. |
| COMPUTER SCIENCE | |
| 1. Certificate Course in Python Programming with DJANGO (offered to BCA & BSc Computer Science) Coordinators: Mr. Tegil J. John & Ms. Susan Sharon George | 2. Web App Development with Angular (offered to BCA) Coordinators: Mr. Tegil J. John & Ms. Susan Sharon George |
| 3. Angular Essentials (offered to BSc Computer Science) Coordinators: Mr. Tegil J. John & Ms. Susan Sharon George | 4. Cross Platform Mobile Application Development using Flutter (offered to BCA and MSc Computer Science) Coordinators: Mr. Tegil J. John & Ms. Susan Sharon George |
| 5. Certified Ethical Hacking Associate (offered to BCA) Coordinators: Mr. Tegil J. John & Ms. Susan Sharon George | 6. Flutter (offered to BSc Computer Science) Coordinators: Mr. Tegil J. John & Ms. Susan Sharon George |
| 7. Certified Cyber Security Analyst (offered to BSc Computer Science) Coordinators: Mr. Tegil J. John & Ms. Susan Sharon George | 8. Data Science & Analytics using Python (offered to BCA) Coordinators: Mr. Tegil J. John & Ms. Susan Sharon George |
| 9. Data Science with Python (offered to BSc Computer Science) Coordinators: Mr. Tegil J. John & Ms. Susan Sharon George | 10. Web App Designing using Figma and Adobe XD (offered to BSc Computer Science) Coordinators: Mr. Tegil J. John & Ms. Susan Sharon George |

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| 11. UI/UX Designing (offered to BCA) Coordinators: Mr. Tegil J. John & Ms. Susan Sharon George | 12. Cross Platform Framework for Flutter Application Development (offered to MSc Computer Science) Coordinators: Mr. Tegil J. John & Ms. Susan Sharon George |
| 13. Building Applications using Flutter SDK (offered to MSc Computer Science) Coordinators: Mr. Tegil J. John & Ms. Susan Sharon George | 14. Programming in Python with DJANGO Framework (offered to BSc Computer Science) Coordinators: Mr. Tegil J. John & Ms. Susan Sharon George |
| LANGUAGE & LITERATURE | |
| 1. Language & Communication (offered to BA English & BA Functional English) Coordinator: Ms. Lata Mani | 2. Basics of Psychology & Advanced English (offered to BA English & BA Functional English) Coordinator: Ms. Lata Mani |
| 3. Digital Soft Skills Using Google Classroom (offered to BA English & BA Functional English), Coordinator: Dr. Premanand M.E | |
| MEDIA STUDIES | |
| 1. Content Writing for Advertising (offered to Mass Communication) Coordinator: Ms. Swathy K.S. | 2. Certificate Course in Mobile Journalism (offered to Mass Communication) Coordinator: Ms. Swathy K.S. |
| 3. Copy Writing (offered to Mass Communication) Coordinator: Ms. Swathy K.S. | 4. Visual Media Production (offered to Mass Communication) Coordinator: Ms. Swathy K.S. |
| 5. Concept Creation (offered to BA Animation & Graphic Design) Coordinator: Ms. Malu Mohan | 6. Sculpting (offered to BA Animation & Graphic Design) Coordinator: Ms. Malu Mohan |
| 7. Branding (offered to BA Animation & Graphic Design) Coordinator: Ms. Malu Mohan | |

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| | SOCIAL WORK | | |
| 1. Certificate in Counselling (offered to MSW) Coordinator: Fr. Dr. Binoy Paul | | 2. Certificate in Disaster Management (offered to MSW) Coordinator: Fr. Dr. Binoy Paul | |
| | STATISTICS | | |
| 1. Statistical Data Analysis using SPSS & R (offered to students of all disciplines) Coordinator: Mr. Jomon Jose | | 2. Introduction to Statistical Softwares (offered to students of all disciplines) Coordinator: Mr. Jomon Jose | |
| | DEPARTMENT OF MATHEMATICAL SCIENCES | | |
| 1. Basics of Python Programming (offered to BSc Honours in Mathematics) Coordinator: Ms. Sithara M.P. | | 2. Python Programming (offered to BSc Computer Science & Mathematics (Double Main) Coordinator: Ms. Sithara M.P. | |
| | DEPARTMENT OF SPORTS MANAGEMENT | | |
| 1. Basic & Advanced MS Excel (offered to BSM) Coordinator: Dr. Roy John V. | | | |

**CERTIFICATE COURSES OFFERED BY THE OFFICE OF
INTERNATIONAL COLLABORATION**

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| 1. Time Management & Leadership Skills | 2. Table Etiquette & Fine Dining |
| 3. Presentation Tools & Presentation Skills | 4. Public Speaking & Group Discussion |
| 5. Certificate Course in R Programming | 6. Certificate Course in Python Programming |
| 7. Certificate Course in Basic & Advanced Excel | 8. Statistical Data Analysis Using SPSS |
| 9. Certificate in Basic Econometrics | 10. Certificate Course in Team Building & Communicative English |

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| 11. Certificate in Advanced MS Power Point for Business Presentations | 12. Certificate Course in SQL Server |
| 13. Certificate Course in Power BI | 14. Certificate Course in Tableau |
| 15. Cracking the Interview Skills | 16. Business Case Analysis |
| 17. Spreadsheet Applications in Business Analytics | |

CERTIFICATE COURSE OFFERED UNDER RUSA SCHEME

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| 1. Foreign Language Studies – French & German |
| 2. Statistical softwares |

DOCTORAL RESEARCH PROGRAMMES

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| 1. Zoology | 2. Botany |
| 3. Chemistry | 4. Mathematics |
| 5. Physics | 6. English |
| 7. Economics | |

STUDENT CORNER

A. GUIDELINES / COURSE POLICIES

ADMISSION RULES & PROCEDURES



Scan the QR Code for the details

DISCIPLINARY RULES

Students should strictly follow the disciplinary rules of the College. One is not expected to plead that one is not aware of the existence of such rules. Ignorance of rules is no excuse. Students are expected to read the notice board on a day-to-day basis. It is the duty of every student to abide by the rules and regulations of the college and conduct himself/herself with decency and decorum. Violation of the rules will result in disciplinary action against the offenders and imposition of punishment including dismissal.

I. ATTENDANCE AND LEAVE

- Students should be regular and punctual in attending classes.
- Attendance will be marked at the beginning of each hour by the teacher engaging the class.
- If one teaching hour is missed it is equal to missing half a day's attendance.
- The students who have attendance within the limit prescribed, but could not register for the examination have to apply for *token registration*, within two weeks of the commencement of the next semester.
- A student shall be normally permitted to register for the examination if he/she has required minimum attendance. If the student has a shortage of attendance below 65% in a semester, the student shall be permitted to move to the next semester (if the attendance is more than 50% - Provisional registration) and can write the examination for the entire courses of the semester in which shortage of attendance occurs, as supplementary examination only after the completion of the entire programme. In such cases, a request from the student may be

forwarded through the Principal of the college to the Controller of Examinations within two weeks of the commencement of the semester. If the attendance is less than 50%, the student is ineligible to continue the programme and has to seek readmission.

- There will not be any Repeat Semester as per CBCSSUG 2019 regulations.
- Components with percentage of marks of Internal Evaluation of Theory Courses are- Test paper 40%, Assignment 20%, Seminar 20% and Class room participation based on attendance 20%.
- A student abstaining from classes without proper acknowledgment of leave for more than fourteen consecutive working days will have his/her name removed from the rolls.
- Application for condonation of shortage of attendance will be considered only if the absence is on medical ground and necessary Medical Certificate is attached. *(For details regarding condonation refer to the section on Examination Rules in the handbook)*
- Claim of attendance for Extracurricular activities: Students who could not attend classes on account of their participation in NCC/NSS activities, sports and games, University arts festivals, seminars, workshops and such other approved extracurricular activities with the prior permission of the teacher in charge within or outside the campus may claim attendance subject to a maximum of 9 days in a semester. Students who have availed of such leave shall submit their application for attendance in the students portal. Considering the merit of the activity, the teacher in charge of the programme and subsequently the Vice Principal in charge of attendance will approve or disapprove the application. Once it is approved by the authorities, the attendance for extracurricular activities will be reflected in the attendance report.
- No student is expected to approach the Principal or the Principal's office in person for enquiry on attendance. In case of any doubts or grievances, they may approach the tutor

concerned. Students can verify their attendance status from the college website using their login ID and password.

II. CHARACTER AND CONDUCT

1. Conduct Certificate will not be issued as a matter of course. It has to be earned by the student's good conduct and behaviour. The decision of the Principal shall be final regarding this matter.
2. The teaching hours of the College are from 8.30 am to 1.45 pm. The Campus will be open to all the students from 7.30 am to 4.15 pm. Those students who wish to participate in extracurricular activities are permitted to remain on campus till 6.00 pm provided a written request submitted by the students through proper channel (recommended by faculty- in- charge) is sanctioned by the Principal.
3. Students shall greet both teaching and non-teaching staff on the occasion of their first meeting them during the day.
4. When the Principal or teacher enters a classroom, students shall stand greet and keep standing till they are asked to sit down.
5. Every morning we begin our work with the recital of the National Anthem followed by a prayer. When the bell goes at 8.25 a.m., all the members of the staff and students are expected to keep standing in silence till the prayer ends.
6. Students should be seated in their respective class rooms before the teaching hour commences.
7. Students should be seated in their respective class rooms by 8.25 a.m. and should not leave the classes except during intervals.
8. When a student wants to enter or leave the classroom while the class is on, he/she shall do so only after getting the permission of the teacher.
9. During the absence of the teacher and while moving from one class to another, students are expected to keep silence.
10. Students shall not loiter on the verandahs or college premises during working hours for any reasons whatsoever.
11. Students are advised to use the library during free periods.
12. Students shall not enter any class other than their own.

13. No indecent representation shall be made by any student towards any other student either in words, letters, gestures or by any other means.

III. CONDUCT IN THE EXAMINATION HALL

1. Books, bag, electronic gadgets (mobile phones/ programmable calculators/ smart watches etc.) etc. are not allowed in the examination hall.
2. There will not be any provision in the examination hall for the students to keep their belongings.
3. Entry to the examination hall requires identity card and hall ticket issued by the college.
4. All students should occupy their seat in the examination at least 10 minutes before the commencement of the examination.
5. Students are bound to follow the instructions given by the invigilator.
6. No writing or marking other than the name and register number of the candidate is allowed on the question paper.
7. To seek assistance from the invigilator including getting an additional answer sheet, the candidate should stand up.
8. Exchange of any article between students appearing for the examination is totally banned in the examination hall.
9. Strict silence should be observed in the examination hall.
10. Disobeying the invigilator, attempts of copying from other students' answer paper, exchange of papers or other articles between candidates, talking to other students inside or outside the examination hall, giving signs/hints to others leading to guessing of answers, writing answers in cloth/body/seat etc., undisciplined behaviour in the hall, bringing banned articles to the hall etc, are treated as examination malpractices which warrant strict disciplinary action.
11. The following procedure will be adopted strictly in the case of any malpractice during examinations.
 - I. The answer sheet and hall ticket of a student resorting to any malpractice will be confiscated by the invigilator and handed over to the Chief Superintendent along with a report. A duplicate answer book may be issued.

- II. At the end of the examination the student will be asked to give a written explanation.
- III. The confiscated answer book and other materials used will be handed over to the Principal on the same day for further action.
- IV. Normally the Principal will entrust the matter to the standing committee of three teachers constituted by the Governing Council of the college to deal with exam malpractice. The committee after hearing the student and considering the report of the invigilator and the gravity of the case will decide the appropriate action to be taken (including cancellation of one or more or all the examinations of the semester or debarring from subsequent semester exams).
- V. As per University Order a fine of Rs. 2500/- for the first attempt and Rs. 5000/- for the second will also be levied.
- VI. If the student refuses to admit the offence and does not give a written explanation, the committee will make detailed enquiry and arrive at an appropriate decision.
- VII. The action taken will be announced and subsequently published on the college notice board.

IV. DRESS CODE

There is no prescribed uniform for the students. Students should wear decent dress, i.e. churidar with shawl/dupatta for girl students and pants/dhoti and shirt for boys, in keeping with the decorum of an educational institution. Showy clothes, T-Shirts without collar and with offensive colour prints are to be avoided. Boys shall not tuck up their dhoti while they are on campus. Dresses or facial make up or masks covering the identity of a person in any form are not allowed on campus except during specific fine arts programmes.

V. EXAMINATION RULES

(FOR UG STUDENTS)

Attendance: Minimum 75% attendance is required to appear for the end semester examination. Benefits of attendance may be granted to students who attend the approved curricular/extracurricular activities of the college/university with the prior concurrence of the Head of the institution

(maximum 9 days in a semester). To get this benefit students have to apply through the teacher-in-charge of the activity.

Condonation of shortage of attendance: Condonation of shortage of attendance to a maximum of 10% in the case of single condonation and 20% in the case of double condonation in a semester can be granted by the Principal. For this, students have to apply in the prescribed format and remit the required fee. Students can avail of condonation of shortage of attendance in a maximum of four semesters during the entire programme (Either four single condonations or one double condonation and two single condonations). If the attendance is 50% or above but below the condonable limit, the student cannot appear for the examination but can move to the next semester. In that case, a provisional registration is needed. Such students can appear for supplementary examination for that semester after the completion of the programme. Less than 50% attendance requires readmission. Readmission is permitted only once during the entire programme.

Evaluation: Each course is evaluated by 10 point indirect grading system (For BCom Professional & BBA Honours 7 Point indirect grading system). Indirect grading means, grade is given based on the range of mark obtained. Evaluation has two parts 1) Internal Assessment (20%) and 2) External Assessment (80%).

Internal Assessment: Internal Assessment is done by the course teachers based on predetermined transparent criteria involving test papers, assignments, seminars, attendance etc.

External Assessment: External Assessment is based on end semester examinations conducted by the college. There will be end semester examination at the end of each semester. Notification of this examination will be published one month before the examination in the college website and on the college notice board. Notification contains details of fee remittance, dates for registration, downloading the hallticket, commencement of examination etc.

Students can register for the examination through the student portal in the college website with the user ID and Password given. Required fee is to be paid online.

Hall Ticket can be downloaded from the date given in the notification upto the date of commencement of the examination. Students have to make sure that the name in the hall ticket is correct. If there is any change they should contact the office of the Controller of Examinations.

Time table will be published at least two weeks before the commencement of examination.

Students should occupy their seats in the examination hall at least 10 minutes before the start of the examination. Students should bring their hall ticket and ID card. Malpractice of any kind is strictly forbidden.

Answerscripts are valued in the valuation camps by teachers. Chief examiners from other colleges will revalue a certain percentage of the answer sheets and scrutinize all the answer sheets.

Practical examinations are scheduled by the Departments concerned and conducted by external examiners.

Results will be published within a few weeks after the completion of the examinations. Students can view the results through the student portal using their user ID and Password.

Revaluation/Scrutiny/Photocopy: Students can apply for Revaluation/Scrutiny/Photocopy within 10 days from the date of publication of the results. Required fee is to be remitted (All exam related fees are non-refundable).

Pass conditions for courses: In the case of common, core, complementary and open courses, for a pass, minimum P grade (35% marks) is required when external and internal marks are put together. A minimum of 20% marks for external is also needed for a pass. There is no separate minimum for internal. Students need attain only pass (Grade P) for audit courses.

Extra Credits: Extra credits are mandatory for the programme. 4 extra credits will be awarded to students who participate in activities like NCC, NSS and Swachh Bharat. Those students who could not join in any of the above activities have to undergo 12 days social service programme.

Total Credits to be acquired:

A student need to acquire a minimum of 140 credits for the completion of the UG programme of which 120 credits are for common, core, complementary & open courses, and shall only be counted for SGPA and CGPA. Audit courses have 4 credits per course and a total of 16 credits. 4 credits are to be acquired from extra credit activities ($120+16+4 = 140$).

NB: For BCom Professional, BBA Honours, BSc Honours in Mathematics and BCom Honours 7-Point indirect grading system is followed. In the case of these two programmes E grade (50% marks) is required for a pass in a course.

Total credits to be acquired in BCom Professional & BSc Honours in Mathematics programme is 120.

Total credits to be acquired in BBA Honours & BCom Honours programme is 140. Total credits for common, core and elective courses is 120 and 20 credits for ability enhancement courses (4 credits each for 5 Courses).

Semester Grade Card: The college shall issue to the students grade card on the completion of each semester. If the student passes in all the courses, SGPA will be given in the grade card.

Improvement: Improvement of a semester can be done only once in the succeeding year after the successful completion of a semester. The students can improve a maximum of two courses in a semester.

For the improvement of a semester after the successful completion of the programme (improvement of 5th and 6th semesters) students have to surrender TC, Final Grade Card and Provisional Certificate. Further they have to submit a declaration that they have not applied for the original degree certificate.

Improvement and supplementary examinations cannot be done simultaneously.

Supplementary: The number of supplementary chances is not limited but the student should complete the programme within 6 years from the date of registration.

Grace Marks: Grace marks may be awarded to students for achievements in cocurricular activities such as sports, arts, NSS, NCC and Student entrepreneurship. In addition a maximum of 6 marks per semester can be awarded to students of UG programmes for participating in the College Fitness Education Programme (COFE). Students with some specified disabilities are also eligible for grace marks. Grace marks can be added to a maximum of 8 courses in an academic year spreading over two semesters. To add grace marks, students have to apply to the Controller of Examinations through the teacher-in-charge. After adding grace marks, the total marks for a course should not exceed 84%.

Final Grade Card: The Final grade card issued by the college after the completion of the programme shall contain the details of all the courses taken during the entire programme and the grades obtained. Final grade card also includes the cumulative grade point average (CGPA) and the percentage. The CGPA and percentage marks of Common Courses, Core courses, Complementary courses and Open course shall be given separately. The list of audit courses passed and the details of extra credits acquired will also be given in the final grade card.

Programme Completion Certificate/Transcript/Backlog Certificate/

Position Certificate: College shall issue the following certificates to students who submit application and remit the required fee.

- i) Programme Completion Certificate to those students who have completed the programme successfully.
- ii) Transcript
- iii) Backlog Certificate
- iv) Position Certificate to students who are in the first 5 positions in the rank list of each UG programme.

Provisional Certificate: College shall forward the marks and personal details of students who successfully complete the Degree Programme to the University of Calicut. After verifying the details, the University will issue provisional degree Certificates. Students can collect it from the college once it is issued.

Original Degree Certificate: Students have to apply directly to the Calicut University for the Original Degree Certificate. After verifying all the

details and getting the degree approved by the Senate, the University will send the Original Degree Certificate directly to the student.

EXAMINATION RULES

(FOR PG STUDENTS)

Attendance: Minimum 75% attendance is required to appear for the end semester examination.

Condonation of shortage of attendance: Condonation of shortage of attendance to a maximum of 10% (9 days) in the case of single condonation and 20% (18 days) in the case of double condonation in a semester can be granted by the Principal. For this, students have to apply in the prescribed format and remit the required fee. Students can avail of condonation of shortage of attendance in a maximum of two semesters during the entire programme (Either two single condonations or one double condonation). If the attendance is below the condonable limit, the student cannot appear for the examination but can move to the next semester. In that case, a provisional registration is needed. Such students can appear for supplementary examination for that semester after the completion of the programme. Women students can avail of maternity leave as per the existing University rules.

Evaluation: Each course is evaluated by 10 point direct grading system. Evaluation has two parts 1) Internal Assessment (20%) and 2) External Assessment (80%).

Internal Assessment: Internal Assessment is done by the course teachers based on predetermined transparent criteria involving test papers, assignments, seminars, attendance etc.

External Assessment: External Assessment is based on end semester examinations conducted by the college. There will be end semester examination at the end of each semester. Notification of this examination will be published one month before the examination in the college website and on the college notice board. Notification contains details of fee remittance, dates for registration, downloading the hall ticket, commencement of examination etc.

Students can register for the examination through the student portal in the college website with the user ID and Password given. Required fee is to be paid online.

Hall Ticket can be downloaded from the date given in the notification upto the date of commencement of the examination. Students should make sure that the name in the Hall ticket is correct. If there is any change students should contact the office of the Controller of Examinations.

Time table will be published at least two weeks before the commencement of examination.

Students should occupy their seats in the examination hall at least 10 minutes before the start of the examination. Students should bring the hall ticket and ID card. Malpractice of any kind is strictly forbidden.

The question paper shall contain short answers, short essays/ problem and long essay type questions with a total weightage of 30.

Answer scripts are subjected to double valuation system. First the course teacher and then an external examiner value the answer scripts. The average of the sum of two weighted grade points (WGP) is taken. If the two WGP sums differ by more than 25% a third valuation will be done by another external examiner. The average of two WGP sums which are closer is taken.

Practical examinations are scheduled by the Departments concerned and conducted by external examiners.

Results will be published within a few weeks after the completion of the examinations. Students can view the results through the student portal using their user ID and Password.

Scrutiny/Photocopy: There is no revaluation since double valuation system is followed. Students can apply for Scrutiny/Photocopy within 10 days from the date of publication of the results. Required fee is to be remitted (All exam related fee are non-refundable)

Pass conditions for courses: For a pass in a course minimum 'P' grade, (minimum GPA 2) when external and internal are combined, is required. Also, a separate minimum of 'P' grade is required for external. There is no separate minimum for internal. For a pass in the project work, minimum 'P'

grade, when external and internal combined is required (There is no separate minimum for external). Students need attain only pass (Grade P) for audit courses.

Total Credits to be acquired: A student needs to acquire a minimum of 88 credits for the completion of the PG programme of which 80 credits are for core & elective courses, and shall only be counted for SGPA and CGPA. Audit courses (AEC & PCC) have 4 credits per course and a total of 8 credits.

NB: For MSW programme, total credits is 100 + 8 credits for Audit Courses.

Semester Grade Card: The college shall issue to the students grade card on the completion of each semester. If the student passes all the courses, SGPA will be given in the grade card.

Improvement: Improvement of a semester can be done only once in the succeeding year after the successful completion of a semester. For the improvement of a semester after the successful completion of the programme (improvement of 3rd and 4th semesters), students have to surrender TC, Final Grade Card and Provisional Certificate. Further they have to submit a declaration that they have not applied for the original degree certificate. Improvement and supplementary examinations cannot be done simultaneously.

Supplementary: The number of supplementary chances is not limited but the student should complete the programme within 4 years from the date of registration.

Grace Grade Points: Grace Grade Points may be awarded to students for achievements in cocurricular activities such as sports, arts, etc. Students with some specified disabilities are also eligible for grace grade points. To add grace grade points, students have to apply to the Controller of Examinations through the teacher-in-charge. After adding grace grade points, the total GPA for a course should be below 4.25.

Final Grade Card: The Final grade card issued by the college after the completion of the programme shall contain the details of all the courses taken during the entire programme and the grades obtained. Final grade card also includes the cumulative grade point average (CGPA) and the percentage. The list of audit courses passed will also be given in the final grade card.

Programme Completion Certificate / Transcript / Backlog Certificate/ Position Certificate: College shall issue the following certificates to students who submit application and remit the required fee.

- i) Programme Completion Certificate to those students who have completed the programme successfully.
- ii) Transcript
- iii) Backlog Certificate
- iv) Position Certificate to students who are in the first 3 positions in the rank list of each PG programme.

Provisional Certificate: College shall forward the grades and personal details of students who successfully complete the PG Programme to the University of Calicut. After verifying the details, the University will issue Provisional Degree Certificates. Students can collect it from the college once it is issued.

Original Degree Certificate: Students have to apply directly to the Calicut University for the Original PG Degree Certificate. After verifying all the details and getting the degree approved by the Senate, the University will send the Original Degree Certificate directly to the student.

VI. IDENTITY CARDS

All students admitted to the college shall compulsorily wear their Identity Cards whenever they are present on the college campus. All payments, issue of certificates, mark lists, entry into the library, laboratory, gymnasium etc., will be made only on producing the Identity Card. Duplicate ID cards can be had from the Librarian on genuine grounds. The Identity Card shall be surrendered to the office at the time of claiming the refund of caution deposit or issuing of Transfer Certificate/Qualifying Certificate, whichever is earlier.

VII. MEETINGS AND CELEBRATIONS

Students should obtain written permission from the Head of the Department for organising meetings, parties or celebrations. The Campus will be open to all the students from 7.30 am to 4.15 pm. Those students who wish to participate in extracurricular activities are permitted to remain on campus till 6.00 pm provided a written request submitted by the students through

proper channel (recommended by faculty- in- charge) is sanctioned by the Principal.

VIII. MISCONDUCT AND DISCIPLINARY ACTIONS

1. Students are bound to obey the directions issued, from time to time, by the Principal, Teachers and the authorities. Disobedience to such directions would amount to serious misconduct.
2. Any student, who is found to have conducted himself/herself in any indecent or disorderly manner inside or outside the classroom in the college premises is liable to be proceeded against for the said misconduct.
3. A teacher may send a student out of the class if the student misbehaves in the class. If any student is sent out of the class, the teacher and the student shall report the matter to the Principal.
4. The Principal shall have the power to inflict the following punishments upon the offenders: fine, cancellation of attendance, withholding the term certificate, forfeiting education concession and scholarship, suspension, compulsory issue of T.C. without the application from the student or guardian, and expulsion.
5. If any student/students is/are found engaged in defaming the college, staff members or college authorities by posting indecent comments on social media, college management will take stringent actions as per the cyber laws.

IX. MOBILE PHONES

The use of mobile phone is strictly prohibited in the classrooms, corridors and common places in the College as per the Government order. Offenders will be levied with fine and the mobile phone will be confiscated.

X. OUTSIDERS NOT PERMITTED

Outsiders are not permitted to meet any of the staff or students on the college campus without the permission of the Principal. Students shall not bring any outsiders except the parent/guardian to the college premises for any purpose whatsoever without the permission of the Principal.

XI. PARKING OF STUDENTS' VEHICLES

Entry of student vehicles into the campus is strictly prohibited by the Hon'ble High Court. Students can park their vehicles only on the parking area designated. Vehicles parked in the non-parking area will be reported to the police. College is not responsible for any loss/theft/damage of the parked vehicles. No gathering is permitted in the parking area and in the parked vehicles. Parking will be closed as per the Government stipulated college working time.

XII. POLITICAL ACTIVITIES BANNED

Political activities are strictly prohibited on the college campus. As per the order of the Honourable High Court of Kerala on writ appeal No. 535/2003 and judgement on review petition dated 20 February 2004, all strikes, demonstrations, agitations, dharnas, gheraos and the like are banned on the college campus. Students who violate the above rules are liable to be dismissed from the college. Therefore, students shall keep away from all sorts of agitations like strike, disturbing classes, taking out processions, uttering slogans etc. on the college premises. They shall not bring flags, placards, leaflets, pamphlets, notice boards, banners, posters or any publicity material of any political parties or student organisations to the campus.

Court Verdict Banning Political Activities on the college Campus Judgement No. WA-535/2003 dated 26-5-2003 by the Honourable High Court of Kerala

"Managements and the Principals of various colleges maintain the stand that they have got a fundamental right to establish and administer educational institutions under article 19 (1) (a) of the Constitution of India to lay down regulatory measures in the administration of their educational institution and that the students' organisations like SFI, ABVP, KSU etc. have no legal right to interfere with the rights guaranteed to the management under article 19 (1) (a) of the Constitution of India."

"We are of the view that banning political activities within the campus and forbidding the students from organising or attending meetings other than the official ones within the campus is not designed to prohibit any of the fundamental rights of the students guaranteed under article 19 (1) (a) or 19

(1) (c). It is not a total prohibition of any fundamental right, but only reasonable restriction confined to college campus and the code of conduct cannot be flouted in the name of any other freedom or the rights guaranteed under article 19 (1) (a) or 19 (1) (c). Restrictions are only reasonable and designed to promote discipline in the educational institution so that the objectives of the educational institution could be achieved and wisdom of laying down those restrictions cannot be challenged by the student after getting admitted to the educational institution.”

“The Kerala University Act, Statutes, Ordinances and other legislations governing the affiliated colleges and the educational agencies or the State Government have not recognised SFI, KSU, ABVP, AISF, NSC, MSF etc. Organisations like SFI, KSU, ABVP, AISF, NSC, MSF etc. are separate legal entities and there is no legal relationship between them and the management of an educational institution or the State Government. They have no fundamental or other statutory rights to carry on their organisational activities within the premises of an educational institution established and administered by various educational agencies in the State as well as the State Government”.

“The High Court of Kerala had recorded the affidavit filed by the Principal Secretary to the Educational Department in the Judgement of the Hon’ble Mr. Justice K. S. Radhakrishnan and the Hon’ble Mr. Justice K. Padmanabhan Nair, on Friday the 15th December 2006 - WP (C) No. 22222 of 2006 (U).

“Measures suggested by the State Government are to be welcomed while upholding the right of the managements to stall organisational activities of students’ organisations like SFI, ABVP and KSU etc. directly or through their member students within the campus. Strike, Dharna, Gherao etc. indulged in by students within the campus can also be prevented and State Government and Universities have got a legal obligation to protect the rights of not only the management, Principals and the teaching faculty of the affiliating colleges but also that of Government owned colleges and educational institutions and to take appropriate measures to enforce those rights.”

XIII. RAGGING: A SERIOUS CRIMINAL OFFENCE

Ragging is prohibited by law. It is a non-bailable criminal offence and punishable with rigorous imprisonment up to seven years. Students shall not indulge in any of the following activities, which are treated as ragging:

1. Any act that prevents, disrupts or disturbs the regular academic activity of a student.
2. Exploiting the service of a junior student by a senior student or a group of senior students.
3. Any act of financial extortion or forceful expenditure burden put on a junior student including fund-raising for organisations.
4. Any act of physical abuse including all variants of it: annoying, playing practical jokes, sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts or gestures.
5. Any act of abuse by spoken words, emails, SMS or any other means.
6. Any word or act that causes hurt to the dignity of the individual.
7. Entering without permission any class other than the one assigned to a student.
8. Forcing a student to boycott class without his/her consent to participate in strike, demonstration, dharna etc.
9. UGC (3rd amendment of UGC regulations, 29th June 2016 as given in 27th June 2019 UGC communication) has defined ragging as any form of physical or mental abuse including bullying and exclusion targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background (3rd amendment of UGC regulations, 29th June 2016; 27th June 2019 UGC communication).
10. Students in distress due to ragging related incidents can call the national anti-ragging **Helpline 1800-180-5522(24x7 Toll Free)** or email the Anti-Ragging Helpline **helpline@antiragging.in**

11. The complaints or information with regard to ragging could be oral or written and even from third parties. The burden/responsibility of proving his/her innocence rests with the accused. Complaints can be lodged with the Principal, Staff Counsellors or any of the members of the Ragging Prevention Committee. All complaints / information received shall be kept strictly confidential. In the event of a student being booked in a criminal offence and being suspended from the college, he / she will be re-instated only after his/her obtaining clearance certificate from the concerned police officer. Contact numbers of ragging Prevention Committee is displayed on the college Notice board.

XIV. COLLEGE HOSTELS - RULES AND REGULATIONS

1. The hostels shall be under the direct control of the wardens.
2. The hostellers should abide by the rules and regulations of the hostel.
3. Admission to the college hostel shall be for one academic year and has to be renewed every year.
4. Hostellers should obtain the permission of the hostel warden whenever going out and the details should be entered in the Movement Register at the time of their entry and exit.
5. No hostellers shall enter or leave the premises after 6.00 pm in Ladies Hostel and 6.30 pm in Men's Hostel.
6. The inmates should strictly follow the code of conduct of the college and the hostels, and any breach of the rules will lead to disciplinary actions against the student, and in such cases the decision of the wardens will be final.

XV. COLLEGE LIBRARY - RULES AND REGULATIONS

The college has a well-equipped library with more than 68664 documents. The library is open from 8.00 am. to 4.00 pm. on all working days, including Saturdays.

Library provides the following facilities. College Library consists of:

- | | |
|------------------------------|-------------------------|
| 1. General Reference Section | 2. Periodical Section |
| 3. Lending Section | 4. Postgraduate Section |
| 5. Network Resource Centre | 6. Photocopying Corner |
| 7. JRF/NET Reference Section | |

GENERAL RULES

1. Identity Card issued by the college should be produced at the counter before entering the library.
2. Personal articles such as books, bags, umbrella, files etc. are not allowed in the library.
3. Students are allowed to carry only blank sheets of paper and pen to the library.
4. Library is a place for serious reading and research. Strict silence should be maintained in the library and its premises.

BORROWING AND RETURNING OF BOOKS

1. Students and teachers can borrow books from the library on producing both the Identity Card and the borrower-card. Borrower-cards are not transferable. Reference books are not allowed for borrowing.
2. The borrower should examine the book issued to them and any damage, markings, etc. should be reported to the staff before leaving the counter.
3. The borrower will be held responsible for any defect detected when the book is returned and he/she will have to replace the defective book with a new one or pay such compensation as may be fixed by the Government/University.
4. The loan period is normally 14 days. But the Librarian reserves the right to call back any book, at any time, from any borrower, even if the period of loan has not expired.
5. The loan period may be extended or shortened at the discretion of the Librarian.
6. If the book borrowed from the library is not returned on or before the due date, a fine of Rs. 1/- (One Rupee only) will be charged per day, on each book.
7. If a book borrowed is lost, the matter should be immediately reported to the Librarian.

8. If a book is irrecoverably lost, it must be replaced with a new one or paid for such compensation as may be fixed by the Government/University.
9. If a book belonging to a set or series is lost or damaged and a new volume is not separately available the whole set or series of books should be replaced.
10. In case the borrower-card is lost the matter should immediately be reported to the Librarian in writing.
11. All books and book issuing cards issued from the library to the students, and the members of the staff should be returned on or before the last working day of the academic year or on the date fixed by the Librarian.
12. Students should obtain "no dues" remark from the Librarian while applying for Transfer Certificate.

XVI. PLAGIARISM CHECK

The main objective is to create awareness about the responsible conduct of research, promotion of academic integrity and prevention of misconduct including plagiarism in academic writing among students, faculty and research scholars. It shall be mandatory to screen all the final year UG and PG dissertations and PhD theses. The supervisor shall go through the report generated by antiplagiarism software before certifying the same. Students/research scholars in their dissertation/thesis certificate shall certify/declare that the thesis is plagiarism-free as per the norms of the Institute.

XVII. RESEARCH ETHICS

Research ethics involves the application of fundamental ethical principles to research activities which include the design and implementation of research, respect towards society and others, the use of resources and research outputs, conduct of scientific principles and regulations of research.

XVIII. OTHER RULES & REGULATIONS

1. Smoking and consumption of alcoholic beverages are strictly prohibited on the college campus. Students shall not use or bring tobacco or its products, intoxicating drinks or narcotic substances to the college. Possession and use of tobacco/ narcotic substances on campus is considered as a punishable offence.
2. Students shall not go on tour, picnic or excursion without the written permission of the Principal.
3. Prior written permission of the Principal is necessary for organising processions, meetings, entertainment programmes, functions in the college; for collecting funds from the students/staff; and for distributing notice or putting up any notice on the noticeboard.
4. Students shall not cause any loss or damage to the college property. Intentional causing of loss or damage will be considered a serious misconduct. The offenders will be proceeded against for the same and will be liable for recovery of the loss. Unintentional causing of loss or damage will result in the recovery of loss or damages from the offenders.
5. Students shall not write or make any marks on the walls or any part of the college property. If found guilty they are liable to be punished and the expenses for the repair work will be recovered from the offenders.
6. Cinematic dances and fashion shows are not permitted on the college campus.
7. Congregating at the entrance of the college gate and sitting on the portico and the steps of the staircase are to be avoided.
8. Students are free to follow and practise any religion of their choice but external worship other than catholic is not allowed in the college.
9. A student who has any complaint against any other student, teaching staff or non-teaching staff shall represent the same either in writing or orally to the Tutor, HOD and Discipline Committee or to the Principal directly. Such representations can be made by the Parents/Guardian of the students also. A complaint box is installed near the college office in this regard.

B. STUDENT SUPPORT PROGRAMMES / SCHEMES

I. ADDITIONAL SKILL ACQUISITION PROGRAMME (ASAP)

The Additional Skill Acquisition Programme (ASAP) is an initiative of KSHCEC with the objective of tackling the issue of growing unemployment in the state. The Programme aims at equipping selected school/college students with skills in Communication, IT and selected areas of industry and service sectors

II. BLOOD DONORS CLUB

The Blood Donors Club promotes voluntary blood donation to serve the needy and ensures safe and sufficient blood supply. The Club focuses on recruitment and retention of blood donors, and also on the conduct of programmes on the importance of blood donation to increase public awareness.

III. BHOOMITHRA SENA CLUB

The Club is an initiative to encourage students to adopt ecofriendly practices with a view to creating an awareness in society about environmental degradation and climate change. It also serves as a platform to organize seminars, workshops, debates etc which make students conscious of the necessity of preserving Nature and environment for posterity.

IV. CAREER GUIDANCE & PLACEMENT CELL

The Cell offers guidance and assistance to students as regards higher studies and placement opportunities. Experts from various walks of life serve as resource persons at the seminars and workshops organized by the Cell to impart soft skills and leadership qualities to the students.

V. CERTIFICATE/ VALUE-ADDED COURSES

Students can build their skills through a Certificate/Value-Added course. The courses help to strengthen their competency and enhance commitment to the profession. This platform builds expertise in the subject area and assists in their progressive academic evolution. These courses act as a bridge which effectively fills the knowledge gap, ably assisting students in their pursuit of international courses in future.

VI. DEVAGIRI CIVIL SERVICE ACADEMY

The college offers Civil Service examination coaching to UG students. Online classes are arranged in collaboration with India's No. 1 Civil Service Coaching Agency- ALS Academy, New Delhi. The coaching will help students to appear for any UPSC examination.

VII. DEVAGIRI NEWS LETTER COMMITTEE

The committee ensures the publication of Devagiri Newsletter every academic year. It helps the students in building their managerial and communicative skills.

VIII. EBSB – EK BHARAT SHRESHTHA BHARAT

The initiative EK Bharat Shreshtha Bharat was announced by the Honourable Prime Minister on 31 October 2015 on the occasion of the 140th birth anniversary of Sardar Vallabhbhai Patel. Through this innovative measure the knowledge of the culture, traditions and practices of different States and UTs will lead to an enhanced understanding and bonding between the States, thereby strengthening the unity and integrity of India.

IX. ENTREPRENEURIAL DEVELOPMENT CLUB (ED CLUB)

The ED club aims to inculcate values like integrity, discipline, honesty etc. and to sensitise students on the economic and industrial development scenario. It helps in inculcating entrepreneurial culture, providing opportunities for successful entrepreneurs and students to work together and create academic and industrial research linkage.

X. FINE ARTS COMMITTEE

Fine arts committee envisages an overall development of the potential of students in the field of art and literature. The committee provides ample support to the students for participating in fine arts competitions.

XI. GOLDEN JUBILEE INSURANCE SCHEME

In memory of the College Golden Jubilee Celebrations an insurance scheme known as “Devagiri College Golden Jubilee Insurance Scheme”

was instituted by the College PTA. A student is eligible for the benefits of this scheme from the moment he/ she gets enrolled as a student of this college. If a student dies (by accident/disease) while he/she is a student, his/her family will get an insurance amount of Rs.30,000. If a student meets with any accident and gets injured while he/she is on campus or while he/she is part of any programme related to the college, he/ she is eligible for medical assistance subject to a maximum of Rs. 2,000.

XII. GUIDANCE CELL FOR SECURING FOREIGN PhD REGISTRATION

The Guidance Cell informs the interested students about the availability of PhD positions in foreign universities and makes them aware of the formalities and procedures for getting admission for a PhD programme.

XIII. ICCR STUDENT SUPPORT

Students from different countries apply for various undergraduate and postgraduate programmes offered by the college through the Indian Council for Cultural Relations (ICCR). The scheme ensures the well being of the foreign students enrolled in various courses catering to their diverse needs.

XIV. INSTITUTION INNOVATION COUNCIL (IIC)

The main focus is to systematically foster the culture of innovation in the institution. The IIC encourages, inspires and nurtures young students by supporting them to work with new ideas and transform them into prototypes, and also promotes innovation and entrepreneurship in the institution through various modes.

XV. INTERNAL ASSESSMENT GRIEVANCE REDRESSAL CELL

The Cell addresses the complaints on the part of the students in relation to the internal assessment carried out in the college, and seeks to redress them in a time bound manner. Students are given a time frame to register their complaints immediately after the publication of internal examination results.

XVI. INTERNAL COMPLAINTS COMMITTEE

The committee aims at prevention, prohibition and redressal of sexual harassment of women employees and students in Higher Educational Institutions. It deals with cases of sexual harassment of the students or employees in the college and provides mechanism of dispute redressal. It advocates the empowerment of women and has zero tolerance for any kind of sexual harassment. ICC diligently works towards providing a secure environment to students, teaching and non-teaching staff.

XVII. MEDICAL FACILITY

The service of a medical officer is available on campus every Friday. Group Insurance facility is available for the entire staff and students of the college.

XVIII. MENTOR-MENTEE SYSTEM

Mentor-mentee system at St. Joseph's College, Devagiri is a mechanism constituted with a view to providing a close accompaniment to the students by the teachers.. A set of students will be allocated to a designated mentor who in turn will provide guidance and counselling at every stage of their student life. The mentor will keep track of the students' performance in academic and other cocurricular activities.

XIX. MS OFFICE AND TALLY COURSE

Fr. Bennet Kurian Memorial Computer Centre attached to the Department of Commerce offers MS Office and Tally Course for the students of the College as well as for the public.

XX. NATIONAL CADET CORPS (NCC)

Two wings of the National Cadet Corps (NCC) function in the college: the Army Wing and the Navy Wing. The NCC provides opportunities for military training and social services. Membership in the NCC is voluntary. Students are enrolled after a selection procedure. Every enrolled cadet has to continue in the corps for a minimum period of two years. At the end of the period a weightage certificate will be given. Cadets can also appear for

the 'B' and 'C' certificate examination. The cadets obtaining the certificate are eligible for grace marks in final examinations. They are also awarded 5 bonus marks for PG programmes at the time of admission.

XXI. NATIONAL SERVICE SCHEME (NSS)

Two units (Nos 16 & 100) of the National Service Scheme function in the college. The NSS aims at education through social service. Membership in the NSS is voluntary. Under the auspices of NSS a unit of the Institute of Palliative Medicine functions in this college. Volunteers who undergo the prescribed course of training are given certificates from the University and are eligible for grace marks in University examinations. They are also awarded 5 bonus marks for PG programmes at the time of admission.

XXII. OBC WELFARE

The OBC Welfare section ensures the welfare of the students who belong to Other Backward Classes. Students are informed about the various schemes meant for their benefit and are guided to avail of them as and when needed.

XXIII. ORATORY CLUB

The club conducts elocution and declamation competitions every year to enhance the oratorical skills of the students. The programmes make students socio-politically conscious enabling them to become socially responsible and committed citizens.

XXIV. PARENT TEACHER ASSOCIATION (PTA)

Membership of the PTA is compulsory for the parents of all the students of the college. The PTA Executive regularly meets for the planning and implementation of all matters pertaining to the physical, intellectual and moral welfare of the students.

XXV. POSTDOCTORAL GUIDANCE CELL

The main objective of the Postdoctoral Guidance Cell is to encourage scholars with PhD who wish to pursue a career in research to apply for various Postdoctoral research opportunities both in India and abroad. Aspirants will be informed about the available fellowships and grants, and will be guided to apply for the same.

XXVI. PRIME MINISTER'S SPECIAL SCHOLARSHIP SCHEME FOR J&K STUDENTS

It is an initiative by the Central Government funding the educational expenses of the students from these states. The College extends institutional support to these students and takes care of their educational requirements while they are the guests of the state.

XXVII. PROF. TERRENCE JACOB MEMORIAL AUDIO-VISUAL THEATRE

The audio-visual theatre attached to the Dept. of English, was instituted in 2006 in memory of late Prof. Terrence Jacob, an illustrious Teacher of English, who worked in the Department of English from 1969 and retired as the Head of the Department in 2002.

XXVIII. QUIZ CLUB

The Quiz club aims to promote the general knowledge of the students and encourage them to be up to date with current affairs. The club is a platform for the students to better their quizzing skills.

XXIX. SCHOLARSHIPS AND PRIZES

ENGLISH

1. Rev. Fr. Theodosius Memorial Scholarship, instituted by the management, staff and the public in honour of late Fr. Theodosius, the first Principal of the College, is awarded to the degree student who secures the highest score in Part I English (I & II years).
2. Rev. Fr. Shabor Memorial Prize, instituted by the Management in honour of the first Manager of the College, is awarded to the student who secures the

highest grade in MA English previous (Semester I and II together) Examination.

3. Prof. Sheppard Memorial Prize, instituted by the management, staff, students and the public, in honour of the late Prof. Sheppard, is awarded to the student who secures the highest score in MA (English) final examination.
4. Rev. Fr. Reynolds Jubilee Memorial Prize, instituted by the management, is awarded to the student who secures the highest score in part I English Main, during the First and Second years.
5. Prof. P. K. G. Vijayaram Endowment, instituted in 1993 by his colleagues and PG students in honour of Prof. P.K.G. Vijayaram, Head of the Dept. of English from 1974 to 1993, is awarded to (i) the Final Year MA English student securing the highest score; (ii) the First Year MA English student securing the highest score; (iii) the Third Year BA English student securing the highest score.
6. Prof. P. Jayendran Endowment, instituted by his colleagues and PG Students in honour of Prof. P. Jayendran, the former Head of the Department of English, is awarded to (i) the MA student who gets the highest grade in the paper "American Literature"; (ii) the student who gets the highest grade in I and II BA English (Main) Papers.
7. Prof. T. K. Mani Memorial Scholarship, instituted by his family, is awarded to the Final Year Degree student who secures the highest score in Part I English examination (Paper I, II and III together)

ECONOMICS

Rev. Fr. Columbus Jubilee Memorial Prize, instituted by the management, is awarded to the student who secures the highest grade in First and Second Year BA Economics examinations.

MATHEMATICS

Merit scholarship instituted by former PG Mathematics students of 2002-04 batch is awarded to (i) the best outgoing PG student (Mathematics), (ii) the best first year Mathematics PG student.

PHYSICS

1. Prof. P. K. Achan Prize, instituted by the Physics Alumni is awarded to the final year BSc Physics student who secures the highest score in the I and II Year BSc Physics examinations.
2. Kilukkan Chacko and Thressia Memorial Endowment, instituted by Mr. K.C. Varghese, is awarded to the student who secures the highest score in the I and II Semester MSc Physics examinations.
3. Sreejith M. Memorial Endowment, instituted by his parents and students of this college in memory of Mr. Sreejith M., who died in an accident while he was a III DC Physics student, is awarded to (i) the best NSS camper of the year; (ii) and the best NSS volunteer of the year (Half of the interest amount goes to Master Mind Quiz competition by the Department of Physics).
4. Charly Kattakayam Endowment Scholarship, instituted by Mr. Charly Kattakayam, Asso. Prof.(Retd.), Dept. Of Physics, is awarded to the students of BSc Physics who secure the highest score in their III and IV semester examinations.
5. Varghese Kilukkan Silver Jubilee Service Endowment, instituted by Mr. Varghese K. C. (Retd. Non-Teaching Staff), is awarded to the best sportsperson of the college.

CHEMISTRY

1. Mr. Diljith Memorial Endowment, instituted by his parents in memory of their son who was a student of this college, is awarded to the student who secures the highest grade in I DC Chemistry (main) examination.
2. Rev. Fr. Dr. M. T. James Endowment, instituted by the Dept. of Chemistry, in honour of Fr. Dr. M.T. James, former Principal and Lecturer in Chemistry, is awarded to the student who secures the highest grade in MSc Chemistry examination.
3. Prof. Jose Thomas Ancheril Scholarship, instituted by his family, is awarded to the final BSc Chemistry student who gets the highest score in Part III papers.
4. Prof. M. K. Mathai Endowment instituted by his family members is awarded to the final year MSc Chemistry who secures the highest score in the I and II semester MSc Chemistry examinations.

BOTANY

1. Prof. Mathew Thamarakkad Endowment, instituted in 1992 by his colleagues and students in honour of Prof. Mathew Thamarakkad, former Head of the Dept. of Botany, is awarded to (i) the Final Year MSc Botany student securing the highest grade; (ii) the Final Year BSc Botany student securing the highest score.
2. Rev. Fr. Joseph Kappalumakkal Scholarship, instituted by the Department of Botany, is awarded to the Botany main student who secures highest grade in the I and II Semester MSc Examinations (combined).

ZOOLOGY

1. Dr. K. T. Vijayamadhavan Endowment, instituted by the Dept. of Zoology in honour of Dr. Vijayamadhavan, is awarded to the student who secures the highest grade in the MSc Zoology Final examination.
2. Rev. Fr. Thomas Kazhunnady Memorial Scholarship, instituted by his friends, is awarded to the student who gets the highest score in BSc Zoology (main and subsidiary subjects together).
3. Dr. Sabu K. Thomas award for Best Research paper in Entomology, is an award instituted by Research Students of Dr. Sabu K. Thomas to commemorate his research spirit and enthusiasm. The title is awarded to a Young Researcher below 45 years of age who publishes a good quality Research Paper in a reputed national/ international journal based on his work in Entomology from South India/ Western Ghats. The award includes a memento, certificate and cash prize of Rs. 10000/- and is awarded in every two consecutive years. The applicant must be a Researcher of Indian origin and must be the first author of the Research Article.

COMMERCE

1. Rev. Fr. Bennet Kurian Memorial Prize, instituted jointly by his brother and the Department of Commerce, is awarded to the BCom student who secures the highest grade in the First and Second Year examinations.

2. Prof. Krishnamoorthy Memorial Endowment, instituted by the Dept. of Commerce, is awarded to the deserving candidates selected by the Department.
3. P. B. Shinoy Memorial Endowment, instituted by his Father Sri. P. Bhaskaran, is awarded to the student who secures the highest grade in the First and Second BCom examinations, excluding languages.

PHYSICAL EDUCATION

1. Jimmy George Foundation Scholarship, instituted in honour of late Jimmy George who was a student of this college and a world famous volleyball player, is awarded to the best sportsman of the college.

MALAYALAM

1. Rev. Fr. Hormice Jubilee Prize, instituted by the Management in honour of the cofounder of the college, is awarded to the II DC student who secures the highest score in Part II Malayalam examination (Paper I, II and III together).

GENERAL

1. Bishop Sebastian Valloppilly Sacerdotal Jubilee Scholarship instituted by the Bishop of Tellicherry, is awarded to the Catholic student of undivided Thalassery Diocese who is admitted to the First Year Degree class with the highest marks in Plus Two or equivalent examination.
2. Liju Varkey Kelankunnel Memorial Scholarship, instituted by Sri. K. J. Varkey and family in memory of their son Liju Varkey, is awarded to the outgoing top scorer in science discipline.
3. Devagiri College Golden Jubilee Scholarships, instituted by the College are awarded to (i) the Final Year Degree students of all main disciplines, securing the highest score in I and II year part III main papers; (ii) the Final Year Degree students of main disciplines securing the highest score in part II Second Language (Malayalam, Hindi and French).
4. Sri. Thomas Sebastian Memorial Award, instituted by his parents, classmates and the staff in the Dept. of English is awarded to the best performer of this college in the B-Zone Arts Festival.

5. Rev. Fr. Joseph Vayalil Endowment, instituted by the PTA 2006- 2007 in his honour, is awarded to the best outgoing Degree student from each Department, identified by the respective Departments subject to the endorsement by the Principal on the basis of (i) good character and conduct (ii) consistently good academic record; (iii) performance in the III year terminal examinations; and (iv) involvement in cocurricular activities.
6. Rev. Fr. Joseph Vayalil Endowment, instituted by the Advocates Alumni Association in his honour, is awarded to the deserving, physically handicapped student or, in his/her absence, to the student with good conduct and academic excellence, identified by the Principal in consultation with the Departments.
7. Joel Memorial Endowment, instituted by his parents in memory of their son Joel Lee Joe, a former student of this college, is awarded to the best student of the college, based on merit-cum- means and overall performance.
8. Rev. Fr. Mathew Chalil Prizes, instituted by the NSS Units of Devagiri College, are awarded every year to: (i) the first place holder in Fr. Mathew Chalil Elocution Competition (Rs. 1000); (ii) the second place holder (Rs. 500) ; (iii) the third place holder (Rs. 250) and (iv) the College represented by the first place holder (Ever Rolling Trophy).
9. Rev. Fr. Joseph Paikada CMI Sacerdotal Golden Jubilee Endowment scholarship instituted by Devagiri college staff in his honour awarded to the outstanding performer in Fine Arts.
10. Rev. Fr. Joseph Kappalumakkal CMI (Principal 2007-09) Endowment instituted by PTA 2008-09 to the best paper published by staff/student in international/national journal.
11. Rev. Fr. Joseph Paikada Memorial Scholarship instituted by the College Management in 2019 for the economically backward and academically performing students.

SCHOLARSHIP FOR COLLEGE STUDENTS

| Sl. no. | Name | Eligibility | Aided/ self | Income limit | Govt | Amount |
|---------|--|---|--------------|--------------|---------|---|
| 1. | Higher Education Scholarship www.kshec.kerala.gov.in | On the Basis Of Higher Secondary Marks | Aided only | NIL | State | Rs. 54,000 - Degree & Rs.100,000 - PG P/Course |
| 2. | Prathibha scholarship www.kscte.kerala.gov.in | Science Subject Students | Aided only | NIL | State | Rs. 54,000 - Degree & Rs. 100,000 - PG P/Course |
| 3. | Inspire scholarship www.online-inspire.gov.in | Science Subject Students | Including SF | NIL | Central | Rs. 80,000 P/Y Degree & PG |
| 4. | Central sector scholarship www.scholarships.gov.in | On the Basis of Higher Secondary Marks | Including SF | Rs. 6,00,000 | Central | Rs. 10,000 P/Y Degree & Rs. 20,000 P/Y PG |
| 5. | Post matric scholarship www.scholarships.gov.in | Minority Community Students (I Degree and I PG) | Including SF | Rs. 2,00,000 | Central | Rs. 3,000 P/Y Degree & PG |
| 6. | Post matric scholarship for PH www.scholarships.gov.in | Handicapped Students only | Including SF | Rs. 2,50,000 | Central | Govt. Fees & Hostel Fees Allowance |
| 7. | State merit scholarship www.dcescholarship.kerala.gov.in | Minimum 50% marks in Plus two result | Aided only | Rs. 1,00,000 | State | Rs. 1,250 P/Y Degree & Rs. 1,500 P/Y PG |
| 8. | District merit scholarship www.dcescholarship.kerala.gov.in | Renewal only (starting from school) | Aided only | NIL | State | Rs. 1,250 P/Y Degree (seven years) |
| 9. | Suvarnajubilee scholarship www.dcescholarship.kerala.gov.in | BPL Students only | Aided only | BPL | State | Rs. 10,000 P/Y Degree & PG |
| 10. | Hindi scholarship www.dcescholarship.kerala.gov.in | Students who studied any subject in Hindi | Aided only | NIL | State | Rs.500 P/M Degree & Rs. 1000 P/M PG |

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|-----|---|---|-------------------|--|------------|--|
| 11. | Blind/ PH scholarship www.dcescholarship.kerala.gov.in | Handicapped students | Aided only | PH- RS. 2,50,000 , Blind- Rs. 4,50,000 | State | Govt. Tuition Fees, Special fees & Hostel Fees |
| 12. | Snehapoorvam scholarship www.socialsecuritymission.gov.in | Children whose father or mother is not alive | Aided only | Rs. 20,000 to 22,750 | State | Rs. 10,000 P/Y Degree only |
| 13. | C.H. Muhammed Koya Girls scholarship www.minoritywelfare.kerala.gov.in | Muslim/ Chrtn.LC/ Convert Christian Girls students | Including SF | Rs. 600,000 | State | Rs. 5,000 P/Y Degree, Rs. 6,000 P/Y- PG & Hostel Fees |
| 14. | OBC scholarship www.bcdd.kerala.gov.in | OBC Students only (Full A ⁺ in Plus two) | Including SF | Rs. 120,000 | State | Rs. 5,000 P/Y |
| 15. | University merit scholarship www.universityofcalicut.in | I Degree and I PG Students (Calicut University) | Including SF | NIL | University | Rs. 9,000 P/Course-Degree & 10,000 P/Course PG |
| 16. | Vidyasamunnathischolarship www.kswcfc.org | Forward community students (All Degree, PG) | Including SF | Rs. 200,000 | State | Rs. 5,000 P/Y Degree & Rs. 6,000 P/Y PG |
| 17. | Muslim – Nadar Girls scholarship www.dcescholarship.kerala.gov.in | Muslim-Nadar Girls only | Aided only | Rs. 18,000 | State | Rs.125 P/Y |
| 18. | Prof. Joseph Mundassery Schp. award www.dcescholarship.kerala.gov.in | 80% Muslim students and 20% Christian Students | Aided only | Rs. 600,000 | State | Rs. 15,000 P/Y Degree & PG (80% Marks Degree & 75% Marks PG) |
| 19. | Govt. of India scholarship www.scholarships.gov.in | SC Students only | Self Finance only | Rs. 250,000 | Central | Tuition & special fees (Fees allotted by Government) |

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|-----|--|---|--------------------------------------|-------|-----------------------------------|--|
| 20. | Aspire scholarship www.universityofcalicut.in | PG, MPhil, PhD students | Aided only | NIL | State | Rs. 8,000 P/M PG & PhD |
| 21. | Fisherman scholarship www.fisheries.kerala.gov.in | Wards of fisherman | Including SF | NIL | State | Govt. Fees & Hostel Fees |
| 22. | Indira Gandhi Single Girl scholarship www.ugc.ac.in | PG Single Girl Students | Including SF | NIL | UGC | Rs. 31,000 P/Y I PG & Rs. 31,000 P/Y II PG |
| 23. | University Rank Holders scholarship www.ugc.ac.in | PG Students only (I, II Rank Holders) | Including SF | NIL | UGC | Rs. 31,000 P/Y I PG & Rs. 31,000 P/Y II PG |
| 24. | Rajiv Gandhi National Fellowship www.ugc.ac.in | MPhil, PhD students | Including SF | NIL | UGC | Rs. 25,000 P/M |
| 25. | Prime Minister scholarship www.scholarships.gov.in | Widows and children of Central Armed Police Force, Assam Rifles | | NIL | Central | Rs. 3,000 P/M for girls Rs. 2,500 P/M for boys |
| 26. | NCC scholarship www.nccindia.nic.in | NCC Students | Including SF | NIL | Central | Rs. 500 to Rs. 25,000 |
| 27. | Chief Minister scholarship www.keralancc.org | NCC Students (2 students in group and Plus two mark) | Including SF | NIL | State | Rs. 10,000 P/Y |
| 28. | Moulana Azad National Fellowship www.ugc.ac.in | MPhil/ PhD Minority Students | Including SF | NIL | UGC | Rs. 25,000 P/M |
| 29. | Kerala Government Fee Concession www.stscdev@gmail.com | Aided Course Students | Forward castes and OBC Rs. 100,000/- | State | Govt. Fees & University Exam Fees | |
| 30. | Merit Scholarship for School Teacher's Children www.collegiateedu.kerala.gov.in | Son/ Daughters of Primary/ Secondary School Teachers | | Nil | State | Rs.50/ Month UG students |

XXX. SCHOLAR SUPPORT PROGRAMME

The programme is designed to give special attention to students who need extra help and guidance to keep abreast with other classmates. Teachers, on a structured basis, handle special evening classes.

XXXI. SOCIAL SERVICE PROGRAMME CELL

In this programme, a student has to complete 12 days of social service. This has to be completed in the first four semesters; 3 days in each semester. For the regular programme the student has to work in a Panchayath or Local body or in a hospital/ poor home or old age home or in a Pain & Palliative centre or do any social work assigned by the College authorities. Students who engage in College Union activities and participate in sports and cultural activities in Zonal level have to undergo only 6 days of SSP during the entire programme. The whole documents regarding the student should be kept in the college and the Principal should give a Certificate for the same. The list of students (who successfully completed the programme) must be sent to the Controller of Examinations before the commencement of the fifth semester examinations. A College level Coordinator and a Department level Coordinator shall be appointed for the smooth conduct of the programme.

XXXII. STUDENTS GRIEVANCE REDRESSAL CELL

The Cell enables a student to express feelings by initiating and pursuing the grievance procedure in accordance with the rules and regulations of the College. 'Students Grievance Cell' enquires and analyses the nature and pattern of the grievances in a strictly confidential manner. Usually the Cell deals with the issues related to academic and administrative problems.

XXXIII. STUDENTS GUIDANCE AND COUNSELLING CENTRE

The Guidance and Counselling Centre aims at enabling students to maximize their overall growth and to overcome their academic and personal problems. The service of qualified persons is available in assisting students to identify, recognize and solve their academic and personal issues.

XXXIV. STUDENTS WELFARE COMMITTEE

The major source of the fund is the monthly collection from teachers and well-wishers and it is used to extend help to those needy students in basic learning requirements.

XXXV. TOURISM CLUB

The club aims to create awareness about the relevance of tourism and sensitize the students to responsible Tourism and Ecotourism. It also aims to familiarize them with the rich heritage of our country with the specific intention of promoting national integration.

XXXVI. TUTORIAL SYSTEM

This system has been specifically intended to bring up the abilities of the student through proper motivation and guidance. It is also meant to understand the student, his/her family conditions, socio-cultural status, the problems that he/she faces in and outside the class etc. and help him/her to tide over those problems. For this, a teacher is given the charge of a class and he/she acts as the class tutor. The class tutor keeps the details of the students from entry level to exit level. The tutor guides, helps, motivates the student and acts as a liaison between the parents and students. Class tutors convene class-wise parent teacher meeting once or twice a year. The system also ensures effective teaching and sufficient attention to the student and fosters the general discipline of the college. The student is expected to consult the tutor on all academic/ non-academic matters. All applications and requests to the Principal shall be submitted only through the tutor countersigned by the HoD.

XXXVII. UGC/CSIR -NET COACHING

The Career Guidance Centre of the College offers coaching to postgraduate students preparing for UGC-NET examinations for General Paper. For subjects, the respective departments offer coaching. Admission is open to all eligible candidates.

XXXVIII. UNNAT BHARAT ABHIYAN (UBA)

The Unnat Bharat Abhiyan Programme is to equip and familiarize the students with the socio-economic dimensions of the rural communities, status of sustainable use of natural resources, changing perceptions &

aspirations, priorities and innovative effort of the rural communities for sustainable development. By doing so, we can enable the community for self-help to roll out strategies, methodologies, processes to develop sustainably and create cohesive communities where every individual gets equal opportunity to realize his/her potential.

XXXIX. VALUE EDUCATION

The realization of the need ‘to shift from the information-based education system to a value-based education system imparting life skills which can contribute to man-making and nation-building’, is the foundation of the value education. The College offers value education classes to all first year degree students. Each department is entrusted with the duty of engaging value education classes for their students.

XXXX. WALK WITH A SCHOLAR (WWS)

Walk with a Scholar (WWS) is an initiative of KSHEC to arrange specialized mentoring programmes for students in Undergraduate programmes in Arts, Science and Commerce. The Scheme aims at giving necessary orientation to needy students to prepare them for employment and at giving them necessary guidance, motivation and mental support to identify appropriate areas for higher studies as well as employment.

XXXXI. WOMEN'S WELFARE CELL

The cell is constituted as per the directive of the UGC to redress the grievances, if any, of the women students and the women-members of the staff of the College. The Cell also aims at motivating the girl students to strive for gender equality in diverse fields, with a motto of grooming them to lead a dignified life in society.

XXXXII. YOUNG INNOVATORS PROGRAMME (YIP)

Young Innovators Programme is launched to promote a culture of innovation among the students in the College at a very early stage of their academic journey. This helps to identify and motivate students towards creative aptitude and research acumen.

STUDENT SUPPORT COMMITTEES

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| <div>Principal</div> Dr. Bobby Jose, Asso. Prof., Dept. of Zoology | |
| <div>Vice Principals</div> Dr. Wilson Rockey , Asso. Prof., Dept. of English (Student Affairs) Fr. Anto N. J. , Asst. Prof., Dept. of Economics (Internal Quality Assurance) Fr.Dr. Sunil Jose. , Asst. Prof. & Head, Dept. of Malayalam (Academic Affairs) | <div>Administrator</div> Fr. Bony Augustine , Asst. Prof. & Head, Dept. of Physical Education <div>Director, Self-Financing Programmes</div> Fr. Sunil M. Antony , Asst. Prof., Dept. of Business Management |

ADMISSION COMMITTEE

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| Core Committee | |
| Dr. Bobby Jose (Principal), Chairman | Mr. Shinoj K.M , Asst. Prof., Dept. of Mathematics, Convener |
| Fr. Sunil M. Antony (Director, Self-Financing Programmes), Asst. Prof., Dept. of Business Management, Coordinator | Dr. Anjaly Jose , Asst. Prof., Dept. of Mathematics |
| Fr. Anto N.J. (Vice Principal), Asst. Prof., Dept. of Economics | Mr. Jaison Joseph , Asso. Prof., Dept. of Mathematics |
| Dr. Asha Mathew , Asst. Prof., Dept. of Economics | Mr. Jomon Jose , Asst. Prof., Dept. of Statistics |
| Ms. Sneha Lucy Joy , Asst. Prof., Dept. of Commerce & Management | Mr. Bibin M. Antony , Asst. Prof., Dept. of Malayalam |
| Mr. A.C. Shaji , Office Superintendent | Mr. Rajeesh Kottayi Office Staff |
| Mr. Nithin C.T. , Staff, Technical Wing | Mr. Vijay E.M. , Staff, Technical Wing |
| Mr. Anoop Gigi , Staff, Technical Wing | Mr. Muralimanoharan T. , Office Superintendent (SF) |
| Mr. Sijo C.P. , Supporting Staff | Mr. Alan Joy , Supporting Staff |
| Mr. Abin Joseph , Supporting Staff | |

| Department Coordinators | |
|---|---|
| English Dr. Salil Varma R. (Head) Dr. Wilson Rockey Dr. Vemoth Vinitha Nair Ms. Neethu Baby Dr. Raichal John | Economics Dr. Shiby M. Thomas (Head) Mr. Thomachan K.T. Fr. Anto N.J. Dr. Asha Mathew |
| Commerce Mr. Anish Sebastian (Head) Mr. Akhin P. Ms. Sruthiya V.N. | Malayalam Dr. Fr. Sunil Jose (Head) Ms. Saritha K.C. Mr. Bibin Antony |
| Psychology Dr. Sherin V. George (Head) Mr. Abhineeth S. | Botany Dr. Satheesh George (Head) Dr. Delse P. Sebastian Dr. Binu Thomas Dr. Ron Sunny |
| Chemistry Dr. Tania Francis (Head) Dr. Saumya Varghese Dr. Aneesh P. Dr. Sreejith M. | Mathematics Dr. Saji Mathew (Head) Ms. Sangeetha M.V. Fr. Jinu B. George Dr. Aparna Aravindakshan |
| Physics Dr. Meril Mathew (Head) Mr. Albert Thomas Sub. Lt. Dr. Shinto P. Mathew Dr. Prince Alex | Zoology Dr. Vineesh P. J. (Head) Dr. Jisha Jacob Dr. Aswathy P. |
| Social Work Dr. Aneesh Kurian (Head) Ms. Anu Gigi Ms. Gaya Reena Saji | Statistics Dr. P. Anilkumar (Head) Mr. Jomon Jose |
| Computer Science Ms. Asha Unnikrishnan (Head) Mr. Kanuprasad M.K. Ms. Jyothilakshmi K.N. Mr. Tegil Joseph John Ms. Deepa Ramachandran V. R. Ms. Anjana T.K. Ms. Anima P. | Commerce & Management Dr. T.C.Simon (Head) Ms. Yamuna M.C. Ms. Sneha V. Ms. Shani Naveen Mr. Jinto Sebastian Ms. Sneha Lucy Joy Ms. Rahna C.P. |

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| Media Studies Ms. Malu Mohan (Head) Mr. Roney Devassia Mr. Nikhil Santhosh Dr. Rohini Sreekumar Ms. Swathi K.S. | Language & Literature Dr. Premanand M.E. (Head) Mr. Abhishek Mohan M. Ms. Swetha Premkumar Ms. Riya Paul Ms. Aparna Karthik |
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| Mr. Joice Tom J. , Asst. Prof., Dept. of Zoology | Dr. Delse P. Sebastian , Asst. Prof., Dept. of Botany |
| Dr. Renjis T. Tom , Asst. Prof., Dept. of Chemistry | Dr. Sherin V. George , Asst. Prof. & Head, Dept. of Psychology |
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| Economics | |
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| Dr. Meril Mathew , Asst. Prof. | Dr. Nijesh K. James , Asst. Prof. |
| Sub. Lt. Dr. Shinto P. Mathew , Asst. Prof. | |
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| Dr. Tania Francis Asst. Prof. & Head | Dr. Renjis T. Tom Asst. Prof. |
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| Dr. Shinu V.S. Asst. Prof. | Dr. Saumya Varghese Asst. Prof. |
| Dr. Aneesh P. , Asst. Prof. | Dr. Jomon Mathew , Asst. Prof. |
| Mathematics | |
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| Dr. Satheesh George Asst. Prof. & Head. | Dr. Delse P. Sebastian Asst. Prof. |
| Dr. Manudev K.M. , Asst. Prof. | Dr. Binu Thomas , Asst. Prof. |

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| | | Zoology | |
| Dr. Bobby Jose (Principal) Asso. Prof. | | Dr. Vineesh P.J. Asso. Prof. | |
| Dr. Jisha Jacob , Asst. Prof. | | Dr. Aswathi P. , Asst. Prof. | |
| | Research Guides (Retd.) | | |
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| Dr. Arunaksharan N. , Asst. Prof., Dept. of Zoology | | | |
| GUIDANCE CELL FOR SECURING FOREIGN PhD REGISTRATION | | | |
| Dr. Ranimol Stephen , Asst. Prof., Dept. of Chemistry | | Dr. Nijesh K. James , Asst. Prof., Dept. of Physics | |
| Dr. Sreejith M. , Asst. Prof., Dept. of Chemistry | | | |
| | POSTDOCTORAL GUIDANCE CELL | | |
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| Mr. Kanuprasad M.K. , Asst. Prof., Dept. of Computer Science | |

ROLL OF HONOUR

ROLL OF HONOUR - UNIVERSITY RANK HOLDERS

(First Three Positions Only) (From 1966-1994)

| Sl.No | Group | Course | No. of Ranks |
|-------|-------|------------|--------------|
| 1 | I | Pre-Degree | 02 |
| 2 | II | Pre-Degree | 02 |
| 3 | IV | Pre-Degree | 04 |

Pre-Degree delinked from the Colleges in the year 2001

University Rank Holders (First Three Positions Only) (From 1963 – 2017)

| Sl.No | Department | Programme | No. of Ranks |
|-------|---------------|-----------|--------------|
| 1 | English | UG | 12 |
| | | PG | 54 |
| 2 | Economics | UG | 11 |
| | | PG | 18 |
| 3 | Mathematics | UG | 08 |
| | | PG | 29 |
| 4 | Physics | UG | 06 |
| | | PG | 03 |
| 5 | Chemistry | UG | 02 |
| | | PG | 07 |
| 6 | Botany | UG | 07 |
| | | PG | 42 |
| 7 | Zoology | UG | 07 |
| | | PG | 38 |
| 8 | Commerce | UG | 06 |
| | | PG | 02 |
| 9 | Media Studies | UG | 03 |
| 10 | Social Work | PG | 04 |
| 11 | Statistics | PG | 01 |

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| UGC – NET/JRF till 2017 = 102 | |
| UGC – NET/JRF 2018 | |
| 1. Ajesh A. | 2. Chithira James |
| 3. Aswathy Nair | 4. Anjali S. |
| 5. Sera Susan Mathew | 6. Liya vargheses |

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| 7. Stella Lincy Michael | 8.Jeni V. Nair |
| 9. Najmi P. | 10. Jasleen Jose |
| 11. Athira | 12. Alisha Vasudev |
| 13. Kavya P.G. (JRF) | 14.Anupama K.T. (JRF) |
| 15. Tessa Jose(JRF) | |
| UGC - NET/JRF 2019 | |
| 16. Aparna Cyriac | 17. Malavika J. |
| 18. Jishina Gopinath | 19. Ambili M. |
| 20. Annliya Shaijan | 21. Neelima B. |
| 22. Sayona T. | 23. Edna Pearson |
| 24. Archana Susan | 25. Gayathri P.K. |
| 26. Aswani K. | 27. Nikhitha Mary Mathew(JRF) |
| UGC – NET/JRF 2020 | |
| 28. Abel justine | 29. Thanisha S. Muhammed |
| 30. Gayathri P.K.(JRF) | 31. Alina M. Jolly(JRF) |
| UGC – NET/JRF 2021 | |
| 32. Snigdha K.M. | 33. Athira Prasad |
| DEPARTMENT OF MALAYALAM | |
| UGC – NET/JRF till 2017 = 06 | |
| UGC – NET/JRF 2018 | |
| 1. Pranith Kumar | |
| UGC – NET/JRF 2019 | |
| 2. Megha T.P. | 3. Chaithanya M. |
| 4. Aswathi P. | 5. Sriya N.K. |
| 6. Muhammed Nishal(JRF) | |
| UGC – NET/JRF 2021 | |
| 7. Akhila M.P. | 8. Sreevidya N.M.(JRF) |
| 9. Sriya N.K.(JRF) | |
| DEPARTMENT OF ECONOMICS | |
| UGC NET/JRF till 2017 = 60 | |
| UGC – NET/JRF 2018 | |
| 1. Anuvinda | 2. Shruthi P. |
| 3. Quamarunnisa P. | 4. Niranjana Govind |
| 5. Praneet Kumar K.P. | 6. Muhammed Nigal K.A.(JRF) |

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|--------------------------|---|--|
| | UGC – NET/JRF 2019 | |
| 7. Arun Raj | 8. Shameema | |
| 9. Athira P. | 10. Divya S. | |
| 11. Gopika Unni | 12. Jesna P. | |
| 13. Gopika S. Anand | 14. Irfana P.P. | |
| 15. Seetha S. | 16. Divya K.M. | |
| 17. Shameena Thasneem | 18. Elsa Sherry (JRF) | |
| | UGC – NET/JRF 2020 | |
| 19. Irene Joshi | 20. Arun Raj | |
| 21. Shameema Thasneem | 22. Nikhil Santhosh | |
| 23. Irfana P.P. | | |
| | UGC – NET/JRF 2021 | |
| 24. Annu Abraham | | |
| | DEPARTMENT OF MATHEMATICS | |
| | UGC/CSIR - NET/JRF till 2017 = 54 | |
| | UGC/CSIR – NET/JRF 2018 | |
| 1. Pallavi K. | 2. Nighina V.P. | |
| 3. Sujala Nair | 4. Priya K.J. | |
| 5. Ashlyn Mariya Mathai | 6. Priya K. | |
| 7. Anusha C. | 8. Shinya P. | |
| 9. Jain M. Francis (JRF) | 10. Aparna R.(JRF) | |
| | UGC/CSIR – NET/JRF 2019 | |
| 11. Shinya P. | 12. Ann Treesa Josy | |
| 13. Laya John | 14. Farisa K.K. | |
| 15. Anusha C.(JRF) | 16. Chaithra P. (JRF) | |
| | UGC/CSIR–NET/JRF 2020 | |
| 17.Bennet Stephen (JRF) | | |
| | UGC/CSIR – NET/JRF 2021 | |
| 18. Sangeetha Soumin | | |
| | DEPARTMENT OF PHYSICS | |
| | UGC/CSIR – NET/ JRF till 2017 = 09 | |
| | UGC /CSIR – NET/JRF 2019 | |
| 1. Navya K.V. (JRF) | 2. Krishnapriya (JRF) | |

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|-------------------------------------|---|--|
| | UGC /CSIR – NET/JRF 2020 | |
| 3. Vafia Thaslin T.T. | | |
| | DEPARTMENT OF CHEMISTRY | |
| | UGC – NET/ JRF till 2017 = 26 | |
| | UGC /CSIR – NET/JRF 2018 | |
| 1.Meera Krishnan (JRF) | 2. Theertha T. (JRF) | |
| 3. Athira P. | | |
| | UGC /CSIR – NET/JRF 2019 | |
| 4. Athira P(JRF) | | |
| | UGC /CSIR – NET/JRF 2020 | |
| 5. Delna T. S. (JRF) | 6. Anisha Mathew(JRF) | |
| 7. Renjima P.B.(JRF) | | |
| | DEPARTMENT OF BOTANY | |
| | UGC/CSIR – NET/ JRF till 2017 = 39 | |
| | UGC/CSIR – NET/ JRF 2018 | |
| 1. Arathi S.V. | | |
| | UGC/CSIR – NET/ JRF 2019 | |
| 2.Akshaya Prakash C. (JRF) | 3. Anjitha Manoj (JRF) | |
| 4. Arundhathi P. (JRF) | | |
| | UGC/CSIR – NET/ JRF 2020 | |
| 5. Anula Tom | 6. Nayana K.M. (JRF) | |
| 7. Navya C.P. (JRF) | 8. Shilna Joseph (JRF) | |
| 9. Remya Rajan (JRF) | | |
| | DEPARTMENT OF ZOOLOGY | |
| | UGC/CSIR- NET/JRF till 2017 = 38 | |
| | UGC/CSIR – NET/JRF 2018 | |
| 1. Justin Sunny | 2. Aswathy M.K.. | |
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| 5. Vijitha M.K.(JRF) | 6. Anagha Sudhakar V.S.(JRF) | |
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| | UGC/CSIR – NET/JRF 2019 | |
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| 14. Santhy Krishna | 15. Namitha George |
| 16. Amrutha N. | 17. Athira Mathew |
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| 20. Amaljith P.P.(JRF) | 21. Anagha Sudhakar V.S.(JRF) |
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| 22. Athira Mathew | 23. Parvathy Suraj |
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| 3. Deon Babu thomas | 4. Athulya K. |
| 5. Neha P. Rawal | 6. Rinu Rajendran |
| 7. Riya Jacob | 8. Christy Sebastian |
| 9. Aiswarya Cherian | 10. Devayani |
| 11. Sreeraj | 12. Surya A. |
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| 21. Anit Jose | 22. Akshaya Baby |
| 23. Fahad K.P. | 24. Harishma K.R. |
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| | UGC – NET/JRF 2021 |
| 33. Sheethal S. | 34. Jesmin K.U. |
| 35. Shilpa Suresh | |
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| | UGC – NET/ JRF till 2017 = 32 |
| | UGC – NET/JRF 2018 |
| 1. Akash P. Vijayan | |
| | UGC – NET/JRF 2019 |
| 2. Sooraj K. | 3. Akash P. Vijayan |
| 4. Seethal V.P | |
| | UGC – NET/JRF 2020 |
| 5. Sena Hamsa | |

DETAILS OF PhD AWARDEES

| Name of the Research Departmet | | No. of PhD awardees upto 2018 |
|--------------------------------|--|-------------------------------|
| Zoology | | 22 |
| Botany | | 02 |
| Chemistry | | 01 |
| English | | 05 |
| | Details of PhD awarded from 2018 onwards | |
| Name of the Research Dept. | Name of the Scholar & Guide | Year of Awarding |
| Zoology | 1. Dr. Seena C.M. (Guide: Dr. Sabu K. Thomas) | 2018 |
| Zoology | 2. Dr. Subha Babu Jayaprakash (Guide: Dr. Sabu K. Thomas) | 2018 |

| | | |
|-------------|---|------|
| English | 3. Dr. Hashmina Mabeeb (Guide: Dr. Salil Varma R.) | 2018 |
| English | 4. Dr. Reshma K.R. (Guide: Dr.S. Nagesh) | 2018 |
| Mathematics | 5. Dr. Anuradha N. (Guide: Dr. Baby Chacko) | 2019 |
| Botany | 6.Dr. Prashob P. (Guide: Dr. Sibichen M. Thomas) | 2019 |
| Chemistry | 7. Dr. Swapna V.P. (Guide: Dr. Ranimol Stephen) | 2019 |
| Zoology | 8. Dr. Akhil S.V. (Guide: Dr. Sabu K. Thomas) | 2020 |
| Zoology | 9. Dr. Jithmon V.A. (Guide: Dr. Sabu K. Thomas) | 2020 |
| Zoology | 10. Dr. Binsha P. (Guide: Dr. Sabu K. Thomas) | 2020 |
| English | 11. Dr. Roshi K. Das (Guide: Dr.S.Nagesh) | 2020 |
| Economics | 12. Dr. Sujin N. (Guide:Dr. Sanathanan Velluva) | 2021 |
| English | 13. Dr. M. Lakshmi (Guide: Dr. Salil Varma R.) | 2022 |

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| College Website: www.devagiricollege.org |
| College Email: principal@devagiricollege.org sjcdevagiri@yahoo.co.in |

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| Administrator's Office, Main Block Email: adevagiricollege@gmail.com | Director, Self-Financing Programmes Email: directorsfsjc@gmail.com |
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| Vincent Sadan (For Women) Ph: 9072872805 | Visitation Convent (For Women) Ph: 7012274810 |
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| MANAGER | |
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| DIRECTOR, SELF-FINANCING PROGRAMMES | |
| Fr. Sunil M. Antony, MBA (Asst. Prof., Dept. of Business Management) Ph: 9562507700 Email: sunilmantony@gmail.com | |

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| 1. Dr. Joy Joseph (Academic Coordinator – Autonomy) Ph: 9447418665 Email: joydevagiri@gmail.com | 2. Dr. Sanathanan Velluva (Academic Coordinator – Self-Financing Programmes) Ph: 9447582158 Email: sanathanan.devagiri@gmail.com |

AIDED PROGRAMMES

DEPARTMENT OF ECONOMICS

| ASSOCIATE PROFESSORS | |
|---|--|
| 1. Dr. Shiby M. Thomas (Head) MA, PhD Ph: 8157055566 Email: shibymthomas@gmail.com | 2. Mr. Thomachan K. T. MA, BEd, MPhil Ph: 8281845269 Email: thomachandevagiri@gmail.com |
| ASSISTANT PROFESSORS | |
| 3.Fr. Anto N.J.(Vice Principal), MA Ph: 9605254544 Email: antodevagiri79@gmail.com | 4.Fr. Biju Joseph(Manager) MA, MSc (Psychology), PhD Ph: 9020672993 Email: chakkalayil2002@yahoo.com |
| 5. Dr. Asha Mathew, MA, BEd, MPhil, PhD Ph: 9562410045 Email: ashalizbeth@gmail.com | |
| HISTORY | |
| 1. Ms. Shiny K. Mathew, MA, BEd Ph: 9446778003 Email: shinyvijitom2009@gmail.com | |
| GUEST FACULTY - ECONOMICS | |
| 1.Dr. Ann Mary Chacko, MA, PhD Ph: 9632689604 Email: annmcanu293@gmail.com | 2. Ms. Josna Joseph, MA Ph: 8113922577 Email: josnajoseph009@gmail.com |
| GUEST FACULTY – POLITICAL SCIENCE | |
| 1. Dr. Antony Nicholas, Asso.Prof.,MA, MPhil, BEd, PhD Ph: 9288907105 Email: drtonich@gmail.com | |

DEPARTMENT OF ENGLISH

| PROFESSOR |
|---|
| 1. Dr. Salil Varma R.(Head) MA, MPhil, PhD Ph : 8281804380 Email : salilvarmaraja@gmail.com |

| ASSOCIATE PROFESSORS | |
|--|---|
| 1.Dr. Wilson Rockey (Vice Principal) , MA, MPhil, PhD Ph : 9447705355 Email: vichattwilson@gmail.com | |
| 2. Dr. C.V. Abraham MA (Eng),MA (Hist), MPhil, BEd, CELTA (Cambridge), PhD Ph : 9544676721 Email: cvabraham09@gmail.com | 3. Dr. Dennis Joseph , MA, PhD Ph :9633422751 Email :denjo8@yahoo.com |
| ASSISTANT PROFESSORS | |
| 5.Dr. Vemoth Vinitha Nair MA, PhD Ph : 9447357800 Email: vinitha.nair@yahoo.com | 6. Mr. Robin Xavier , MA Ph : 9447147069 Email : robinvadakkal@gmail.com |
| 7. Dr. Remya K. , MA, PhD Ph: 8075927928 Email: remyakannoth.devagiri@gmail.com | 8. Mr. Binoy Varakil , MA, BEd Ph: 9447078176 Email: binoyvarakil@gmail.com |
| 9. Ms. Neethu Baby , MA Ph: 7356016498 Email: neethumaryl2006@yahoo.co.in | 10. Dr. Raichal John MA, MPhil, PhD Ph : 9447092899 Email : raichaljohn27@gmail.com |
| GUEST FACULTY | |
| 1. Ms. Gayathri P.K. , MA Ph: 9946622562 Email: gayathrijsankar@gmail.com | |

DEPARTMENT OF COMMERCE

| ASSISTANT PROFESSORS | |
|---|--|
| 1. Mr. Anish Sebastian(Head) MCom, BEd Ph: 9496344330 Email: anishsjc@gmail.com | 2.Ms. Shobha C. V. MCom, MPhil, BEd Ph: 9847531252 Email: shobhagopinathnair@gmail.com |
| 3. Dr.Jasmine V. M. MCom, BEd, PhD Ph: 9645266792 Email: jasminevm83@gmail.com | 4. Mr. Jobin George MCom, MBA, MEd Ph: 9446650028 Email: jobingeorge467@rediffmail.com |

| | |
|---|--|
| 5. Mr. Akhin P., MCom, MPhil, BEd Ph: 9495478191 Email: akhinmayookham@gmail.com | 6. Ms. Sruthiya V. N., MCom Ph: 9746468938 Email: amethystsru@gmail.com |
| 7. Mr. Nithin Jose, MCom Ph: 9496343617 | Email: nithinjoz@gmail.com |

DEPARTMENT OF MATHEMATICS

| ASSOCIATE PROFESSORS | |
|---|--|
| 1.Dr. Saji Mathew (Head) MSc, PhD Ph: 9249218050 Email: sajimathe@gmail.com | 2.Mr. Jaison Joseph, MSc Ph: 9249800259 Email: jaisondevagiri72@gmail.com |
| ASSISTANT PROFESSORS | |
| 3.Mr. K. M. Shinoj, MSc, BEd, MPhil Ph: 9847399838 Email: shinusaraswathy@gmail.com | 4. Dr. Anjaly Jose, MSc, BEd, PhD Ph: 9496804835 Email: anjalyjosecms@gmail.com |
| 5. Ms. Sangeetha M. V., MSc Ph: 9446401981 Email: iris1729@gmail.com | 6. Fr. Jinu B. George, MSc, BEd, MPhil Ph : 9446469733 Email : jinubgeorge@gmail.com |
| GUEST FACULTY | |
| 1. Ms. Thahira T.A., MSc Ph : 9400535411 Email : ttthahu@gmail.com | 2. Ms. Darsana N., MSc Ph: 9207867635 Email: darsanasrinarayan@gmail.com |
| STATISTICS | |
| 1. Dr. Aparna Aravindakshan M., MSc, PhD Ph: 9446992904 Email: aparna.aravind@gmail.com | |
| GUEST FACULTY | |
| 1. Ms. Ambili P.J., MSc Ph: 9400414167 Email: ambilipj8@gmail.com | 2. Ms. Maria Baby, MSc Ph : 8943471460 Email : mariapulimoottil23@gmail.com |

DEPARTMENT OF PHYSICS

| ASSISTANT PROFESSORS | |
|---|--|
| 1. Dr. Meril Mathew (Head) MSc, PhD Ph: 9447606607 Email: meril.mathew@gmail.com | 2. Mr. Albert Thomas, MSc Ph: 9605768235 Email: albertthomasn@gmail.com |
| 3. Ms. Aparna N., MSc Ph: 9946705581 Email: aparnaraji81@gmail.com | 4. Dr. Nijesh K. James, MSc, PhD Ph: 7025190275 Email: nijeshkjames@gmail.com |
| 5. Sub. Lt. Dr. Shinto P. Mathew MSc, PhD Ph: 9440215548 Email: shintopmathew@yahoo.co.in | 6. Dr. Prince Alex, MSc, PhD Ph: 9778503644 Email: princealexander@gmail.com |
| GUEST FACULTY | |
| 1. Dr. Vinita Janardanan, MSc, PhD Ph: 9946586675 Email: janardananvinita@gmail.com | 2. Dr. Muhammed Razi P., MSc, PhD Ph: 7639972498 Email: razipaeth@gmail.com |
| 3. Dr. Geethu P.M., MSc, PhD Ph: 8281961909 Email: geethukrishnanpm@gmail.com | |

DEPARTMENT OF CHEMISTRY

| ASSISTANT PROFESSORS | |
|--|--|
| 1. Dr. Tania Francis (Head) MSc, BEd, PhD Ph: 9496928889 Email: francistania76@gmail.com | 2. Dr. Renjis T. Tom, MSc, PhD Ph: 8078342721 Email: renjis1@gmail.com |
| 3. Dr. Manoj Mathews, MSc, PhD Ph : 9400413033 Email : mathewsmanoj@gmail.com | 4. Dr. Ranimol Stephen MSc, PhD Ph: 9446288448 Email : ranistephen@gmail.com |
| 5. Dr. Shinu V. S., MSc, MPhil, PhD Ph: 9746358157 Email: shinuvscalicut@gmail.com | 6. Dr. Saumya Varghese MSc, PhD Ph : 9847092157 Email : smyvp2000@gmail.com |
| 7. Dr. Aneesh P., MSc, BEd, PhD Ph: 9895140374 Email: aneeshp2020@gmail.com | 8. Dr. Jomon Mathew MSc, PhD Ph: 7558984860 Email: jomonmat@gmail.com |

| | | |
|---|--|--|
| 9. Dr. Sreejith M., MSc, PhD Ph: 9747355564 Email: sreejithmangalath123@gmail.com | | |
| GUEST FACULTY | | |
| 1. Dr. Niveditha C. V., MSc, PhD Ph: 8547564456 Email: nivedithacv@gmail.com | | |

DEPARTMENT OF BOTANY

| | | |
|--|--|--|
| DEPARTMENT OF BOTANY | | |
| ASSOCIATE PROFESSOR | | |
| 1. Dr. Jojo Joseph , MSc, MPhil, PhD Ph: 9447409140 | | |

DEPARTMENT OF ZOOLOGY

| | | |
|---|---|--|
| ASSOCIATE PROFESSOR | | |
| 1. Dr. Boby Jose (Principal), MSc, BEd, PhD Ph: 9495414369 Email: bobydevagiri@gmail.com | | |
| ASSISTANT PROFESSORS | | |
| 2. Dr. Vineesh P. J. (Head) MSc, BEd, PhD Ph: 9447541421 Email: vineeshpj@gmail.com | 3. Dr. Jisha Jacob, MSc, MPhil, PhD Ph: 9400654539 Email: jisha13jacob@gmail.com | |
| 4. Mr. Joice Tom J., MSc, MPhil Ph: 9447760476 Email: joicetomj@gmail.com | 5. Dr. Aswathy P., MSc, PhD Ph: 8281143632 Email: aswathi.p88@gmail.com | |

| | | |
|---|---|--|
| 6. Dr. Arunaksharan N., MSc, PhD Ph: 9847793528 Email: arunaksharan1990@gmail.com | | |
| GUEST FACULTY | | |
| 1. Ms. Aswathi M.K., MSc Ph: 9496891162 Email: abcaswathi@gmail.com | 2. Ms. Smrithi S., MSc Ph: 8606845864 Email: smrithisajeev96@gmail.com | |

DEPARTMENT OF PSYCHOLOGY

| ASSISTANT PROFESSORS | |
|--|--|
| 1. Dr. Sherin V. George (Head) MSc, MPhil, PhD Ph: 9562924457 Email: sherinvgeorge@yahoo.com | 2. Ms. Deepa Mary Thomas MSc, MPhil Ph: 9495644340 Email: deepaamarythomas@gmail.com |
| GUEST FACULTY | |
| 1. Dr. George Mathew MSc, MPhil, BEd, PhD Ph: 9446163797 Email: gmdevagiri@gmail.com | 2. Ms. Haneena Sulthana K. P., MSc Ph: 9446016225 Email: haneenaneenu94@gmail.com |
| 3. Mr. Abhineeth S., MSc Ph: 9400450209 Email: s.abhineeths@gmail.com | 4. Ms. Alag Tarana, MSc Ph: 9497529550 Email: alagtarana@gmail.com |
| 5. Ms. Vineetha Lukose, MSc Ph: 9605936373 Email: vineetha.lukose@gmail.com | |

DEPARTMENT OF MALAYALAM

| ASSISTANT PROFESSORS | |
|---|---|
| 1.Dr. Fr. Sunil Jose, MA, PhD (Vice Principal & Head) Ph: 9447781288 Email: suniljosecmi@gmail.com | 2. Ms. Saritha K.C.,MA, BEd Ph: 9747338198 Email: sarithakc11@gmail.com |
| 3. Mr. Bibin Antony, MSc (Phy), MA(Mal) Ph: 9995554980 Email: binuncle1911@gmail.com | |
| GUEST FACULTY | |
| 1. Ms. Bindhu A. P., MA Ph: 9207908609 Email: binduabilash30@gmail.com | 2.Mr. Sabareesh M.,MA(Journalism) Ph: 9846099007 Email: sabarishindia@gmail.com |

DEPARTMENT OF SECOND LANGUAGES (HINDI & FRENCH)

| | | |
|--|----------------------------|--|
| | HINDI | |
| | ASSISTANT PROFESSOR | |
| 1. Dr. Sanoj P.R.(Head), MA Ph: 9746078553 Email: sanojthanal@gmail.com | | |
| | GUEST FACULTY | |
| 1. Dr. Antony P. M., MA, MPhil, PhD Ph : 9249258700 Email : antonypm1957@gmail.com | | |

| | | |
|--|----------------------|--|
| | FRENCH | |
| | GUEST FACULTY | |
| 1.Fr. Suneesh P. J., MA Ph: 9656365096 Email: cmisuneesh@gmail.com | | |

DEPARTMENT OF PHYSICAL EDUCATION

| | |
|---|---|
| ASSISTANT PROFESSORS | |
| 1. Fr. Bony Augustine (Head) MPed, MA (Theology), PGDPM Ph: 8547562722 Email: bvettem@hotmail.com | 2. Dr. Rekha Jose, MPE, PhD Ph: 9544218721 Email:rekhashinil14@gmail.com |
| GUEST FACULTY | |
| 1. Mr. Sumesh Varma P.K. , MPed, MPhil Ph: 9961883868 Email: sumeshvarmapk@gmail.com | |

SELF-FINANCING PROGRAMMES**DEPARTMENT OF BUSINESS MANAGEMENT**

| ASSISTANT PROFESSORS | |
|---|--|
| 1. Fr. Sunil M. Antony, MBA (Director, Self-Financing Programmes) Ph: 9562507700 Email: sunilmantony@gmail.com | 2. Mr. Manu Antony (Head), MCom Ph: 9567320002 Email: cmanuantony@gmail.com |
| 3. Mr. Shineesh O. K., MCom, BEd Ph: 9745744734 Email: shineeshok@gmail.com | 4. Ms. Shahanaz Cheenika MCom, MBA Ph: 8089747015 Email:shahanazcheenika@gmail.com |

| | |
|--|---|
| 5. Ms. Anjana P. Raj , MCom, PGDM Ph: 9544717369 Email: anjanapraaj23@gmail.com | 6. Ms. Aswathinath T. , MCom, MPhil Ph: 9946384577 Email: ashwathinathsjc@gmail.com |
| 7. Dr. Usha P.M. MBA, MCA, MPhil, AMT Ph: 9846606575 Email: pmusha.72@gmail.com | 8. Ms. Sheethal S. , MCom Ph: 7012510437 Email: sheethalsailash@gmail.com |
| 9. Ms. Maneesha Sunil MBA, PGPM, MPhil Ph: 9746569769 Email: maneeshasunil93@gmail.com | 10. Ms. Aswini S. , BE(CSE), MBA Ph: 8848529163 Email: aswinisudheer25@gmail.com |
| 11. Ms. Vishnupriya N. T. , MCom, MBA Ph: 9746116218 Email: vishnupriyant03@gmail.com | |

DEPARTMENT OF COMMERCE & MANAGEMENT

| ASSOCIATE PROFESSOR | |
|--|--|
| 1. Dr. T.C. Simon (Head) MA (English), MCom, MBA, LLB, PhD Ph: 9446647167 Email: drsimontc@gmail.com | |
| ASSISTANT PROFESSORS | |
| 2. Ms. Sneha Lucy Joy MCom, MBA Ph: 9544946671 Email: snehalucy.joy@gmail.com | 3. Ms. Shani Naveen , MBA Ph: 9496726751 Email: shaninaveen@gmail.com |
| 4. Ms. Yamuna M. C. , MCom Ph : 9526900678 Email : yamunasunil121@gmail.com | 5. Mr. Sajeed C. S. MA (English), MBA Ph: 9846914092 Email: sajeevcs2009@gmail.com |
| 6. Mr. Jinto Sebastian MCom, CA, CMA Intermediate Ph: 7034984947 Email: jintos162@gmail.com | 7. Ms. Sneha V. , MCom, MBA Ph: 9961931395 Email: snehasatheesh9@gmail.com |
| 8. Ms. Anit Jose , MCom Ph: 8943026237 Email: anitjosek@gmail.com | 9. Ms. Rahna C. P. , MCom Ph: 9207331788 Email: renrahnakhaid@gmail.com |

DEPARTMENT OF COMPUTER SCIENCE

| ASSISTANT PROFESSORS | |
|---|---|
| 1. Ms. Asha Unnikrishnan (Head), MCA, MPhil Ph: 9497643079 Email: asha.nkk@gmail.com | 2. Ms. Anima P., MCA, MPhil Ph: 9846391293 Email: animaabhi@gmail.com |
| 3. Mr. Kanuprasad M. K., MSc, CS Ph: 9995077258 Email: kanucalicut@gmail.com | 4. Ms. Deepa Ramachandran V. R. MCA Ph : 9496220365 Email : dpasudi@gmail.com |
| 5. Ms. Jyothilakshmi K. N., MCA Ph: 9400932672 Email: jyothyhere@gmail.com | 6. Mr. Tegil Joseph John MCA, MPhil Ph: 9633932942 Email: tegiljjohn@gmail.com |
| 7. Ms. Anjana T. K., MTech Ph: 8248962887 Email: anjananikhilchand@gmail.com | 8. Ms. Susan Sharon George, MTech Ph: 9036033342` Email: susansharon89@gmail.com |
| 9. Ms. Reshma S. Ravi, MTech CSE, MPhil Ph: 9400466506 Email: reshmasravi@gmail.com | |

DEPARTMENT OF LANGUAGE & LITERATURE

| ASSOCIATE PROFESSOR | |
|--|--|
| 1. Dr. Premanand M. E. (Head) Ph: 9496217778 | MA, PhD, CELTA Email: premclt@gmail.com |
| ASSISTANT PROFESSORS | |
| 2. Ms. Lata Mani, MA, Bed Ph: 9061145818 Email: latma20@gmail.com | 3. Sr. Bindu Jacob P., MA, BEd Ph : 8301069681 Email : sr.deepa28@gmail.com |
| 4. Ms. Anjana Mathew, MA Ph: 8590768294 Email: anjana.tmt@gmail.com | 5. Ms. Anjali C. K., MA, BEd, MPhil Ph: 9895579816 Email: anjali.ck2@gmail.com |
| 6. Ms. Mohana Suresh MA, BEd, MPhil Ph: 9995125024 Email: mohanasnair@gmail.com | 7. Mr. Abhishek Mohan M., MA Ph: 9061819314 Email: abhishek.govi@gmail.com |
| 8. Ms. Swetha Premkumar, MA Ph: 9495645733 Email: swethz176@gmail.com | 9. Ms. Nimidha James, MA, BEd Ph : 9747068345 Email: nimidhajamesmolath@gmail.com |

| | |
|--|---|
| 10. Ms. Jeena Joseph , MA, BEd Ph: 8113048104 Email: jeena018@gmail.com | 11. Ms. Riya Paul , MA Ph: 7025393241 Email: riyapaul1702@gmail.com |
| 12. Ms. Aparna Karthik , MA, BEd Ph: 7025998869 Email: aparnakarthik80@gmail.com | 13. Ms. Silpa Joy , MA, MPhil Ph: 8281356424 Email: shilpajoyvayalil@gmail.com |
| 14. Ms. Teza M. George , MA Ph: 9962750200 Email: tezamgeorge@gmail.com | 15. Ms. Twinkle Janardhanan MA, MBA Ph: 8156922227 Email: twinklej84@gmail.com |
| <div>HISTORY</div> 16. Ms. Jisha K.B. , MA (History), BEd, MEd Ph: 9526341681 Email: jishakb84@gmail.com | <div>POLITICAL SCIENCE</div> 17. Mr. Don Thomas , MA Ph: 6282300070 Email: medonthomas@gmail.com |

DEPARTMENT OF MEDIA STUDIES

| | | |
|---|---|--|
| | ASSOCIATE PROFESSOR ECONOMICS | |
| 1. Dr. Sanathanan Velluva (Academic Coordinator, Self-Financing Programmes) MA (Economics), MPhil, PhD Ph : 9447582158 Email : sanathanan.devagiri@gmail.com | | |
| | ASSISTANT PROFESSORS | |
| 2. Ms. Malu Mohan(Head) MA (English), MSc (Animation & VFX) Ph: 9947437838 Email : malusyam@gmail.com | 3. Ms. Swathy K. S , MCJ Ph: 7907957021 Email: swathy7391@rediffmail.com | |
| <div>ECONOMICS</div> 4. Mr. Nikhil Santhosh MA (Economics) Ph: 9645776569 Email: nikhil.santhosh15@gmail.com | 5. Dr. Rohini Sreekumar MCJ, PhD Ph: 8089062590 Email: luk4rohini@gmail.com | |
| 6. Mr. Roney Devassia , MDesign Ph: 9645185846 Email: rdevassia@gmail.com | | |
| | MEDIA LAB ADMINISTRATOR | |
| 7. Mr. Remo Benjamin Peter , MA (Cinema & Television) Ph: 8075277973 Email: benremopeter1991@gmail.com | | |

DEPARTMENT OF MATHEMATICAL SCIENCES

| | |
|---|--|
| ASSOCIATE PROFESSOR | |
| STATISTICS | |
| 1. Dr. Elsamma Jacob , MSc (Statistics), MPhil, PhD Ph: 9446781882 Email: elsammartin@gmail.com | |
| ASSISTANT PROFESSORS | |
| 1. Dr. Shija Gangadharan(Head) MSc, MPhil, PhD Ph: 9745907480 Email: shijasudheer@gmail.com | 2. Ms. Roofida P. P., MSc Ph: 9497538368 Email: roofida.pp@gmail.com |
| 3. Ms. Dhanya K. K., MCA Ph: 9946696682 Email: dhanyak.kdly@gmail.com | 4. Ms. Sithara M.P., MTech Ph: 9946203799 Email: sithararajan@gmail.com |
| 5. Ms. Navya S. D., MSc Ph: 953076050 Email: navyapulkurni@gmail.com | |

DEPARTMENT OF SPORTS MANAGEMENT

| |
|--|
| ASSOCIATE PROFESSOR |
| 1. Dr. Roy John V., MPEd, MPhil, PhD, MSM, NIS (Athletics) (Course Coordinator) Ph: 9447884220 Email: royjohnv@gmail.com |

DEPARTMENT OF ADDITIONAL LANGUAGES

| ASSISTANT PROFESSORS | |
|---|---|
| MALAYALAM | |
| 1. Ms. Remya V. (Head) MA, BEd Ph: 9745954073 Email:remyavpkd@gmail.com | 2. Ms. Shilpa Chandran V.V. MA (Malayalam), BEd Ph: 9895958080 Email:shilpa808080@gmail.com |
| HINDI | |
| 3.Dr. Jayaraj B.D. MA(Hindi), MPhil, PhD Ph: 9447817043 Email: jayarajbd64@gmail.com | 4. Dr. Reshna Ramanan MA(Hindi), MPhil, PhD Ph: 9400746694 Email:reshnaramanan1985@gmail.com |
| FRENCH | |
| 5. Ms. C. Chanthini, MA (French) Ph: 6379703431 Email: chandramoudha@yahoo.com | |

DEPARTMENT OF STATISTICS

| ASSOCIATE PROFESSOR | |
|--|--|
| 1. Dr. P. Anil Kumar (Head) MSc, MPhil, PhD Ph: 9961953892 Email: anilkumarfc@gmail.com | |
| ASSISTANT PROFESSORS | |
| 2. Mr. Jomon Jose, MSc Ph: 9995076166 Email: jomonjose621@gmail.com | 3. Ms. Jisha T., MSc Ph: 9496470087 Email: jishathekkayil@gmail.com |
| 4. Ms. Aswani Muralidharan M. MSc Ph: 7025380635 Email: aswanimuralidharan41@gmail.com | 5. Ms. Sandra R., MSc Ph: 9061336074 Email: sandraramesan2017@gmail.com |

DEPARTMENT OF SOCIAL WORK

| ASSISTANT PROFESSORS | |
|---|--|
| 1. Dr. Aneesh Kurian (Head) MSW, MPhil, PhD Ph: 9495387583 Email: aneeshkkurian@gmail.com | 2. Fr. Dr. Binoy Paul, MSW, PhD Ph: 9447525348 Email: binoypau@gmail.com |
| 3. Ms. Anu Gigi, MSW, MPhil Ph: 9567179342 Email: anugigi30@gmail.com | 4. Ms. Gaya Reena Saji, MSW Ph : 9079123110 Email : gayasajix20@gmail.com |
| 5. Ms. Aneesha Siby, MSW Ph : 6235374622 Email : pswaneeshasiby@gmail.com | |

NON-TEACHING STAFF

| PRINCIPAL'S OFFICE | |
|---|--|
| 1. Mr. Shaji A. C. (Superintendent) Ph: 9645361920 Email: acshajiac71@gmail.com | 2. Mr. Sebastian Justine M. A. (Head Accountant) Ph: 9633629335 Email: sebastianjustine123@gmail.com |
| 3. Mr. Dominic M. V. (Senior Clerk) Ph: 8086828277 Email: dominicdevagiri@gmail.com | 4. Mr. Manoj Joseph C. (Senior Clerk) Ph: 8547443344 Email: manojjosephcj@gmail.com |

| OFFICE OF ACADEMIC COORDINATORS | |
|---|----------------------|
| 1. Mr. Anoop Gigi (Technical Assistant)) | Ph:9620606068 |

| OFFICE OF SUPERINTENDENT OF EXAMINATIONS | |
|--|--|
| 1. Mr. Nithinkrishnan C.V. (Lab Assistant) Ph: 9447559756 | 2. Mr. Balakrishnan A. Ph: 8547165411 |

| SYSTEM ANALYSTS | |
|---|---|
| 1. Mr. Vijay E. M. (Software Admin – IQAC) Ph: 7012601230 | 2. Mr. Nithin C. T. (Software Admin – Academic) Ph: 8089658276 |
| 3. Mr. Sarath M. (System Admin – Hardware and Networking,Central Software Lab - Main Block) Ph: 9946624747 | 4. Mr. Aravind K. (Software Programmer) Ph: 9496364977 |
| 5. Mr. Arun K. (Technical Assistant, Computer Lab – Main Block) Ph: 8943275411 | 6. Mr. Jijesh V.T., (Technical Assistant,St. Joseph’s Computer Lab – New Block) Ph: 9846870870 |
| 7. Mr. Hareesh P.S. (Technical Assistant,Central Computer Lab – New Block) Ph: 9995137399 | |

| OFFICE OF PLACEMENT CELL | |
|----------------------------|-----------------------|
| Mr. Don Thomas | Ph: 6282300070 |
| OFFICE OF SOCIAL EXTENSION | |
| Mr. Alan Joy | Ph: 9488393895 |

| LIBRARY | |
|--|--|
| 1. Mr. Jojoy C. J. (Library Assistant II Hr. Gr.) Ph : 9846341557 | 2. Mr. Belby P. J. (Lab Assistant) Ph: 8089602798 |
| 3. Mr. Tomson A. J. Ph: 9447654848 | 4. Mrs. Lissy Ittira Ph: 9947106694 |

| | |
|--|---|
| 5. Mrs. Sabitha N. Ph: 9061335009 | 6. Ms. Mary M. P. Ph: 9496243703 |
| 7. Mr. Mathew Antony Ph: 7012394339 | 8. Mrs. Raiby Sebastian Ph: 9446585053 |
| 8. Mr. Vishnu V.P. | Ph: 8590772851 |

| LABORATORY STAFF | |
|--|---|
| 1. Mr. Saji Joseph A., (Lab Assistant II Hr. Gr., Zoology Lab) Ph: 9048451486 | 2. Mr. Peter A. A. (Office Attendant) (Botany Lab) Ph: 9495862392 |
| 3. Mr. Kiran Martin (Supporting Staff – Zoology Lab) Ph: 8547359109 | 4. Mr. Jithin J. (Supporting Staff – Botany Lab) Ph: 8086538580 |
| 5. Mr. Varghese K. C. (Supporting Staff – Physics Lab) Ph: 9497169982 | 6. Mr. Melwin Tony Jaison (Supporting Staff – Physics Lab) Ph: 9020105642 |
| 7. Ms. Sushama Charles (Supporting Staff – Chemistry Lab) Ph: 9961106934 | 8. Ms. Nimmi John (Supporting Staff – Chemistry Lab) Ph: 9744452809 |

| RUSA OFFICE | |
|--|---|
| 1. Mr. Abin Joseph Ph: 9020520801 | 2. Ms. Silu Mereena Ph: 9497167093 |

| ADMINISTRATIVE OFFICE STAFF | |
|--|---|
| 1. Mr. Job C. J. Ph: 9495863002 | 2. Mrs. Mary Kurian Ph: 8075698732 |
| 3. Mr. Sam Thomas | Ph: 9495387627 |

| DEVAGIRI COLLEGE EMPLOYEES COOPERATIVE SOCIETY LTD. | |
|--|-----------------------|
| Mr. Thomas P. Mathew (Majo) | Ph: 9288952620 |

| CAMPUS INFRASTRUCTURE MAINTENANCE & BEAUTIFICATION | |
|---|---|
| 1. Mr. Abin Thomas (Campus Supervisor) Ph: 9496157585 | 2.Mr. Musafir T. (Electrician) Ph: 8129886954 |
| 3. Mr. Pradeeepan P. (Gardener) Ph: 9497036228 | 4. Mr. Sasi V.P.(Gardener) Ph: 9526017119 |
| 5. Mr. Sudhakaran T.K. (Gardener) Ph: 9745126380 | 6. Mr. Satheeshbabu A. (College Bus Driver) Ph:9846403164 |
| 7. Ms. Gangadevi K. (Supporting Staff) Ph: 9446157913 | 8. Mrs. Bindu C. K. (Supporting Staff) Ph: 8086849562 |
| 9. Mrs. Shaija O. F. (Supporting Staff) Ph: 9400431274 | 10. Mrs. Sabitha K. M. (Supporting Staff) Ph: 8086004094 |
| 11. Ms. Anice (Supporting Staff) Ph:9446566595 | 12. Ms. Neena (Supporting Staff) Ph:920799533 |
| 13. Ms. Shailaja K. (Supporting Staff) Ph: 7034801557 | 14. Ms. Vijayakumari V. (Supporting Staff) Ph:9605693370 |
| 15. Mr. Muraleedharan P. K. (Groundsman) Ph: 99461212744. | 16. Mr. Nuruol Haque (Ground Staff) Ph: 7736983251 |
| 17. Mr. Masud Alam (Ground Staff) Ph: 7994513873 | 18. Mr. Kasim Ali (Ground Staff) Ph: 7736961254 |
| 19. Mr. Hifsurehiman T.,(Ground Staff) Ph: 9961665174 | |

| SECURITY STAFF | |
|---|---|
| 1. Mr. Deepak Saha Ph: 9733331988 | 2. Mr. Gireesh E. Ph:8075539053 |
| 3. Mr. Karma Kami Ph: 6282296952 | 4. Mr. Prabheesh P.T. Ph: 9402014100 |
| 5. Mr. Ramesh Kumar C. Ph:8089377116 | 6.Mr. Satheesan P. Ph: 9496728264 |

ACADEMIC CALENDAR

ST.JOSEPH'S COLLEGE, DEVAGIRI, KOZHIKODE
ACADEMIC CALENDAR 2022-2023

| June 2022 | | | | | | |
|-----------|-----|-----|----------------------|-----|--------|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | | | 1 UG S5 Begins | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | Notes: | |

* 22 working days

| July 2022 | | | | | | |
|-----------|--------|-----|-----|-------------------------|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 Karkidaka Vavu | 29 | 30 |
| 31 | Notes: | | | | | |

* 20 working days

| August 2022 | | | | | | |
|-------------|---------------------------|-----------------------------------|-------------------------------|------------------------------|--------------------------|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | 1 S3 UG & PG Begin | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 Muharam | 9 S5 Midterm Exam Begins | 10 S5 Midterm Exam | 11 S5 Midterm Exam | 12 S5 Midterm Exam | 13 |
| 14 | 15 Independence Day | 16 S5 Midterm Exam | 17 S5 Midterm Exam Ends | 18 Srikrishna Jayanthi | 19 | 20 |
| 21 | 22 | 23 S1 PG Begins | 24 S1 UG Begins | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | Notes: | | |

* 20 working days

| September 2022 | | | | | | |
|----------------|--------------------------|--------------|---------------------------------------|--------------|---------------------------------|---------------|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | | | | 1 | 2 Onam Vacation Begins | 3 Holiday |
| 4 Holiday | 5 Holiday | 6 Holiday | 7 Holiday | 8 Holiday | 9 Holiday | 10 Holiday |
| 11 Holiday | 12 College Reopens | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 Sreenarayana Guru Samadhi | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | Notes: |

* 15 working days

| October 2022 | | | | | | |
|--------------|--------------------------------------|-------------------------------|--------------------------------------|-----------------------------|-------------------------------|--------------------|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | | | | | | 1 |
| 2 | 3 | 4 Maha Navami | 5 Vijaya Dashami | 6 | 7 | 8 Miladi Sherif |
| 9 | 10 | 11 | 12 S5 UG End Semester Exam Begins | 13 | 14 | 15 |
| 16 | 17 S3 UG & PG Midterm Exams Begin | 18 S3 UG & PG Midterm Exam | 19 S3 UG & PG Midterm Exam | 20 S3 UG&PG Midterm Exam | 21 S3 UG & PG Midterm Exam | 22 |
| 23 | 24 Deepavali | 25 S3 UG & PG Midterm Exam | 26 S6 UG Begins | 27 | 28 | 29 |
| 30 | 31 | Notes: | | | | |

* 17 working days

| November 2022 | | | | | | |
|---------------|-------------------------------|--------------------------------------|-------------------------------|-------------------------------|-------------------------------|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | | 1 Keralapiravi | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 S1 UG & PG Midterm Exams Begin | 16 S1 UG & PG Midterm Exam | 17 S1 UG & PG Midterm Exam | 18 S1 UG & PG Midterm Exam | 19 |
| 20 | 21 S1 UG & PG Midterm Exam | 22 S1 UG & PG Midterm Exams End | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | Notes: | | |

* 22 working days

| December 2022 | | | | | | |
|---------------|--------------------------------------|---------------|-------------------------------------|------------------------|---------------------------------|---------------|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 S3 UG End Semester Exam Begins | 8 | 9 | 10 |
| 11 | 12 S3 PG End Semester Exam Begins | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 S4 UG & PG Begin | 23 Christmas Vacation Begins | 24 Holiday |
| 25 Holiday | 26 Holiday | 27 Holiday | 28 Holiday | 29 Holiday | 30 Holiday | 31 Holiday |

* 17 working days

| January 2023 | | | | | | |
|---------------|-----------------------|--|--|-----------------------|-----------------------|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| 1 New Year | 2 Mannam Jayanthi | 3 College Reopens Founder's Day St.Chavara Feast S1 UG & PG End Semester Exams Begin | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 S6 Midterm Exam Begins | 12 S6 Midterm Exam | 13 S6 Midterm Exam | 14 |
| 15 | 16 S6 Midterm Exam | 17 S6 Midterm Exam | 18 S6 Midterm Exam S2 UG&PG Begins | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 Republic Day | 27 | 28 |
| 29 | 30 | 31 | Notes: | | | |

* 20 working days

| February 2023 | | | | | | |
|---------------|-------------------------------------|-------------------------------------|---|-------------------------------------|-------------------------------------|------------------|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 S4 UG & PG Midterm Exams Begin | 23 S4 UG & PG Midterm Exam | 24 S4 UG & PG Midterm Exam | 25 Sivarathri |
| 26 | 27 S4 UG & PG Midterm Exam | 28 S4 UG & PG Midterm Exam | Notes: | | | |

* 20 working days

| March 2023 | | | | | | |
|------------|-------------------------------------|--|--|-------------------------------------|-------------------------------------|--------|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | | | 1 S4 UG & PG Midterm Exams End S6 End Semester Exam Begins | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 S2 UG & PG Midterm Exams Begin | 22 S2 UG & PG Midterm Exam | 23 S2 UG & PG Midterm Exam | 24 S2 UG & PG Midterm Exam | 25 |
| 26 | 27 S2 UG & PG Midterm Exam | 28 S2 UG & PG Midterm Exams End | 29 | 30 | 31 | Notes: |

* 23 working days

| April 2023 | | | | | | |
|-------------|--------|-----|---|----------------------|------------------|-------------|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 Maundy Thursday | 7 Good Friday | 8 |
| 9 Easter | 10 | 11 | 12 | 13 | 14 | 15 Vishu |
| 16 | 17 | 18 | 19 S4 UG & PG End Semester Exams Begin | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | Notes: | | | | | |

* working days

| May 2023 | | | | | | |
|----------|--------------|-----|-----|--------|-----|-----|
| SUN | MON | TUE | WED | THU | FRI | SAT |
| | 1 May Day | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | Notes: | | |

MENTOR'S DIARY

MENTOR'S DIARY

Name of the Mentor:

Department of the Mentor

Details of Meetings Held :

NOTES

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NOTES

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Editors : **Dr. Asha Mathew**, Dept. of Economics & **Dr. Remya K.**, Dept. of English

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ZOOM IN/OUT



**ST. JOSEPH'S COLLEGE
(AUTONOMOUS) DEVAGIRI**

Kozhikode – 673008, Kerala, India

Phone: 0495-2355901 Fax: 0495-2355828

College Website: www.devagiricollege.org

College Email: principal@devagiricollege.org

sjcdevagiri@yahoo.co.in