



## **YEARLY STATUS REPORT - 2021-2022**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

**ST. JOSEPH'S COLLEGE (AUTONOMOUS)  
DEVAGIRI, KOZHIKODE**

- Name of the Head of the institution **DR. SABU K THOMAS**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**

- Phone No. of the Principal **9447349744**
- Alternate phone No. **9605254544**
- Mobile No. (Principal) **9447349744**
- Registered e-mail ID (Principal) **sjcdevagiri@yahoo.co.in**
- Address **ST. JOSEPH'S COLLEGE  
(AUTONOMOUS), DEVAGIRI,  
KOZHIKODE, KERALA**
- City/Town **KOZHIKODE**
- State/UT **KERALA**
- Pin Code **673008**

##### **2.Institutional status**

- Autonomous Status (Provide the date of conferment of Autonomy) **22/07/2014**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status

Grants-in aid

- Name of the IQAC Co-ordinator/Director

Anto N J

- Phone No.

9605254544

- Mobile No:

9605254544

- IQAC e-mail ID

devagiriiqac@gmail.com

### 3.Website address (Web link of the AQAR (Previous Academic Year)

[https://www.devagiricollege.org/uploads/ckeditor/2023\\_AQAR-2020-2021-Submitted.pdf](https://www.devagiricollege.org/uploads/ckeditor/2023_AQAR-2020-2021-Submitted.pdf)

### 4.Was the Academic Calendar prepared for that year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.devagiricollege.org/home/page/101/academic-calendar>

### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	88.15	2004	03/05/2004	02/05/2009
Cycle 2	A	3.63	2011	08/01/2011	07/01/2016
Cycle 3	A++	3.76	2016	16/09/2016	23/09/2023

### 6.Date of Establishment of IQAC

01/11/2004

### 7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
St. Joseph's College (Autonomous), Devagiri	RUSA	MHRD	24/05/2019	50000000
St. Joseph's College (Autonomous), Devagiri	AUTONOMY	UGC	30/07/2014	2000000
Dr. Sabu K Thomas, Associate Professor, Department of Zoology, St. Joseph's College (Autonomous), Devagiri	DST	SERB	22/03/2019	4507240
St. Joseph's College (Autonomous), Devagiri	DBT-STAR	MHRD	10/07/2019	10400000
Dr. Sabu K Thomas, Associate Professor, Department of Zoology, St. Joseph's College (Autonomous), Devagiri	AICOPTAX	MOEF	16/12/2019	3952680

#### 8. Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

**9.No. of IQAC meetings held during the year 26**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10.Did IQAC receive funding from any funding agency to support its activities during the year? No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

- Introduction of new Certificate courses • MoUs with Don Bosco College, Mannuthy, ISDC, Red Team Hacker Academy, C-DIT, Public Relations Council of India • FDP on New strategies and tools for innovative English language teaching • IQAC and AICTE Training and Learning (ATAL) Academy organized an FDP on Leadreship Excellence
- IQAC in collaboration with VCU School of Business, Richmond, USA organized an FDP on Impact of Globalization on Higher Education : US & India • Organised Teacher Induction Programme • Initiated in bringing ample number of campus recruitments to the campus which helped the students to secure good jobs
- Conducted Gender Awareness Programme in association with the Kerala State Women's Development Corporation • IQAC in collaboration with Public Relations Council of India and Young Communicators Club – ESPIRITO organized a series of Leadership Tomorrow- programmes • Under the guidance of IQAC, out of the five mentee colleges under PARAMARSH scheme, three colleges have applied for accreditation.
- Organised IPR Awareness Programme Series in collaboration with National IP Awareness Mission and Govt of India • Organised International Symposium on Threat Mitigation – Devagiri in association with Intelligence Research Institute , San Diego, USA • Initiated the processing for securing DBT STAR status for the College
- Conducted a workshop for final year students on Career Opportunities @ RBI in association with RBI, Thiruvananthapuram Branch • IQAC in association with the Institute of Management (IMA,

US) & Vidyarupa School of Management Studies organized National Conclave on Rethinking Pathways to Bridging the Skill Gap • Preparation for SSR submission

## 12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
<p>Curricular aspects • Evaluation of the results of the outgoing batch and the online method of teaching in BoS meeting and to bring about improvement • BoS meeting to be organized in each discipline to discuss the syllabus with experts and for inviting valuable suggestions from them for the future syllabus revision. • Feedback on institution and curriculum to be collected from students, teachers, subject experts, alumni and other stake holders with a view to enhance the quality of education. • Introduction of new academic programmes both in UG streams. • Discussion on introducing new certificate courses which focuses more on employability and entrepreneurship. • Discussion to incorporate more internships/ field projects as part of curriculum • Emphasis to start new capacity building programmes for the UG students. • Discussion for attaining academic collaborations with abroad universities. • Establishing of MoUs with reputed institutions • Encouraging the faculty member to attend FDP programmes, seminars, workshops etc on curriculum revision and outcome based topics. • Teaching plan</p>	<p>Curricular aspects • BoS meeting were organized by all the disciplines in this academic year and discussed about the scope for having syllabus revision which give more emphasis for employability, entrepreneurship etc. • As per the decisions taken in the previous BoS meetings and the approval given by the academic council and governing body new certificate courses were introduced in this academic year. • The feedback regarding syllabus and curriculum were collected from all the stake holders and it was analyzed by the IQAC. Further , it was submitted to the BoS and then to the academic council for discussion and finally to the governing body for approval. • Discussion on having academic collaborations with reputed institutions led to the successful signing up of MoUs with Don Bosco College, Mannuthy, ISDC, Red Team Hacker Academy, C-DIT, Public Relations Council of India • Special programmes such as physical fitness, yoga etc were introduced for the new batches as part of capacity building programmes. • Several certificate programmes were conducted, which helped the</p>

<p>development by the course teacher and submission of the IQAC.. • Study classes to be organised on topics which have relevance on cross cutting issues such as professional ethics, gender, human values, environment and sustainability in curriculum. • Mandatory social extension activities to be included and undertake in each programme period. • Procedures to be followed to continue with the students exchange programme with colleges belonging to other states and other countries</p>	<p>students to attain skills. • Teachers were encouraged to attend seminar and workshops on syllabus revision and curriculum development and for that seed money is provided. • The teaching plan prepared by the teachers and submitted to IQAC is closely examined by IQAC committee and on the basis of this academic calendar is prepared for each semester.</p>
<p>Teaching – Learning And Evaluation • A general staff meeting to be convened in the beginning of the academic year, to discuss about the academic programmes to be organized and also to make the employees aware of their duties and responsibilities and also about the code of conduct in general. • Discussions on framing academic calendar together with the examination schedules to be organized. • After the admission process, the tutors should be entrusted with the duty to conduct programmes which helps in identifying the academic levels of the students. • IQAC to watch on the strict adherence to academic calendar. • Organize remedial classes for slow learners and also to arrange additional programmes which provides exposure for the advanced learners. • Encourage the teachers to adopt student centric methods of teaching. •</p>	<p>• A general staff meeting was held in the beginning of the academic year. • The duties and responsibilities for the entire academic year were allotted among various teachers. The code of ethics was explained by the principal in the staff meeting. The list of the coordinators are included in the handbook and the IQAC examines whether the duties are properly done by the coordinators. • Soon after the admission process, the teachers were entrusted in conducting programmes which helped in identifying the levels of students. As such the teachers arranged different programmes which gave exposure for the students of advanced learners category. Whereas on the other hand, those students who were listed as slow learners were provided with different courses that helped in bridging their ignorance in certain areas and even they were provided with</p>

Conduct of both internals and external exams for UG and PG as per the academic calendar. • Camp valuation and publishing of results to be done timely. • Evaluation of the results by the respective departments and BoS and remedial measures to be taken for the upliftment of the academic status of the students. • Question bank preparations and updations of the question banks to be made mandatorily af the beginning quarter of each semester. • Evaluation of attendance percentage of the students to be done by the tutors. • Collection of feedback from the students regarding the teaching - learning process and the conduct of examinations. • To have collaborations with reputed institutions ad industries. • To conduct seminars/ workshops for teaching staff based on topics covering e-content development and LMs. • Entrusting the duty of preparing tutorial records on PTA secretary and hence distributing the records to tutors of each class. • Conducting of tutorial hours meeting with the students to settle down all the grievances and to give them guidance and counseling. • Evaluation of the feedback collected from the students by IQAC and authorities to take appropriate actions and to bring about changes wherever necessary. • Conduct of internal as well as external audit for the current year.

remedial coaching throughout the academic year. • With regard to teaching methods, the teachers were encouraged to use ICT tools for making teaching more effective. As such more than 95% of the teachers uses ICT tools for teaching the college which has helped in improving the quality of teaching. • Scholar support programmes such as ASAP, walk with a scholar etc were given more importance. This academic year also coaching for competitive examinations such as civil service was conducted by the support of ALS institute. • The college was able to have collaborations and signed MoUs with reputed institution this year. The college signed MoUs with Don Bosco College, Mannuthy, ISDC, Red Team Hacker Academy, C-DIT, Public Relations Council of India • Other than that, the college was able to have linkages with ample number of institutes where the students had their internship. • To develop an academic calendar, committee was appointed and the draft was submitted to college council for the approval. Suggestions were invited from the members of college council and was incorporated. The academic calendar was published in college handbook after the verification and approval by the college council. • IQAC watched the strict adherence to academic calendar. Both internal and external examinations were conducted as per the schedule given in academic calendar. The valuation camps were conducted



timely and the marks of internal exams were exhibited in the notice board. Grievances were collected from the students and were settled. • The external exams were also conducted in time. Once the result is being published, it was kept in the BoS for discussion. The committee framed strategies for the improvement of results in the coming examinations. • As per the academic calendar each semester beginning itself the teachers were asked to prepare the question bank for the courses. The faculty of all departments prepared question bank for new papers and in the case of old syllabus updations were made. And finally it was scrutinized by external experts.

- Teachers are asked to take attendance daily and the consolidated report is sent to CoE and IQAC to necessary actions against the students with attendance shortage. •
- Ample number of seminars/ workshops were being organized by IQAC for the teaching fraternity on topics related to e content development and Learning Management System(LMS).

This helped the teaching fraternity to develop e-content on different areas. • Tutorial records were prepared by the PTA Secretary and it was distributed to all the tutors of each programmes. • Tutorial hour meetings were organized by the tutors where in the tutor meets all the students personally. This helped the tutors to know more about the students and to



	<p>settle down their grievance. In addition to this the students can approach the counseling center of the college to find solutions for their distress. • Feedback collected from the students is closely examined by IQAC and necessary actions are taken to bring about appropriate changes in the teaching-learning methods by the Principal. • Internal audit was conducted by the IQAC in the month of March. Discussions on the report of IQAC regarding the audit was also done to take appropriate actions for improvement in the coming year.</p>
<p>Research, innovations and extension • Proposal to be submitted for the approval of DBT STAR status for the College • Plans to be formulated for the promotion of research activities in this academic year. Research cell to be entrusted with the duty of updating the policies for the improvement of research facilities. • To identify the sources of government and non government grants for conducting research and encourage the teachers to submit proposals for the same. • Encourage the teachers to take minor/major projects in various disciplines. • So as to encourage teachers to conduct research activities, the college should provide seed money for the teachers. The main purpose of giving seed money for the teachers should be to attend seminars/ workshops on Research Methodology and to have more publications also encourage the</p>	<p>• Financial assistance is provided for the teachers to do the internal preparation of undertaking minor/major projects and also for doing publications. 43 publications in UGC care list is the major highlight of this year. • A meeting of the research advisory committee was convened in the beginning of the academic year. The committee was asked to make necessary changes in the policies for improving the quality of research. As such they decided to conduct a meeting of research guides and to give proper instructions to research scholars • IQAC took initiative in encouraging the efficient teachers to apply for awards. As such Dr. Sheena Prabhakaran of Hindi department won the national award "Manas Award" for the contributions done by her for the upliftment of Hindi literature and meritorious work done in her</p>

teachers to apply for awards/fellowships for advanced studies/research. • Giving financial assistance for the teachers to attend refresher course in their respective disciplines. • IQAC to take initiatives to encourage the teachers to publish works in UGC CARE listed journals and also to have volumes / books published.

It should be noted that the publication should have the indexing of scopus, web of science, pub med, H-index, etc.,

• Financial assistance to be provided to research scholars who are not the recipients of JRF to publish article in journals. • MoUs or linkage with reputed institutions which will encourage the sharing of facilities in the institution both by the students and faculty through exchange provisions • Publication of Devagiri journal of science. • To have collaborations with reputed institution either in the form of sending students for internship or for doing project works etc., • IQAC to take initiative to conduct seminars on relevant academic topics and to encourage the teachers to register for PhD in the case of non - PhD holders. And also to encourage the PhD holders to apply for guidance and to fill the vacancies of research scholars as per the University norms. • Encourage students to take initiatives for getting involved in start-ups and thus to create an eco-system for innovation. Also to encourage

book ' Ramacharithamanas mei vyangya aur haasya' and also the

Nari Shakthi Samman for promoting Hindi Language. Dr.

Manoj Mathews of Chemistry Department won the first oral paper presentation award in the international conference IQAC conducted ample number of seminars/workshop on different topics in each discipline and also on research methodology for teachers who were about to register for PhD. Similarly more than 5 students registered for PhD in the available vacancies.

• Under the RUSA scheme, the students who are doing research was provided with fellowships and teachers were provided with financial assistance for attending refresher courses in their respective disciplines. • Initiative were taken to equip the students to take up start-ups. Students of commerce department undertook internship in reputed companies • The college under the initiative of IQAC organized more than 40 seminars/workshops on topics related to IPR, entrepreneurship and skill development, research methodology and academic related topics. • Research Advisory Committee convened meetings to discuss on how to improve the quality of research. They ensure that the research thesis submitted in the center is free from plagiarism. • As part of encouraging consultancies in departments like Statistics, Economics, Zoology etc funds were allocated for the development of infrastructure.

the students of commerce departments to take up entrepreneurship and thus pave way for the creation of incubation, transfer of know-how etc. • IQAC to take initiative to organize seminars/workshop on areas such as IPR, entrepreneurship and skill development. • Research cell to check on the code of ethics for research and the cell should ensure that the research ethics formulated is implemented and followed in the right sense. • Research advisory committee should ensure that the plagiarism check is conducted in research activities • Purchase of new versions of statistical software. • IQAC to take charge of conducting training programmes which helps in sensitizing the students to social issues. • Linkages with several NGOs and other social organization which helps in increasing the social commitments of the students • Encourage students to participate in social extension activities such as Swatch Bharat, NSS, NCC, etc., • Every department in the college should be directed to conduct maximum numbers of outreach programmes which will help in contributing to the neighbourhood community. • Programmes with the theme of environment sustainability gender sensitization etc, should be given more importance • All the research departments should be entrusted with the duty of providing consultancy in their respective fields. Also IQAC

Equipments were purchased and statistical software's such as SPSS, E-views, R, Python etc were converted to latest versions. • For the non-JRF research scholars, financial assistance were provided which helped them in making publications and for continuing their research works. • NSS, NCC and blood donors forum have helped in undertaking ample number of social extension programmes. Also the college was able to have linkages and MoUs with reputed institutions • Every department organized programmes which social recognitions and which served the neighbourhood community. • The social extension programmes undertaken by the department covered social issues such as environment sustainability and gender sensitization. • Initiatives were taken to publish the next edition of Devagiri Journal of Science. • Social extension programmes such as blood donation, book for a cause, World's indigenous peoples day, sevanavaaram, Sparsham, food for a cause, donation of musical instruments to ASHA KIRAN SCHOOL – School of differently abled, media literacy programme, collection of waste papers and recycling, etc. are some of the social extension programmes organized by the clubs and departments of the college. • Under the DBT star college scheme fund, departments like Chemistry, Physics, Mathematics, Zoology and Botany had conducted online

<p>should take initiative to provide corporate training and thus to arise revenue out of it.</p> <ul style="list-style-type: none"> <li>• To make consultancy strong, IQAC must take initiative for developing facilities in all the departments to undertake consultancies steps should be taken to organize training sessions for the teaching fraternity equip them to undertake consultancies</li> <li>• Funds to be allocated for the maintenance and physical facilities and for the purchase of new equipments which will help in promoting and ambience for consultancy.</li> </ul>	<p>seminars.</p>
<p>Infrastructure and Learning Resources</p> <ul style="list-style-type: none"> <li>• Spot out the areas where infrastructural development and maintenance is essential.</li> <li>• Construction of new building and foundation for student utility centre</li> <li>• More class rooms to be converted into smart class rooms and IT facilities to be made more efficient.</li> <li>• Learning Management System in Library to be updated and further development to be brought in this area.</li> <li>• Renovation of the library</li> <li>• Purchase of more computers and construction of an additional computer lab.</li> <li>• Increase the bandwidth of internet connection and make wi-fi available anywhere in the campus.</li> <li>• Encourage teachers to produce e-contents and for that provide them with e-content development facilities.</li> <li>• Allocation of more fund for the maintaince of physical facilities and academic</li> </ul>	<ul style="list-style-type: none"> <li>• A feedback is collected from the students of both PG and UG regarding the status of the present infrastructure. It is also collected from the stake holders also.</li> <li>• The IQAC scrutinizes the feedback thus collected and forward the proposal to the principal. The principal together with the financial administrator sanctioned the proposals and framed the budget for infrastructural development and maintenance.</li> <li>• In addition to this the HoDs are requested to give the list of needed items at the end of the academic year. This list is also taken into consideration and as such renovations of the classes took palce.</li> <li>• All the class rooms were equipped with LCD projectors and the projectors needed services were informed to the company for onsite service.</li> <li>• The stadium ground was</li> </ul>

<p>support facilities. • Upgrading of college website • Updations in the college software which handles modules like admission, attendance, mark entry etc. • Construction of new class rooms.</p>	<p>maintained by employing professional gardeners. • The indoor stadium complex construction was completed, and interiors • Construction of new building was started • Foundation for student utility centre was laid • Infrastructural development and maintenance was done timely.</p>
<p>Progression • Conduct of admission and for that setting up of admission committee. • Organize induction/orientation programme for the fresh UG and PG students. • Instruct the teachers to conduct a test for identifying the levels of students. • Familiarize the student portal. • Encourage the students to apply for scholarships funded by different government/ non-government bodies. • Identification of the poor for providing fellowships by the college. • Introduction of new capability enhancement and skill development programmes in addition to the exciting programmes. • Provide students coaching for competitive examinations. • Making students aware of the consequences of ragging and sexual harassments. • Inviting lots of companies/ big firms for conducting massive job drives. • Encouraging maximum number of students to get through campus placement. • Encourage students to get admission in reputed institutions for higher studies. • Starting up of UGC training programme. • Provide awareness on student support programmes</p>	<p>• The principal announced the admission committee in the beginning of the year itself which constituted two admission coordinators representing the aided stream and itself financing stream, 3 core members- 2 from aided and one self-financing stream who have more experience in conducting admission process, the principal as the chairperson, the vice principal, the ex officio coordinator technical staff, head of the departments, department admission coordinators, office superintendent and a lower division clerk. This committee conducted a meeting in which the entire admission schedule was discussed and confirmed. It both UG and PG admission was completed as per the schedule published in the website. • After the admission process, induction programme was organized both for UG and PG. A motivational talk was a part of this induction programme. The CoE explained the details of rules and regulations to the students. The need for joining different clubs was also explained by the club</p>



like ASAP, Walk with a scholar, etc. • Conducting of Entrepreneurship awareness programmes. • Conducting of campus for the sports students which uplifts caliber. • Provide job training for the final years UG and PG students. • Encourage the students to participate in national, international and state level tournaments. • Also to train the students to participate in B-zone and interzone competitions. • An active student council for the development of the college activities. • To increase the number of cultural programmes organized by the college. • To organize alumni meet department wise. • To have involvement of alumni representation in the activities of the college. • Include alumni members in different organizations of the college.

coordinators. Both the students and parents participated in the programme. • The vice principal of the college who is in charge of the student portal explained the importance of student portal and how it can be operated. • The students became aware of the various modules in the student portal such as the academic calendar, time table, norms that has to be followed with regard to attendance, internal marks, etc. • Also a session on scholarships that each student can apply was also taken during the induction programme. As such the number of students who had achieved both government and non-government scholarships also increased. • As per the UGC norms, the anti-ragging prevention committee and discipline committee appointed by the Principal worked hand-in-hand and they visited all the classes and hostels for making the students aware about the laws regarding and the disciplinary actions followed by the college. • The college could achieve a better growth rate during the Covid period terms of number of companies turned up and the number of students got placed compared to the previous academic year, 15 companies turned up for campus hiring and 62 students got selected and 75 students are still in the selection process. • More companies have offered internship for the students and ample number of students made use of the opportunity • For academic collaborations, MoUs

were signed by different institutes • Students were given training for competitive exams like NET, JAM, etc. in collaboration with coaching centers. • 2 students qualified GATE, 46 students qualified UGC NET/JRF, 22 students qualified JAM and a great number of students had qualified IELTS exam. • The college brought big firms/ companies for campus recruitments. • The Principal appointed coordinators for running students support programmes such as ASAP, Walk with a Scholar, etc. Academically brilliant students were identified and they were given raining in such a way so as to secure admissions in the most reputed institution status • 2 units of NSS and NCC (army) and NCC (navy) had organized a large number of social extension activities which helped the students to incubate an altitude of supporting their well-beings.

• Under the leadership of Devagiri Incubation Start Up Center (DISC) entrepreneurship awareness programmes were conducted for different disciplines. Initiatives were taken for framing incubation and Start Ups. • Career Guidance Cell organized a large number of training programmes and a Psychologist service was provided for the students throughout the year which helped them in building more confidence. • PTA meetings were conducted from time to time. The tutorial records were supplied to all the departments. • The



	<p>department coordinators collected data pertaining to student progression as per the instructions given by IQAC. The entire data thus collected from the department coordinators were consolidated by IQAC finally. • In all administrative bodies, IQAC ensured to have participation of the students.</p>
<ul style="list-style-type: none"> <li>• Deploying of charges to every member in the family so as to undergo the practice of decentralization and participative learning. • Preparation of the academic calendar in consultation with the CoE. • Looking for the implementation of strategic plans for conducting operations in e-governance areas such as administration, finance and accounts, student's admission and support and examination. • Conduct of internal and external financial and academic audit. • Conduct of professional development programmes for both teaching and non-teaching staff. • Introduction of welfare measures for the teaching and non teaching staff. • Providing financial assistance for the teaching fraternity to attend workshop/ seminar/ conferences. • Organize professional development/ administrative training programmes and encourage the teachers to attend training even through MOOC platforms. • Fund allocation and proper utilization of funds. • IQAC meetings to be conducted and framing of strategies to increase the quality of the</li> </ul>	<p>Action plan for the whole academic year is prepared by IQAC in consultation with the principal and is submitted to the higher authority. • The Governing Council for the approval after verification and discussion, the governing council gives suggestions which will in turn be incorporated and approved by the committee. • On the basis of action plan for the academic year several committees are formed and duties are allotted among the faculties and non-teaching in such a way that every teaching and non-teaching members are involved in all the activities in addition to academics. • Academic calendar for the entire academic year was formulated and was published in the college handbook and also in website. • New programmes in MSc Psychology, BSc Economics and Mathematics (double main), MSc Computer Science and BBA (Honors) were started in the same academic year. • IQAC formulated strategic plans for conducting operations in egovernance. Areas such as students admission were given more importance and proper measures were taken to conduct</p>

institution. • Collection of feedback on teaching-learning process and analyzing its outcome by IQAC. • IQAC to frame quality assurance initiative in every dimensions. • Conduct of SWOC analysis among students and other state holders. • Collection and validation of data by IQAC for academic audit. • Website updation. • Preparation of college Handbook and Newsletter. • Participation in the ranking processes conducted by NIRF, AISHE, NAAC, etc.

the admission interview during this Covid season. Similarly CoE formulated plans to conduct examinations without much delay because of Covid and the results were published as per the academic calendar. • Both internal and external financial audits were conducted during the academic year. • Career development programmes concentrating on leadership and stress management were conducted by IQAC for the faculty members. • Training programmes for equipping non-teaching staffs were also conducted. It included updation of knowledge regarding the new software, KSE rules. • As part of welfare measures, the cooperative society in which both the teaching and nonteaching staff were members, introduced loan availing system for a higher amount. • Under the scheme of PARAMARSH, the center colleges were given training to apply for accreditation. • • In case of administration, different sources of fund mobilization were identified and strategies were framed for the proper utilization of these funds by IQAC. • IQAC core committee meetings were held in every month to review the activities of IQAC. IQAC department coordinators meetings were also called in to ensure that the duties assigned to them are properly operated. • Feedback was collected from the students on teaching-learning process. It was consolidated by IQAC and scrutinized by the Principal and actions were taken

by the Principal for the improvement of quality. • Institutional feedbacks were taken from the final year students and consolidation is done by IQAC. • Data collection was done by IQAC timely and systematically and that helped them in consolidating the data for conducting academic audit and the college IQAC conducted an academic audit internally at the end of the academic year. • Website updation was made from time to time. • SWOC analyses were conducted and discussions were done with apex authority and actions were taken for the improvement in the next year. • Social extension activities were undertaken by each department and clubs and forums like NCC, NSS, Women's Cell, Bhoomithrasena, Blood Donors Forum, etc. • Handbook was prepared and published in the beginning of the academic year itself. Devagiri newsletter was also prepared and published by the end of the academic year.

• Code of conduct for students, teaching and nonteaching staff to be published in college handbook. • To address the institutional values and social responsibilities to the students through the induction programme. • To monitor the activities organized by college and to check the compatibility with the vision and mission of the college. • Conduct of programmes which promote gender equality and entrust the women cell of the college to take the

• Soon after admission, the college organized add an introduction programme both for UG and PG programmes and this helped the students to know about the institutional values and social responsibilities. As such the students organized ample numbers of programmes which promoted the vision and mission of the college. • Handbook of the college is published and distributed to the students and this helps them to know about the code of conduct

initiative for women empowerment. • Promotion of schemes as part of energy conservation. • Greater emphasize should be given for the management of degradable and non-degradable wastes. • Introduction of green campus initiatives and environment sustainability programmes. • Initiatives for e-waste management. • To set up a very friendly environment for the differentially abled students. • Organize programmes which incubates in the mind of the people a sense of cultural regional and common harmony. • Encourage the students to undertake social extension programmes which helps in building human values. • Monitoring the activities conducted by different clubs and forums, NSS, NCC, etc. • Encourage the students to celebrate national and international days of importance. • The IQAC to verify whether the best practices implemented are successfully running and to identify whether there is any scope of starting up of new practices in the institution.

to be followed inside the campus. This book also gives a glimpse of the code of conduct for teaching and non-teaching staff also. • Under the auspicious of Women's Welfare Cell the college has conducted a great number of programmers which helped in promoting gender equality and women empowerment. The college conducted gender audit to check the adherence of college activities with its gender policies. • The college conducted self-defense skills training programmes for the female students. • lots of social extension programmes were conducted under NSS, NCC etc. • Yoga training class for interested students were conducted. • Conducted seminar on Gender and Cybes Law by the college. • As part of waste management system, the college is having two biogas plants. Degradable wastes line leaves and vegetable peels are deposited in pits and converted into manure and is used for gardening purpose. Paper waste is collected in separate bin and handed over to our own paper recycling center. Separated boxes have been kept in different blocks to collect used pens. All the plastic wastes are transported to the corporation for recycling process. • Initiatives were taken to provide inclusive environment. College invite students from the backward states like north Indian states and provide them scholarships and fee concessions during their study in the

campus. A teacher has been appointed as a nodal officer of ICSSR to take special care about the foreign students. Programmes like Rhythm, Nirvana, etc. showcases arts forms from different cultures, college continued with the government scheme namely 'Ek Bharath Shreshta Bharath' Government of India to support cultural integration of the country. • The college sensitizes students and employees to constitutional obligations. NCC, NSS, Blood Donors Club and other clubs and forums organizes programmes that would incubate values and the sense of responsibility to the society. Republic Day, Human Rights Day, Swatch Bharath, Happy Hill Project, etc. are some of the programmes in this section. • Audit courses or Disaster Management, IPR, Environmental Studies and Gender Studies were included in the curricula. • The institution also celebrates commemorative days such as World Environment Day, International Yoga Day, Kargil Vijay Diwas, National Integration Day, Indian Naval Day, etc. • Two best practices introduced by the college are;

- i) One year One Certificate - Securing training in certificate/ Add on Courses
- ii) Service Squad: Serving with Pride - Mandatory social service programme for students. • SWOC analysis was conducted among the students and the consolidated reports were kept for discussion by IQAC. As such action plan was prepared for the improvement of

grey areas in the institution for the next year. • Handbook was prepared and published to the students and faculty members in the beginning of the academic year itself.

**13. Was the AQAR placed before the statutory body?** Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body, St. Joseph's College (Autonomous), Devagiri	28/11/2022

**14. Was the institutional data submitted to AISHE ?** Yes

- Year

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	<b>ST. JOSEPH'S COLLEGE (AUTONOMOUS) DEVAGIRI, KOZHIKODE</b>
• Name of the Head of the institution	<b>DR. SABU K THOMAS</b>
• Designation	<b>PRINCIPAL</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone No. of the Principal	<b>9447349744</b>
• Alternate phone No.	<b>9605254544</b>
• Mobile No. (Principal)	<b>9447349744</b>
• Registered e-mail ID (Principal)	<b>sjcdevagiri@yahoo.co.in</b>
• Address	<b>ST. JOSEPH'S COLLEGE (AUTONOMOUS), DEVAGIRI, KOZHIKODE, KERALA</b>
• City/Town	<b>KOZHIKODE</b>
• State/UT	<b>KERALA</b>
• Pin Code	<b>673008</b>
<b>2.Institutional status</b>	
• Autonomous Status (Provide the date of conferment of Autonomy)	<b>22/07/2014</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>
• Financial Status	<b>Grants-in aid</b>
• Name of the IQAC Co-	<b>Anto N J</b>



ordinator/Director	
• Phone No.	9605254544
• Mobile No:	9605254544
• IQAC e-mail ID	devagiriiqac@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="https://www.devagiricollege.org/uploads/ckeditor/2023_AQAR-2020-2021-Submitted.pdf">https://www.devagiricollege.org/uploads/ckeditor/2023_AQAR-2020-2021-Submitted.pdf</a>
4.Was the Academic Calendar prepared for that year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.devagiricollege.org/home/page/101/academic-calendar">https://www.devagiricollege.org/home/page/101/academic-calendar</a>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	88.15	2004	03/05/2004	02/05/2009
Cycle 2	A	3.63	2011	08/01/2011	07/01/2016
Cycle 3	A++	3.76	2016	16/09/2016	23/09/2023

**6.Date of Establishment of IQAC**

01/11/2004

**7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?**

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
St. Joseph's College (Autonomous) , Devagiri	RUSA	MHRD	24/05/2019	50000000
St. Joseph's	AUTONOMY	UGC	30/07/2014	2000000

College (Autonomous) , Devagiri				
Dr. Sabu K Thomas, Associate Professor, Department of Zoology, St. Joseph's College (Autonomous), Devagiri	DST	SERB	22/03/2019	4507240
St. Joseph's College (Autonomous) , Devagiri	DBT-STAR	MHRD	10/07/2019	10400000
Dr. Sabu K Thomas, Associate Professor, Department of Zoology, St. Joseph's College (Autonomous) , Devagiri	AICOPTAX	MOEF	16/12/2019	3952680

**8. Provide details regarding the composition of the IQAC:**

<ul style="list-style-type: none"> <li>Upload the latest notification regarding the composition of the IQAC by the HEI</li> </ul>	<a href="#">View File</a>	
<b>9.No. of IQAC meetings held during the year</b>	<b>26</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions taken</li> </ul>	<b>Yes</b>	

uploaded on the institutional website?		
<ul style="list-style-type: none"><li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li></ul>	No File Uploaded	
<b>10.Did IQAC receive funding from any funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"><li>• If yes, mention the amount</li></ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<ul style="list-style-type: none"><li>• Introduction of new Certificate courses</li><li>• MoUs with Don Bosco College, Mannuthy, ISDC, Red Team Hacker Academy, C-DIT, Public Relations Council of India</li><li>• FDP on New strategies and tools for innovative English language teaching</li><li>• IQAC and AICTE Training and Learning (ATAL) Academy organized an FDP on Leadreship Excellence</li></ul>		
<ul style="list-style-type: none"><li>• IQAC in collaboration with VCU School of Business, Richmond, USA organized an FDP on Impact of Globalization on Higher Education : US &amp; India</li><li>• Organised Teacher Induction Programme</li><li>• Initiated in bringing ample number of campus recruitments to the campus which helped the students to secure good jobs</li></ul>		
<ul style="list-style-type: none"><li>• Conducted Gender Awareness Programme in association with the Kerala State Women’s Development Corporation</li><li>• IQAC in collaboration with Public Relations Council of India and Young Communicators Club – ESPIRITO organized a series of Leadership Tomorrow- programmes</li><li>• Under the guidance of IQAC, out of the five mentee colleges under PARAMARSH scheme, three colleges have applied for accreditation.</li></ul>		
<ul style="list-style-type: none"><li>• Organised IPR Awareness Programme Series in collaboration with National IP Awareness Mission and Govt of India</li><li>• Organised International Symposium on Threat Mitigation – Devagiri in association with Intelligence Research Institute , San Diego, USA</li><li>• Initiated the processing for securing DBT STAR status for the College</li></ul>		
<ul style="list-style-type: none"><li>• Conducted a workshop for final year students on Career Opportunities @ RBI in association with RBI, Thiruvananthapuram Branch</li><li>• IQAC in association with the Institute of Management (IMA, US) &amp; Vidyarupa School of Management Studies organized</li></ul>		

National Conclave on Rethinking Pathways to Bridging the Skill Gap • Preparation for SSR submission

**12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:**

Plan of Action	Achievements/Outcomes
<p>Curricular aspects • Evaluation of the results of the outgoing batch and the online method of teaching in BoS meeting and to bring about improvement • BoS meeting to be organized in each discipline to discuss the syllabus with experts and for inviting valuable suggestions from them for the future syllabus revision. • Feedback on institution and curriculum to be collected from students, teachers, subject experts, alumni and other stake holders with a view to enhance the quality of education. • Introduction of new academic programmes both in UG streams. • Discussion on introducing new certificate courses which focuses more on employability and entrepreneurship. • Discussion to incorporate more internships/ field projects as part of curriculum • Emphasis to start new capacity building programmes for the UG students. • Discussion for attaining academic collaborations with abroad universities. • Establishing of MoUs with reputed institutions • Encouraging the faculty member to attend FDP programmes, seminars, workshops etc on curriculum revision and outcome based topics. • Teaching plan development by the course</p>	<p>Curricular aspects • BoS meeting were organized by all the disciplines in this academic year and discussed about the scope for having syllabus revision which give more emphasis for employability, entrepreneurship etc. • As per the decisions taken in the previous BoS meetings and the approval given by the academic council and governing body new certificate courses were introduced in this academic year. • The feedback regarding syllabus and curriculum were collected from all the stake holders and it was analyzed by the IQAC. Further , it was submitted to the BoS and then to the academic council for discussion and finally to the governing body for approval. • Discussion on having academic collaborations with reputed institutions led to the successful signing up of MoUs with Don Bosco College, Mannuthy, ISDC, Red Team Hacker Academy, C-DIT, Public Relations Council of India • Special programmes such as physical fitness, yoga etc were introduced for the new batches as part of capacity building programmes. • Several certificate programmes were conducted, which helped the</p>

<p>teacher and submission of the IQAC.. • Study classes to be organised on topics which have relevance on cross cutting issues such as professional ethics, gender, human values, environment and sustainability in curriculum. • Mandatory social extension activities to be included and undertake in each programme period. • Procedures to be followed to continue with the students exchange programme with colleges belonging to other states and other countries</p>	<p>students to attain skills. • Teachers were encouraged to attend seminar and workshops on syllabus revision and curriculum development and for that seed money is provided. • The teaching plan prepared by the teachers and submitted to IQAC is closely examined by IQAC committee and on the basis of this academic calendar is prepared for each semester.</p>
<p>Teaching - Learning And Evaluation • A general staff meeting to be convened in the beginning of the academic year, to discuss about the academic programmes to be organized and also to make the employees aware of their duties and responsibilities and also about the code of conduct in general. • Discussions on framing academic calendar together with the examination schedules to be organized. • After the admission process, the tutors should be entrusted with the duty to conduct programmes which helps in identifying the academic levels of the students. • IQAC to watch on the strict adherence to academic calendar. • Organize remedial classes for slow learners and also to arrange additional programmes which provides exposure for the advanced learners. • Encourage the teachers to adopt student centric methods of teaching. •</p>	<p>• A general staff meeting was held in the beginning of the academic year. • The duties and responsibilities for the entire academic year were allotted among various teachers. The code of ethics was explained by the principal in the staff meeting. The list of the coordinators are included in the handbook and the IQAC examines whether the duties are properly done by the coordinators. • Soon after the admission process, the teachers were entrusted in conducting programmes which helped in identifying the levels of students. As such the teachers arranged different programmes which gave exposure for the students of advanced learners category. Whereas on the other hand, those students who were listed as slow learners were provided with different courses that helped in bridging their ignorance in certain areas and even they were provided with</p>

Conduct of both internals and external exams for UG and PG as per the academic calendar. • Camp valuation and publishing of results to be done timely. • Evaluation of the results by the respective departments and BoS and remedial measures to be taken for the upliftment of the academic status of the students. • Question bank preparations and updations of the question banks to be made mandatorily af the beginning quarter of each semester. • Evaluation of attendance percentage of the students to be done by the tutors. • Collection of feedback from the students regarding the teaching - learning process and the conduct of examinations. • To have collaborations with reputed institutions ad industries. • To conduct seminars/ workshops for teaching staff based on topics covering e-content development and LMs. • Entrusting the duty of preparing tutorial records on PTA secretary and hence distributing the records to tutors of each class. • Conducting of tutorial hours meeting with the students to settle down all the grievances and to give them guidance and counseling. • Evaluation of the feedback collected from the students by IQAC and authorities to take appropriate actions and to bring about changes wherever necessary. • Conduct of internal as well as external audit for the current year.

remedial coaching throughout the academic year. • With regard to teaching methods, the teachers were encouraged to use ICT tools for making teaching more effective. As such more than 95% of the teachers uses ICT tools for teaching the college which has helped in improving the quality of teaching. • Scholar support programmes such as ASAP, walk with a scholar etc were given more importance. This academic year also coaching for competitive examinations such as civil service was conducted by the support of ALS institute. • The college was able to have collaborations and signed MoUs with reputed institution this year. The college signed MoUs with Don Bosco College, Mannuthy, ISDC, Red Team Hacker Academy, C-DIT, Public Relations Council of India • Other than that, the college was able to have linkages with ample number of institutes where the students had their internship. • To develop an academic calendar, committee was appointed and the draft was submitted to college council for the approval. Suggestions were invited from the members of college council and was incorporated. The academic calendar was published in college handbook after the verification and approval by the college council. • IQAC watched the strict adherence to academic calendar. Both internal and external examinations were conducted as

per the schedule given in academic calendar. The valuation camps were conducted timely and the marks of internal exams were exhibited in the notice board. Grievances were collected from the students and were settled. • The external exams were also conducted in time. Once the result is being published, it was kept in the BoS for discussion. The committee framed strategies for the improvement of results in the coming examinations. • As per the academic calendar each semester beginning itself the teachers were asked to prepare the question bank for the courses. The faculty of all departments prepared question bank for new papers and in the case of old syllabus updations were made. And finally it was scrutinized by external experts. • Teachers are asked to take attendance daily and the consolidated report is sent to CoE and IQAC to necessary actions against the students with attendance shortage. • Ample number of seminars/ workshops were being organized by IQAC for the teaching fraternity on topics related to e content development and Learning Management System(LMS). This helped the teaching fraternity to develop e-content on different areas. • Tutorial records were prepared by the PTA Secretary and it was distributed to all the tutors of each programmes. • Tutorial hour meetings were organized by



	<p>the tutors where in the tutor meets all the students personally. This helped the tutors to know more about the students and to settle down their grievance. In addition to this the students can approach the counseling center of the college to find solutions for their distress. • Feedback collected from the students is closely examined by IQAC and necessary actions are taken to bring about appropriate changes in the teaching-learning methods by the Principal. • Internal audit was conducted by the IQAC in the month of March. Discussions on the report of IQAC regarding the audit was also done to take appropriate actions for improvement in the coming year.</p>
<p>Research, innovations and extension • Proposal to be submitted for the approval of DBT STAR status for the College</p> <ul style="list-style-type: none"> <li>• Plans to be formulated for the promotion of research activities in this academic year. Research cell to be entrusted with the duty of updating the policies for the improvement of research facilities.</li> <li>• To identify the sources of government and non government grants for conducting research and encourage the teachers to submit proposals for the same.</li> <li>• Encourage the teachers to take minor/major projects in various disciplines.</li> <li>• So as to encourage teachers to conduct research activities, the</li> </ul>	<ul style="list-style-type: none"> <li>• Financial assistance is provided for the teachers to do the internal preparation of undertaking minor/major projects and also for doing publications. 43 publications in UGC care list is the major highlight of this year.</li> <li>• A meeting of the research advisory committee was convened in the beginning of the academic year. The committee was asked to make necessary changes in the policies for improving the quality of research. As such they decided to conduct a meeting of research guides and to give proper instructions to research scholars</li> <li>• IQAC took initiative in encouraging the efficient teachers to apply for awards.</li> </ul>

college should provide seed money for the teachers. The main purpose of giving seed money for the teachers should be to attend seminars/workshops on Research Methodology and to have more publications also encourage the teachers to apply for awards/fellowships for advanced studies/research. • Giving financial assistance for the teachers to attend refresher course in their respective disciplines. • IQAC to take initiatives to encourage the teachers to publish works in UGC CARE listed journals and also to have volumes / books published. It should be noted that the publication should have the indexing of scopus, web of science, pub med, H-index, etc., • Financial assistance to be provided to research scholars who are not the recipients of JRF to publish article in journals. • MoUs or linkage with reputed institutions which will encourage the sharing of facilities in the institution both by the students and faculty through exchange provisions • Publication of Devagiri journal of science. • To have collaborations with reputed institution either in the form of sending students for internship or for doing project works etc., • IQAC to take initiative to conduct seminars on relevant academic topics and to encourage the teachers to register for PhD in the case of non - PhD holders.

As such Dr. Sheena Prabhakaran of Hindi department won the national award "Manas Award" for the contributions done by her for the upliftment of Hindi literature and meritorious work done in her book ' Ramacharithamanas mei vyangya aur haasya' and also the Nari Shakthi Samman for promoting Hindi Language. Dr. Manoj Mathews of Chemistry Department won the first oral paper presentation award in the international conference IQAC conducted ample number of seminars/workshop on different topics in each discipline and also on research methodology for teachers who were about to register for PhD. Similarly more than 5 students registered for PhD in the available vacancies. • Under the RUSA scheme, the students who are doing research was provided with fellowships and teachers were provided with financial assistance for attending refresher courses in their respective disciplines. • Initiative were taken to equip the students to take up start-ups. Students of commerce department undertook internship in reputed companies • The college under the initiative of IQAC organized more than 40 seminars/workshops on topics related to IPR, entrepreneurship and skill development, research methodology and academic related topics. • Research Advisory Committee convened meetings to discuss on how to

And also to encourage the PhD holders to apply for guideship and to fill the vacancies of research scholars as per the University norms. • Encourage students to take initiatives for getting involved in start-ups and thus to create an eco-syssem for innovation. Also to encourage the students of commerce departments to take up entrepreneurship and thus pave way for the creation of incubation, transfer of know-how etc. • IQAC to take initiative to organize seminars/workshop on areas such as IPR, entrepreneurship and skill development. • Research cell to check on the code of ethics for research and the cell should ensure that the research ethics formulated is implemented and followed in the right sense. • Research advisory committee should ensure that the plagiarism check is conducted in research activities • Purchase of new versions of statistical software. • IQAC to take charge of conducting training programmes which helps in sensitizing the students to social issues. • Linkages with several NGOs and other social organization which helps in increasing the social commitments of the students • Encourage students to participate in social extension activities such as Swatch Bharat, NSS, NCC, etc., • Every department in the college should be directed to conduct maximum numbers of outreach

improve the quality of research. They ensure that the research thesis submitted in the center is free from plagiarism. • As part of encouraging consultancies in departments like Statistics, Economics, Zoology etc funds were allocated for the development of infrastructure. Equipments were purchased and statistical software's such as SPSS, E-views, R, Phython etc were converted to latest versions. • For the non-JRF research scholars, financial assistance were provided which helped them in making publications and for continuing their research works. • NSS, NCC and blood donors forum have helped in undertaking ample number of social extension programmes. Also the college was able to have linkages and MoUs with reputed institutions • Every department organized programmes which social recognitions and which served the neighbourhood community. • The social extension programmes undertaken by the department covered social issues such as environment sustainability and gender sensitization. • Initiatives were taken to publish the next edition of Devagiri Journal of Science. • Social extension programmes such as blood donation, book for a cause, World's indigenous peoples day, sevanavaaram, Sparsham, food for a cause, donation of musical instruments to ASHA KIRAN SCHOOL - School of differently abled, media

<p>programmes which will help in contributing to the neighbourhood community. • Programmes with the theme of environment sustainability gender sensitization etc, should be given more importance</p> <ul style="list-style-type: none"> <li>• All the research departments should be entrusted with the duty of providing consultancy in their respective fields.</li> </ul> <p>Also IQAC should take initiative to provide corporate training and thus to arise revenue out of it. • To make consultancy strong, IQAC must take initiative for developing facilities in all the departments to undertake consultancies steps should be taken to organize training sessions for the teaching fraternity equip them to undertake consultancies • Funds to be allocated for the maintenance and physical facilities and for the purchase of new equipments which will help in promoting and ambience for consultancy.</p>	<p>literacy programme, collection of waste papers and recycling, etc. are some of the social extension programmes organized by the clubs and departments of the college. • Under the DBT star college scheme fund, departments like Chemistry, Physics, Mathematics, Zoology and Botany had conducted online seminars.</p>
<p>Infrastructure and Learning Resources • Spot out the areas where infrastructural development and maintenance is essential. • Construction of new building and foundation for student utility centre • More class rooms to be converted into smart class rooms and IT facilities to be made more efficient. • Learning Management System in Library to be updated and further development to be brought in this area. • Renovation of the</p>	<ul style="list-style-type: none"> <li>• A feedback is collected from the students of both PG and UG regarding the status of the present infrastructure. It is also collected from the stake holders also. • The IQAC scrutinizes the feedback thus collected and forward the proposal to the principal. The principal together with the financial administrator sanctioned the proposals and framed the budget for infrastructural development and maintenance. • In addition to</li> </ul>

<p>library • Purchase of more computers and construction of an additional computer lab. • Increase the bandwidth of internet connection and make wi-fi available anywhere in the campus. • Encourage teachers to produce e-contents and for that provide them with e-content development facilities. • Allocation of more fund for the maintaince of physical facilities and academic support facilities. • Upgrading of college website • Updations in the college software which handles modules like admission, attendance, mark entry etc. • Construction of new class rooms.</p>	<p>this the HoDs are requested to give the list of needed items at the end of the academic year. This list is also taken into consideration and as such renovations of the classes took palce. • All the class rooms were equipped with LCD projectors and the projectors needed services were informed to the company for on sight service. • The stadium ground was maintained by employing professional gardeners. • The indoor stadium complex construction was completed, and interiors • Construction of new building was started • Foundation for student utility centre was laid • Infrastructural development and maintenance was done timely.</p>
<p>Progression • Conduct of admission and for that setting up of admission committee. • Organize induction/orientation programme for the fresh UG and PG students. • Instruct the teachers to conduct a test for identifying the levels of students. • Familiarize the student portal. • Encourage the students to apply for scholarships funded by different government/ non-government bodies. • Identification of the poor for providing fellowships by the college. • Introduction of new capability enhancement and skill development programmes in addition to the exciting programmes. • Provide students coaching for competitive examinations. • Making students</p>	<p>• The principal announced the admission committee in the beginning of the year itself which constituted two admission coordinators representing the aided stream and itself financing stream, 3 core members- 2 from aided and one self-financing stream who have more experience in conducting admission process, the principal as the chairperson, the vice principal, the ex officio coordinator technical staff, head of the departments, department admission coordinators, office superintendent and a lower division clerk. This committee conducted a meeting in which the entire admission schedule was discussed and confirmed. It both UG and PG admission was</p>

aware of the consequences of ragging and sexual harassments.

- Inviting lots of companies/ big firms for conducting massive job drives. •

- Encouraging maximum number of students to get through campus placement. •

- Encourage students to get admission in reputed institutions for higher studies. •

- Starting up of UGC training programme. •

- Provide awareness on student support programmes like ASAP, Walk with a scholar, etc. •

- Conducting of Entrepreneurship awareness programmes. •

- Conducting of campus for the sports students which uplifts caliber. •

- Provide job training for the final years UG and PG students.

- Encourage the students to participate in national, international and state level tournaments. •

- Also to train the students to participate in B-zone and interzone competitions. •

- An active student council for the development of the college activities. •

- To increase the number of cultural programmes organized by the college. •

- To organize alumni meet department wise. •

- To have involvement of alumni representation in the activities of the college. •

- Include alumni members in different organizations of the college.

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completed as per the schedule published in the website. •

- After the admission process, induction programme was

- organized both for UG and PG. A motivational talk was a part of

- this induction programme. The CoE explained the details of

- rules and regulations to the students. The need for joining

- different clubs was also explained by the club

- coordinators. Both the students and parents participated in the

- programme. • The vice principal of the college who is in charge

- of the student portal explained the importance of student

- portal and how it can be operated. •

- The students became aware of the various modules in

- the student portal such as the academic calendar, time table,

- norms that has to be followed with regard to attendance,

- internal marks, etc. • Also a session on scholarships that

- each student can apply was also taken during the induction

- programme. As such the number of students who had achieved

- both government and non-government scholarships also

- increased. • As per the UGC norms, the anti-ragging

- prevention committee and discipline committee appointed

- by the Principal worked hand-inhand and they visited all the

- classes and hostels for making the students aware about the

- laws regarding and the disciplinary actions followed

- by the college. • The college could achieve a better growth

- rate during the Covid period

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terms of number of companies turned up and the number of students got placed compared to the previous academic year, 15 companies turned up for campus hiring and 62 students got selected and 75 students are still in the selection process.

- More companies have offered internship for the students and ample number of students made use of the opportunity
- For academic collaborations, MoUs were signed by different institutes
- Students were given training for competitive exams like NET, JAM, etc. in collaboration with coaching centers.
- 2 students qualified GATE, 46 students qualified UGC NET/JRF, 22 students qualified JAM and a great number of students had qualified IELTS exam.
- The college brought big firms/ companies for campus recruitments.
- The Principal appointed coordinators for running students support programmes such as ASAP, Walk with a Scholar, etc.

Academically brilliant students were identified and they were given raining in such a way so as to secure admissions in the most reputed institution status

- 2 units of NSS and NCC (army) and NCC (navy) had organized a large number of social extension activities which helped the students to incubate an altitude of supporting their well-beings.
- Under the leadership of Devagiri Incubation Start Up Center (DISC) entrepreneurship awareness programmes were



	<p>conducted for different disciplines. Initiatives were taken for framing incubation and Start Ups. • Career Guidance Cell organized a large number of training programmes and a Psychologist service was provided for the students throughout the year which helped them in building more confidence. • PTA meetings were conducted from time to time. The tutorial records were supplied to all the departments. • The department coordinators collected data pertaining to student progression as per the instructions given by IQAC. The entire data thus collected from the department coordinators were consolidated by IQAC finally. • In all administrative bodies, IQAC ensured to have participation of the students.</p>
<p>• Deploying of charges to every member in the family so as to undergo the practice of decentralization and participative learning. • Preparation of the academic calendar in consultation with the CoE. • Looking for the implementation of strategic plans for conducting operations in e-governance areas such as administration, finance and accounts, student's admission and support and examination. • Conduct of internal and external financial and academic audit. • Conduct of professional development programmes for both teaching</p>	<p>Action plan for the whole academic year is prepared by IQAC in consultation with the principal and is submitted to the higher authority. • The Governing Council for the approval after verification and discussion, the governing council gives suggestions which will in turn be incorporated and approved by the committee. • On the basis of action plan for the academic year several committees are formed and duties are allotted among the faculties and non-teaching in such a way that every teaching and non-teaching members are involved in all the activities</p>

and non-teaching staff. •

Introduction of welfare measures for the teaching and non teaching staff. • Providing financial assistance for the teaching fraternity to attend workshop/ seminar/ conferences.

• Organize professional development/ administrative training programmes and encourage the teachers to attend training even through MOOC platforms. • Fund allocation and proper utilization of funds. • IQAC meetings to be conducted and framing of strategies to increase the quality of the institution. • Collection of feedback on teaching-learning process and analyzing its outcome by IQAC. • IQAC to frame quality assurance initiative in every dimensions.

• Conduct of SWOC analysis among students and other state holders. • Collection and validation of data by IQAC for academic audit. • Website updation. • Preparation of college Handbook and Newsletter. • Participation in the ranking processes conducted by NIRF, AISHE, NAAC, etc.

in addition to academics. •

Academic calendar for the entire academic year was formulated and was published in the college handbook and also in website. • New programmes in MSc Psychology, BSc Economics and Mathematics (double main), MSc Computer Science and BBA (Honors) were started in the same academic year. • IQAC formulated strategic plans for conducting operations in eGovernance. Areas such as students admission were given more importance and proper measures were taken to conduct the admission interview during this Covid season. Similarly CoE formulated plans to conduct examinations without much delay because of Covid and the results were published as per the academic calendar. • Both internal and external financial audits were conducted during the academic year. • Career development programmes concentrating on leadership and stress management were conducted by IQAC for the faculty members. • Training programmes for equipping non-teaching staffs were also conducted. It included updation of knowledge regarding the new software, KSE rules. • As part of welfare measures, the cooperative society in which both the teaching and nonteaching staff were members, introduced loan availing system for a higher amount. • Under the scheme of PARAMARSH, the center colleges were given training to apply for

accreditation. • • In case of administration, different sources of fund mobilization were identified and strategies were framed for the proper utilization of these funds by IQAC. • IQAC core committee meetings were held in every month to review the activities of IQAC. IQAC department coordinators meetings were also called in to ensure that the duties assigned to them are properly operated. • Feedback was collected from the students on teaching-learning process. It was consolidated by IQAC and scrutinized by the Principal and actions were taken by the Principal for the improvement of quality. • Institutional feedbacks were taken from the final year students and consolidation is done by IQAC. • Data collection was done by IQAC timely and systematically and that helped them in consolidating the data for conducting academic audit and the college IQAC conducted an academic audit internally at the end of the academic year. • Website updation was made from time to time. • SWOC analyses were conducted and discussions were done with apex authority and actions were taken for the improvement in the next year. • Social extension activities were undertaken by each department and clubs and forums like NCC, NSS, Women's Cell, Bhoomithrasena, Blood Donors Forum, etc. • Handbook was prepared and published in the beginning of the academic year

	<p>itself. Devagiri newsletter was also prepared and published by the end of the academic year.</p>
<ul style="list-style-type: none"> <li>• Code of conduct for students, teaching and nonteaching staff to be published in college handbook.</li> <li>• To address the institutional values and social responsibilities to the students through the induction programme.</li> <li>• To monitor the activities organized by college and to check the compatibility with the vision and mission of the college.</li> <li>• Conduct of programmes which promote gender equality and entrust the women cell of the college to take the initiative for women empowerment.</li> <li>• Promotion of schemes as part of energy conservation.</li> <li>• Greater emphasize should be given for the management of degradable and non-degradable wastes.</li> <li>• Introduction of green campus initiatives and environment sustainability programmes.</li> <li>• Initiatives for e-waste management.</li> <li>• To set up a very friendly environment for the differentially abled students.</li> <li>• Organize programmes which incubates in the mind of the people a sense of cultural regional and common harmony.</li> <li>• Encourage the students to undertake social extension programmes which helps in building human values.</li> <li>• Monitoring the activities conducted by different clubs and forums, NSS, NCC, etc.</li> <li>• Encourage the students to celebrate national and</li> </ul>	<ul style="list-style-type: none"> <li>• Soon after admission, the college organized add an introduction programme both for UG and PG programmes and this helped the students to know about the institutional values and social responsibilities. As such the students organized ample numbers of programmes which promoted the vision and mission of the college.</li> <li>• Handbook of the college is published and distributed to the students and this helps them to know about the code of conduct to be followed inside the campus. This book also gives a glimpse of the code of conduct for teaching and non-teaching staff also.</li> <li>• Under the auspicious of Women's Welfare Cell the college has conducted a great number of programmers which helped in promoting gender equality and women empowerment. The college conducted gender audit to check the adherence of college activities with its gender policies.</li> <li>• The college conducted self-defense skills training programmes for the female students.</li> <li>• lots of social extension programmes were conducted under NSS, NCC etc.</li> <li>• Yoga training class for interested students were conducted.</li> <li>• Conducted seminar on Gender and Cybes Law by the college.</li> <li>• As part of waste management system, the college is having two biogas plants.</li> </ul>

international days of importance. • The IQAC to verify whether the best practices implemented are successfully running and to identify whether there is any scope of starting up of new practices in the institution.

Degradable wastes like leaves and vegetable peels are deposited in pits and converted into manure and is used for gardening purpose. Paper waste is collected in separate bin and handed over to our own paper recycling center. Separated boxes have been kept in different blocks to collect used pens. All the plastic wastes are transported to the corporation for recycling process. • Initiatives were taken to provide inclusive environment. College invite students from the backward states like north Indian states and provide them scholarships and fee concessions during their study in the campus. A teacher has been appointed as a nodal officer of ICSSR to take special care about the foreign students. Programmes like Rhythm, Nirvana, etc. showcases arts forms from different cultures, college continued with the government scheme namely 'Ek Bharath Shreshtha Bharath' Government of India to support cultural integration of the country. • The college sensitizes students and employees to constitutional obligations. NCC, NSS, Blood Donors Club and other clubs and forums organizes programmes that would incubate values and the sense of responsibility to the society. Republic Day, Human Rights Day, Swatch Bharath, Happy Hill Project, etc. are some of the programmes in this section. • Audit courses or Disaster Management,

	<p>IPR, Environmental Studies and Gender Studies were included in the curricula. • The institution also celebrates commemorative days such as World Environment Day, International Yoga Day, Kargil Vijay Diwas, National Integration Day, Indian Naval Day, etc. • Two best practices introduced by the college are;</p> <p>i)One year One Certificate - Securing training in certificate/ Add on Courses</p> <p>ii)Service Squad: Serving with Pride - Mandatory social service programme for students.</p> <p>• SWOC analysis was conducted among the students and the consolidated reports were kept for discussion by IQAC. As such action plan was prepared for the improvement of grey areas in the institution for the next year. • Handbook was prepared and published to the students and faculty members in the beginning of the academic year itself.</p>						
<b>13.Was the AQAR placed before the statutory body?</b>	<b>Yes</b>						
<ul style="list-style-type: none"><li>Name of the statutory body</li></ul>							
<table><tr><td>Name of the statutory body</td><td>Date of meeting(s)</td></tr><tr><td>Governing Body, St. Joseph's College (Autonomous), Devagiri</td><td>28/11/2022</td></tr></table>	Name of the statutory body	Date of meeting(s)	Governing Body, St. Joseph's College (Autonomous), Devagiri	28/11/2022	<table><tr><td>Date of meeting(s)</td></tr><tr><td>28/11/2022</td></tr></table>	Date of meeting(s)	28/11/2022
Name of the statutory body	Date of meeting(s)						
Governing Body, St. Joseph's College (Autonomous), Devagiri	28/11/2022						
Date of meeting(s)							
28/11/2022							
<b>14.Was the institutional data submitted to AISHE ?</b>	<b>Yes</b>						
<ul style="list-style-type: none"><li>Year</li></ul>							

Year	Date of Submission
2021	14/02/2023

### 15.Multidisciplinary / interdisciplinary

In line with the vision and spirit of New Education Policy (NEP), the College has already initiated its efforts to convert our academic programmes and courses more multidisciplinary and interdisciplinary. The vision of the institution is to mould generation of students who are experts in their own specialisations and at the same time having sufficient general education, character and social and practical skills. The curriculum of the undergraduate courses were prepared in such a way that every student has to undergo 10 common courses with a total 38 credits. Apart from that undergraduate students other than those who are doing Language restricted programmes have to complete two complementary courses of 8 credits each. They are related to the core subject and are distributed in the first four semesters. There shall be one open course in core subjects in the fifth semester. The open course shall be open to all the students in the institution except the students in the parent department. The students can opt that course from any other department in the institution. Each department can decide the open course from a pool of three courses offered by the College. Total credit allotted for open course is 3. Ability Enhancement courses/Audit courses are courses which are mandatory for a programme. There shall be one Audit course each in the first four semesters. The students can also attain these credits through online courses like SWAYAM, MOOC etc (optional). Audit courses shall have 4 credits per course and a total of 16 credits in the entire programme. The courses offered for audit course are Environment Studies, Disaster Management, Human Rights, Intellectual Property Rights, Consumer Protection, Gender Studies and Gerontology. These courses are meant for growing environmental awareness among students and providing value based education. Extra credit Activities: Extra credits will be awarded to students who participate in activities like NCC, NSS and Swatch Bharath. Those students who could not join in these have to undergo Social Service Programme (SSP). These activities focus on community engagement and service. We have seven research departments in the college. 91 students are doing their research in different departments. Institution pay special attention to direct our researchers and research scholars to select those areas of research which would eventually offer solutions to society's pressing issues and challenges. For example our Zoology



department in collaboration with the department of Botany and Chemistry are doing research on harmful insects which attack households and agricultural crops. They have come up with good publications which suggests solutions for the affected households and provides consultancy in this regard. Department of Chemistry offers solutions for the problems associated with the use and disposal of plastic waste. College has commenced a new interdisciplinary programme this year viz., BSc Economics and Mathematics (Double Main) having core papers in Economics, Mathematics and Statistics.

#### **16.Academic bank of credits (ABC):**

The College has successfully registered in ABC (Academic Bank of Credit) portal. A coordinator for the same was appointed to complete the entire process of ABC and he was entrusted to attend sessions of ABC conducted by the Higher Education Council. The registration process is going on. The evaluation of the entire academic score gained by the students in each semester is done by the Office of The Controller of Examination. COE is entrusted with the duty of consolidating all the academic performance of the students enrolled in the college. All the necessary data to be entered in the Academic Bank of Credit have been collected and kept in the Controller of Examination office. Once the registration of Academic Bank of Credit is completed the data can be readily uploaded in the portal. The college has organised sessions for the faculty members to give awareness about the system of Academic Bank of Credits. We have already developed a system to accept the credits of courses of those who are requesting transfer to our college from other autonomous as well as constituent colleges. The credits that they have earned from other colleges will be included while preparing the consolidated grade cards. We have also initiated a flagship programme in this regard in collaboration with Virginia Commonwealth University, USA. Those students who are pursuing BBA, MA Economics, M.Sc Statistics & M.Com have an opportunity to continue their programme with the fifth/third Semester at Virginia Commonwealth University. In the light of the official Memorandum of Understanding, VCU will accept the credit of the courses our students have completed in our institution. With a view to ensuring the involvement of faculties in the development of curriculum and pedagogical approaches, they are asked to prepare a draft of the curriculum of the course they are engaging along with activities such as assignments and references before the meeting of Boards of Studies convened to restructure the curriculum of the different programmes. As its a new process, we

are gathering more knowledge about the tasks such as credit accumulation, credit verification, credit transfer/ redemption of students etc. Also, the coordinator of Academic Bank of Credit is assigned the duty of making the students aware of this new scheme which will be useful for them in their career life cycle.

### **17.Skill development:**

The skill development programmes introduced in College helped to build up the vocational & technical training framework, upgrading the skills, improving innovative thinking of the students and thereby helping the students to attain job. Ample number of seminars/ workshops were conducted by various departments which promoted the skills of the students. In addition to the seminars and workshops, certificate and value added courses also contribute to the same cause. Certificate courses such as (1) Statistical analysis using R & SPSS (2) Communicative English Training (3) Certificate course in counselling (4) Film Studies (5) Software tools in Bio-Statistics (6) Statistical analysis tool - R - programming (7) Statistical Data Analysis for Biological Sciences (8) Basic & Advanced MS Excel Application in Business (9) Cross Platform Mobile Application Development Using Flutter (10) Content Writing for Advertising etc. are some of the courses which enrich the skills of the students & make them capable of getting new jobs in the modern era. With the financial support of RUSA we have commenced various vocational courses

**Ornamental Fish Farming & Aquarium Setting :** Skills will enable setting up of an ornamental fish breeding unit/ornamental fish farm ;Culture of Aquatic ornamental plants; Live feed culture in Ornamental fish farming; Packing and Transportation of Ornamental fishes and Aquatic plants; Aquaponics in Ornamental fish farming; Hydroponics in Ornamental fish culture; Setting up of ornamental fish sales outlet and will provide information about financial aid and subsidies for ornamental fish farming. **Plant Propagation & Terrace Farming:** The training includes basics of terrace gardening and plant propagation techniques including grafting and budding. Student gains in-depth knowledge in plant propagation techniques and nursery activities. Intends to encourage students to take up agricultural activities as a vocation and to equip them with self-employment in agricultural enterprises for income generation. **Statistical Data Analysis for Biological and Social Sciences (SPSS based) :** Collection and Methods of displaying data- Charts, graphs and diagrams; Measures of central tendency, Measures of dispersion, skewness and Kurtosis; Random variables and their characteristics; Sampling and sampling distributions; Steps in hypothesis testing. Z, t and chi-square tests; P value;

testing the difference between two means, proportions, and variances; ANOVA: one way, two way and multifactor models; Simple linear regression, Correlation and Multiple linear regressions; nonparametric methods and Chi square tests. Statistical Data Analysis -General (SPSS and R Program) : Introduction to statistical software R, data objects in R, basic mathematical operations using R ; R graphics, histogram box plot etc, matrices and their operations ; Bootstrap methods, bootstrapping for estimation of sampling distribution, confidence interval, jackknife and cross validation ; Inputing transforming and sorting data, graphical procedures; Descriptive statistics, correlation and regression, cross tabs , odds ratio , and chisquare tests ; Anova ; Principle components and factor analysis ; Classification and cluster analysis ; Canonical correlation analysis .

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Taking inspiration from the National Education Policy, it will now be tried to teach in mother tongue. The NEP recommends that higher education institution should use the mother tongue/ local languages as a medium of institution &/ or offer bilingual programmes. The College as such provide language studies in Hindi, French & Malayalam. It is mandatory for the undergraduate students to secure 16 credits for Indian languages namely Malayalam and Hindi. The department of languages organizes a series of seminars, workshops, lectures and other activities to promote Indian languages. The Institution also promotes multidisciplinary approach through its open course system in the curriculum. As part of multidisciplinary approach, programmes which promotes national integration such as Ek Bharath Shreshtha Bharath has been introduced. College organizes one week long program in collaboration with Spic Mackey which showcases various indigenous art forms of different regions in our country and upholds the diverse culture of India. Observance of important national commemorative days have been entrusted to different clubs and forums in the college. College Celebrates major regional and national festivals in a grand manner As a best practices we organize one week program which consists of the performance of Indian arts forms inviting artists from across the country and awareness programs on Indian culture in collaboration with Spic Mackey

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The students join this institution from different backgrounds and

so it is the responsibility of the institution to broaden their horizon, to develop better attitudes, to foster required set of skills & abilities and to learn new areas. To realize the above said objectives, the college while framing the syllabus in each programme, frame programme outcome and course outcome which reflect the vision, mission, core values of the institution and expected skills and competencies of the students. It also caters to the different needs of the present generation. The syllabus thus framed after discussion with subject experts are presented before the Board of Studies and Academic Council for the approval. While framing the syllabus importance is given in incorporating contents which promotes the intellectual rigor, creativity, ethical practice, knowledge of a discipline, communication and social skills and cultural competence. It also emphasizes on the career and professional accomplishments that the programme is offering the graduates to achieve. Feedback on the curriculum is taken from the stakeholders like alumni, employers, transfer institutions & students to make revisions. Once the programme outcome is framed it is displayed in College website as well as display boards of respective departments so that students are always aware of the outcome that they have to achieve through their academic programme. Also awareness programmes are arranged for making the teaching fraternity to get updated with present needs. The institution follows a mechanism of linking all the specified programme outcomes with varied evaluation processes such as different components of internal examinations and external examination. At the time of preparing the question banks each question is mapped with a specific outcome. Similarly seminars and assignments have been mapped with different outcomes and different weightages are given for the same. Also questions of different levels which measure the knowledge, critical thinking, problem solving capacity of the students are placed in the question papers. The various assessment tools such as tutorial, assignments, project works, labs, presentations etc. are used to assess the course outcome and these are mapped to graduate attributes and programme outcomes. The mapping process is done with the help of a software and it helps the institution to measure the programme outcome and course outcome of the students. The programme outcome is also measured through the employer satisfaction survey, alumni survey and placement records. While going through all these processes the entire system which embraces classroom, departments and the whole institution comes together and the various components like curriculum, teaching and assessment task are integrated and it help in the fine tuning of high level learning. Assessments done in this way helps the students in securing skills and

competencies required by the nation, employers and society at large.

## 20.Distance education/online education:

Online Education is an efficient alternative that allow the students to acquire knowledge on other streams parallel to their traditional education system. It offers them flexibility to combine studies and personal life together with their degree courses. They are getting an option to secure a certificate in yet another field. Majority of the value added or certificate courses are provided through online which enables the students to learn things after their usual study time. Also the college provides certificate courses in collaboration with reputed institutions like IIT Bombay. College in association with IIT Bombay Spoken Tutorial Programme, MHRD, NMEICT, and Govt. of India organizes semester wise (two semesters/year) FOSS (Free and Open Source Software) training programmes for students and faculties. Open source culture and concepts help students, teachers, and communities in large have a better learning experience being free to share and create their ideas and build on the work of others. The Spoken Tutorial Project is about teaching and learning a particular FOSS (Free and Open Source Software) like Linux, Scilab, LaTeX, PHP & MySQL, Java, C/C++, LibreOffice etc. via an easy Video tool - Spoken Tutorials. Students are also given guidelines to attend courses in MOOC platform. Even guidance and training for Study Abroad Programme in collaboration with Virginia Commonwealth University, Richmond is given through online mechanism. Ample number of certificate courses are offered online by the office of International Collaboration. In case of distance education, the College is having distance education study centre in collaboration with University of Calicut. 10 distant education programmes are offered in the college. Contact classes are conducted in the college which helps students from different areas to cater the needs of education. The college also provides examination centre to more than thousand students who enrol in distance education scheme under University of Calicut.

## Extended Profile

### 1.Programme

#### 1.1

33

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

**2.Student**

2.1 **3121**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2 **1010**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3 **6241**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

**3.Academic**

3.1 **768**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2 **156**

Number of full-time teachers during the year:



## Extended Profile

### 1.Programme

1.1 33

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2.Student

2.1 3121

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2 1010

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3 6241

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 3.Academic

3.1 768

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2 156



Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3	156
Number of sanctioned posts for the year:	
<b>4.Institution</b>	
4.1	399
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	112
Total number of Classrooms and Seminar halls	
4.3	452
Total number of computers on campus for academic purposes	
4.4	462.75
Total expenditure, excluding salary, during the year (INR in Lakhs):	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

College revised its curriculum in the year 2019 with a view to switching over to an outcome based, skill-based and multidisciplinary education philosophy. In this revision the programme outcomes, programme specific outcomes and course outcomes were clearly defined and organised the courses and their evaluations accordingly. By designing curricula with strong connections to developmental needs, it aims at producing skilled and competent graduates who can positively impact their respective fields and contribute to the overall progress and

well-being of society. Equipping the students with the required skill set for contributing to the regional and national developmental needs was taken as a primary concern. The questions were prepared based on bloom's taxonomy so as to measure the cognitive levels of learning and added due weightage to experiential learning.

In addition to the content delivered in the syllabi, it was also made compulsory for the students to complete a certificate or add on course every year. These courses were designed in such a way that the institution can complement what is lacking in the main content to realise the course and programme outcomes and also equip the students with required skill set to contribute to the developmental needs of the society in their respective domains.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	Nil

#### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	No File Uploaded
Any additional information	No File Uploaded

#### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

805

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

33

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

It had been one of the priorities of the last revision of the

curriculum of both UG and PG programmes to incorporate the cross-cutting issues and value education as part of the courses which are assessable and measurable in terms of course and programme outcomes. Thus new courses on gender, professional ethics, environment were introduced in different programmes. Moreover, it was made mandatory for all the undergraduate students to acquire 16 credits in the first four semester on courses on cross cutting issues. Thus, the students have to credits on gender studies, environmental studies, disaster management, Gerontology, Human Rights, Intellectual Property Rights and Consumer Protection. Cutting across the disciplines, the students shall secure credits in these courses. All the departments invariably organise a number of programmes such as orientation classes, seminars, workshops and other group activities on these cross cutting issues. The institution has also made it mandatory for all the undergraduate students to acquire 4 credits on Social Service Programmes with a view to inculcating human values and love for environment in students.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	No File Uploaded
Any additional information	No File Uploaded

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

35

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

2013

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1010

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.4 - Feedback System

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	Nil
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

**1.4.2 - The feedback system of the Institution comprises the following**

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://www.devagiricollege.org/sjc_drive/cellit/AQAR_2021-22/Criterion_1/1.4.2/Feedback.pdf">https://www.devagiricollege.org/sjc_drive/cellit/AQAR_2021-22/Criterion_1/1.4.2/Feedback.pdf</a>
Any additional information	No File Uploaded

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

1252

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

349

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

During the days of induction programme, a learning assessment test will be conducted for the students. The responsibility is entrusted to the respective departments. Based on the results the students will be grouped into three categories namely., slow, average and advanced learners. At the PG level the students are grouped into two categories as slow and advanced learners. Though the bridge courses are conducted by every department irrespective of their learning levels, it is mainly beneficial for slow and average learners. For the slow learners, remedial courses are conducted after the regular classes. Catering to the needs and demands of the advanced learners the institution offers diverse programmes like certificate/value-added courses to strengthen their competency and skill development courses in different to ably assist the students in their progressive academic growth. Students are encouraged to participate in curricular, cocurricular and extracurricular

activities, to participate in MOOC/SWAYAM courses, to take up research projects, field projects and internships, to pay industry visits and to collaborate with other institutions. Effective tutorial and mentor-mentee systems function in the institution where the teachers play a crucial role in providing the necessary guidance and counselling at every stage of the student life.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/03/2022	3121	156

File Description	Documents
Upload any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

### Experiential Learning

- Summer Internships, Projects and Social Surveys.
- Study Tour and Field Trips to historical sites, tourism destinations, Industrial, Academic and Research Institutions
- Media Production and Publishing and Website and Web application designing and development
- Film Festivals and movie reviews
- Management Meet, Exhibitions and Fests, Hands on Training and Workshops on software, trading apps, equipment and technology
- Business Simulation Games, Mock Interviews, GDs, Elections,



### Anti-Drug Campaigns and Tests

- Botanical Garden and Eco-friendly practices and activities of clubs like Bhoomitra Sena

### Participative Learning

- Expert Talks, Seminars, Conferences and Workshops
- Peer Teaching and Learning (Self Help Groups) inclusive of activities like Group Projects, Group Discussions, Brain Storming and Debates
- Laboratory Exercises
- Blended and Flipped Classrooms
- Quiz and Reverse Quiz sessions assess knowledge retention reinforcing concepts and promoting active engagement.

### Problem Solving Methodologies

- Business Plan Preparation and Presentation and Brainstorming Sessions
- Case Study provides real-world scenarios that require analysis, critical thinking, and the application of problem-solving strategies.
- Hackathon Events, Software Debugging and Execution Processes
- Project Works for Research problems
- Sessions on analytical and problem solving skills
- Troubleshooting and Optimization

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Majority of the classrooms are equipped with smart and interactive boards. The LCD projectors have been replaced with interactive boards. Wi-Fi facility is available in the whole campus. All the faculty members were given training to make maximum advantage of ICT facilities. Micro soft Teams is used as the LMS platform. YouTube lectures of eminent academicians were also provided for the students. G-Suite has been subscribed and service made available to the teachers for conducting online classes and seminars.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	No File Uploaded

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

156

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	No File Uploaded
Circulars with regard to assigning mentors to mentees	No File Uploaded

### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

A calendar committee is constituted by the end of an academic year for the preparation of the calendar for the ensuing year. The committee consists of principal, controller of examination, representative of the management, teaching and non-teaching staff and students Based on this outline the departments and clubs and forums will plan their academic activities and cocurricular activities and submit to the central committee. The central coordinating committee will review the proposed calendars and consolidate them into a comprehensive one. Share the draft calendar with the broader college community and subsequently communicate the final approved academic calendar to

all stakeholders through various channels.

Subsequent to the preparation of academic calendar, the course teachers are entrusted to prepare a teaching plan for each course. They break down the content into units or modules. Each section will have a clear theme and learning outcome. The most appropriate teaching strategies like lectures, discussions, group activities, presentations etc will be also defined for each unit. A well-defined schedule that outlines what topics will be covered in each class session is also prepared. Once the evaluation scheme is attached, the teaching plan is completed and it is submitted to the IQAC for its final approval.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

156

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

64

File Description	Documents
List of number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	No File Uploaded

**2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)****1146**

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**2.5 - Evaluation Process and Reforms****2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year****17**

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year****18**

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

**Examination Procedures**

**College has a well-functioning Examination management System.**

All the procedures related to examination are automated and IT supported. Students using their student's portal can avail all the services related to examination namely, applying for the examination, examination fee payment, viewing the results of examination, applying for scrutiny or revaluation if any, online.

#### Processes/Procedures integrating IT

All the examination procedures are IT integrated. The basic data available with the campus automation software helps the job of the students for entering their basic data again and again for examination registration and different applications. The fee structure is different for different category of students since many of them enjoy concessions. The payment of fee has been made students friendly by providing this basic details in the applications and showing the fee based on his concession status.

#### Continuous Internal Assessment System

The process of claiming attendance for eligible cocurricular activities was manual in the previous years. This year we have made this also online. The students can apply for cocurricular leave online and authorities can approve them online at different levels. Similarly, various components on internal marks are automatically taken by the software based on the data entered from time to time.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The course outcomes are clearly stated in the syllabus and course outline. The syllabus is made available in the college website and all the teachers and students are directed to keep a personal copy of the same. At the start of the course, the teacher introduces the course outcomes to the students in the class room. Explaining the learning objectives will help students understand what they are expected to achieve by the end

of the course. Colleges Learning management system is used as the main platform to communicate course outcome. Teachers Incorporate the course outcomes when providing instructions for assignments, projects, and assessments and link each task to specific learning objectives. This will show students how their work contributes to achieving the desired outcomes and will help them stay focused on their learning goals. The weightage of different assessment methods such as exams assignments or seminar toward the calculation of course outcome is clearly defined and they are properly intimated to the teachers and students through proper channels.

Teachers are given training in outcome measurement and mapping. Evaluation on the realisation of targeted outcomes are discussed in various bodies namely department meetings, meeting of Board of Studies and Academic Council.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	Nil

#### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

POs, PSOs and Cos have been clearly defined. The course outcomes and programme specific outcomes have been properly mapped with the programme outcomes. These outcomes were prepared in align with the vision and mission of the college. The attainment of programme and course outcomes are measured with the support of the software. The attainment of the outcome is evaluated from different assessment methods prevailing in the institution. All the assessments are connected to the stated outcomes of both programmes and courses. Different internal assessments of different courses have been linked to different outcomes and the contribution of each assessment component towards different course outcomes are also well defined. The external examinations are conducted with the support of Question Bank and the contribution of each question towards different course and programme outcomes are also defined in the software. The score that the students have earned for each assessment in the case of internal marks and for each question in the case of external

examination is also entered in the software. Based on the data furnished, the software will calculate and give us the final product with regard to the level of attainment of programme and course outcome by every student.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

919

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

[https://www.devagiricollege.org/uploads/ckeditor/2023\\_Student-Satisfaction-Survey-2021-22.pdf](https://www.devagiricollege.org/uploads/ckeditor/2023_Student-Satisfaction-Survey-2021-22.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

To stay on the cutting edge of innovation, our institution gives priority to cutting-edge research and consistently makes investments in modernizing our research facilities. We have



presently 7 research departments Due to these diverse research facilities available, we are able to transform and progress our research in a multidisciplinary/ trans-disciplinary manner. Our clearly defined research promotion policy is essential to our success. This policy acts as a compass, guaranteeing openness, justice, and equal chances for all researchers. It recognizes the various contributions made by our academics and staff and lays out precise criteria for judging research performance. The policy, which is easily accessible on our institutional website, demonstrates our dedication to diversity and transparency. We think that by making our promotion policies available to the public, we are showing our commitment to fostering an atmosphere that is conducive to the development of our researchers. They take into account things like publications, funding, partnerships, and influence, among other things. In the end, our stringent research promotion strategy strengthens our commitment to knowledge advancement, researcher support, and societal impact. We consistently work to motivate our community to achieve greater levels of excellence and leave a rich scientific legacy.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

4.56

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

2

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	No File Uploaded

## 3.2 - Resource Mobilization for Research

### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

105.55

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

### 3.2.2 - Number of teachers having research projects during the year

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	<a href="#">View File</a>

### 3.2.3 - Number of teachers recognised as research guides

31

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

2

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

## 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Our organisation is a shining example of innovation, supporting a thriving environment that encourages innovation and the sharing of information. We have created an atmosphere that enables people to turn their ideas into significant realities through our diverse and committed centres for research,

entrepreneurship, community orientation, and incubation. Our research centre acts as a focal point for intellectual inquiry, inspiring academics and researchers to explore the limits of knowledge. Here, interdisciplinary collaborations bloom and curiosity is embraced, fostering ground-breaking findings and advances in a variety of fields. Alongside this, our entrepreneurship centre promotes an enterprising spirit by giving budding entrepreneurs the assistance and tools they need to develop their original ideas into profitable businesses

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

27

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

**A. All of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

### 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

#### 3.4.2.1 - Number of PhD students registered during the year

4

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

40

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

17

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

176

File Description	Documents
Any additional information	<a href="#">View File</a>
Bibliometrics of the publications during the year	No File Uploaded

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

9

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

7.04

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

#### 3.51

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

- 85 NSS Volunteers and Program officers participated in the "Green Kerala" Campaign of the state government
- Students collected more than 1250 used books for 'Udayam Project', a welfare program to provide shelter and recreation facilities for street dwellers of Kozhikode
- As part of 'Food For a Cause' programme to provide food to street dwellers of Calicut. NSS volunteers collected Rupees Forty thousand and distributed six hundred food packets Rupees Ten thousand was contributed to Ashakiran Special School for buying Musical instruments for



differently abled children.

- As a part of Sparsham, 80 Volunteers visited 100 houses with a message against substance abuse.
- MSW students Participated in a survey organised by Unnath Bharath Abhyan on 18th January 2022 at Pulpally Wayanad.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

13

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

43

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

2272

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.7 - Collaboration

#### 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

19

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

18

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

•There are 128 spacious classrooms enabled with ICT facilities to facilitate innovative teaching-learning practices.

•Black Boards and Notice Boards are provided to meet the requirements on the part of faculty and students.

•Physics, Chemistry, Zoology and Botany labs are functional with the latest equipment of sufficient quantity to provide the students with the necessary practical knowledge pertaining to their subjects.

•3 Computer labs with LAN and of adequate seating capacity facilitate computing processes with 396computers, printers, projectors and high-speed Wi-Fi connectivity at 100 mbps.

•Media labs ( 2D and 3D Animation Labs) with the facilities for recording and airing the programmes are available.

•There are 7 Research Departments and each one is provided with research rooms/labs for the scholars to work on their topics.

•There is a computerised Library with more than 68500 documents and access to reputed periodicals and journals

•Classrooms, Labs and Library are well connected to the Repographic Centre and the Student Facilitation Centre.

•The college has procured the licence for Microsoft and SPSS. Also, provisions are for E-classrooms on Microsoft Teams, Google Meet and Moodle.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college has air-conditioned auditorium, mini auditoriums and open theatres for the conduct of cultural programmes. Seminar Halls and Conference Rooms are available for organizing fruitful academic sessions like seminars, workshops and conferences, and for curricular, co-curricular and extra-curricular activities of various clubs and forums. An AC Multi-Gymnasium is fully functional on campus.

The campus has an indoor stadium with a view to promoting indoor games. It has 8 badminton courts, 2 volley ball courts, 1 basketball court and 5 table tennis courts. An eight-lane track

stadium, courts/grounds with specific requirements for various ball games and a turf football field are available for outdoor sports and games.

A yoga room is made available for providing necessary training aiming at the physical, mental and emotional well being of the staff and the students. The college uses solar power as one of the energy sources. Also, there are two 125 KW generators to provide power backup. Water purifiers are installed at vantage points for the easy access of the students and the staff. Wheel chair facility is available for the differently-abled.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

112

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

194.66

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college possesses a fully automated library system using KOHA, an open integrated LMS from 1999 onwards with version is 20.05. Catalogue modules enable the library to maintain collection database. Circulation modules enable the library to get books issued, renewed and returned. Serial modules help in handling online subscription and renewals. It also helps to maintain a collection of back issues. Report modules allow the library to keep reports up to date. Bar coding system is adopted for making transaction easier.

In case of digital library, the college has developed a fully operative Digital Library using green stone, a repository software in 2006 with 2.83 version. It focuses on the long-term storage, access and preservation of digital content. The old question papers are stored in digital format. D-space, another repository software with version 5.6 is implemented in 2012.

The digital library also provided comprehensive solution to manage distributed electronic information resource. The digital library facilitates value added services by providing access to several significant links such as N-list of INFLIBNET and open access journal. Also the library has multiple mode OPAC facility on the internet with the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.2.2 - Institution has access to the following:**  
**e-journals e-ShodhSindhu**  
**Shodhganga Membership e-books**  
**Databases Remote access to e-resources**

**A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	No File Uploaded
Upload any additional information	No File Uploaded

#### 4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

7.65

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

266

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

##### 1.Server

##### 2.Networking Equipments:routers, switches, and firewalls

##### 3.Workstations: Employees' computers, laptops, or desktops, running the necessary software to perform their tasks

##### 4.Printers and Scanners: Shared or networked printers and

scanners for document printing and digitization

**5.Backup and Storage:** Regular data backups and storage solutions, ensuring data redundancy and protection against data loss

**6.Security Systems:** CCTV cameras, access control systems, and antivirus/anti-malware software to safeguard the IT infrastructure

**7.Wi-Fi facility:**

**8.Wi-Fi Security:** To protect the network from unauthorized access, security measures like WPA2 or WPA3 encryption would be employed.

**9.Bandwidth Management:** To optimize network performance, Quality of Service (QoS) settings might be in place

**10.Computer Labs**

**11.Interactive Smart Boards**

**12.Signage**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3121	452

File Description	Documents
Upload any additional information	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution and the number of students A. 750 Mbps



**on campus**

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

**4.3.4 - Institution has facilities for e-content development:** A. All four of the above facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

151.04

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Planning and Evaluation Committee and Finance Committee are formed to oversee the timely maintenance of infrastructure and academic facilities. Registers are maintained in the laboratories and the library to do stock verification on a regular basis and to record maintenance data/procedures. Repair

and maintenance of classrooms is done on a timely basis as per the requests placed by the respective departments. Classrooms and seminar halls are utilised for curricular, cocurricular and extracurricular activities which facilitate the holistic development of the academic community. The Lab technicians periodically conduct a survey of all the equipment which needs repairs and replacement and submit report to the administrator.

The Library Advisory Committee meets once in every month to review the functioning of the library and suggests required measures to update the library. Library audit is conducted every year to make the latest technology accessible to the staff and students. The service of well-trained employees is ensured to regularly maintain the grounds, courts and other sports equipment. Hardware and software technicians are employed in the college for IT maintenance and for the servicing of computers and accessories. A system engineer and a service engineer oversee and supervise the IT section of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1481

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

82

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year**

696

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances**

through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

159

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of outgoing students progressing to higher education

631

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

97

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year**

62

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

- The students of DQC conducted total of 43 quizzes during the year

- Lunch time Concert organized by Devagiri Music Club-22nd December 2021

- A programme named "Mehfil" was organized by final year students14th February 2022

- REFLATE '22 National Level Economics Fest : Paper presentations, Debate, Quiz Competition etc

- Environmental day celebrated with competitionson June 10th, 2021.

- Together We Rhyme-December 22 2021

- Online Quiz -National Level-730 participants from all over the state

- 'Aacharam'- short film and 'Mother Nature'-Video released on World Environment Day-June 5, 2021

•Jeevitham Neyunnavar' -Documentary - released on Handloom Day-  
August 7,2021

•`Hiroshima -Nagasaki Day - Information Video - released on  
August 9,2021

•`International Left Handers Day'-Information Video - released  
on August 12,2021

•`Let's Embrace Our Youth-our future'!!- News story - released  
on August 12

•`Violin Recital' by Neeraj Bal- released on Independence Day-  
August 15, 2021

•`Relive' -Short Film on Photography Day - released on August  
19, 2021

•`Rise of Hope' - Onam 2021- released on August 20,2021

•`Athijeevanathinte Naalvazhikal'- Documentary - released on  
August 21,2021

•A day at S M Street'- experience of women - released on March  
8, 2022

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

36

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

St. Joseph's College, Devagiri has a registered society of its alumni namely., Devagiri Alumni Association having its chapters at various levels. Bangalore chapter of the alumni has constituted a scholarship worth Rs.25,000 to a meritorious student of the college. A new computer lab with 170 computers were set up with the financial support of a college alumnus. Professor Sheppard Memorial Prize, Professor P K G Vijayaram Endowment, Professor P Jayendran Endowment, Merit Scholarship to the best outgoing PG Mathematics Student, Professor P K Achan Prize, Sreejith M Memorial Endowment, Charly Kattakayam Endowment Scholarship, Professor Mathew Thamarakkad Endowment, Dr. Sabu K Thomas Award for best research paper in entomology, Sri Thomas Sebastian Award, Rev Fr Joseph Vayalil Endowment are the main scholarships and endowments constituted by the alumni of the college for the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year A. ? 15 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The institution's vision revolves around creating an academic environment that fosters excellence, innovation, and inclusivity. It aims to be a leading centre of learning,



research, and social impact, dedicated to empowering students with knowledge, skills, and values to become responsible citizens.

**Governance Perspective:** The institution operates under a transparent and accountable governance structure. It emphasizes ethical conduct and upholds principles of good governance. Decision-making processes are inclusive, participatory, and democratic, involving various stakeholders, including administrators, faculty members, staff, students, and alumni.

**Perspective Plans:** The institution formulates perspective plans to outline its long-term strategic goals and the path to achieving them. These plans encompass academic growth, research priorities, infrastructure development, student support services, and community engagement initiatives. The perspective plans are regularly reviewed and updated to adapt to evolving needs and challenges.

**Participation of Teachers in Decision-making Bodies:** The institution recognizes the critical role of its faculty members in shaping the academic environment and fostering a culture of excellence. As such, it actively involves teachers in decision-making bodies. These bodies may include:

- Board of Studies
- Academic Council
- Governing Body
- Finance Committee
- College Council
- Institutional Committees
- Clubs and Forums

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

#### Preparation of the Academic Calendar

A calendar committee is constituted by the end of an academic year for the preparation of the calendar for the ensuing year. The committee consists of principal, controller of examination, representative of the management, teaching and non-teaching staff and students. An outline of the calendar is handed over to the departments and teachers in charges of clubs and forums and the college administration. Based on this outline the departments and clubs and forums will plan their academic activities and cocurricular activities and submit to the central committee. Each departmental committee will be responsible for creating a preliminary academic calendar for their respective programs and courses, considering the unique requirements of their students and faculty. The office of the controller of examination will submit the schedule of the examinations both internal and external. The students' associations will propose the tentative dates for different students' union as well as association programmes. A central coordinating committee will review the proposed calendars and consolidate them into a comprehensive draft calendar. Share the draft calendar with the broader college community and subsequently communicate the final approved academic calendar to all stakeholders through various channels

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

One of the key components of 2018-2023 strategic plan of the college was to enhance the college's infrastructure, particularly in the realm of sports and athletics. As the college's athletic programs flourished and garnered increasing

recognition, the need for a modern and state-of-the-art indoor stadium became evident. The strategic plan saw this as an opportunity to create a vibrant space for community engagement and wellness.

The college established a dedicated committee, comprising members from various departments, faculty, students, and administrative staff. This committee was tasked with overseeing the planning, design, and construction of the indoor stadium. The college applied for the UGC aid under its scheme of 'construction of Indoor stadium for colleges'. The college received a financial aid to the tune of 80 lakhs from the UGC.

The committee commenced by conducting extensive research, benchmarking other successful indoor stadiums, and seeking input from the college's stakeholders.

Guided by the insights gathered, the architectural planning phase commenced. A team of skilled architects and designers worked diligently to craft a blueprint adhering to cutting-edge standards in sports facility design. In 2021 the Indoor stadium became fully operational.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

- The chairman and governing of the college society take key decisions and provides overall leadership and vision for the institution
- Governing Body, the Academic Council, the Boards of Studies and the Finance Committee function as the statutory bodies of the autonomous college
- The principal takes policy decisions in consultation with the College Council comprising all HODs and two elected staff representatives.
- The Vice Principal assist the principal in discharging his responsibilities

- The Academic Coordinators co-ordinate different academic programmes and implement general academic and cocurricular events and activities.
- The HoD monitors the academic progress and regularity of students through course teachers and class tutors
- The IQAC is involved in prescribing quality norms and ensuring adherence to the same
- The Students' Union under the guidance of the Staff Advisor co-ordinates the literary and cultural activities of the College
- Discipline Committee, Ragging Prevention Committee, Fine Arts Committee, PTA Executive Committee, Admission Committee, Grievance Redressal Cell, Ethics Committee, and NSS and NCC are some of the forums where the faculty get involved in the planning and execution of the co-curricular activities of the institution.

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

### 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	No File Uploaded

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Devagiri College Employees Cooperative Society, Group Life Insurance, State Life Insurance, Staff Quarters, Bank Facility inside the campus, post office inside the campus, cooperative store inside the campus, Recreational Health Specific clubs, , Cafeteria for staff, Common room for staff gathering, Devagiri College Employees Cooperative Society, Group Life Insurance, State Life Insurance, ESI for non teaching staff, Provident Fund for the teachers Recreational Health Specific clubs, Staff Quarters, Bank Facility inside the campus, post office inside the campus, cooperative store inside the campus Training Programs, Cafeteria for staff, Common room for staff gathering, indoor Students Welfare fund by college staff, Insurance by PTA, Scholarships, Financial assistance from management, Recreational Health Specific clubs, Coaching for non-academic activities both cultural and sports activities, Placement Cell, ASAP, Cafeteria, Canteen, indoor games, Hostel Facilities for both boys girls, Bank Facility games, Air conditioned Gymnasium, Jogging Track, Ladies Room, Live Media Center, Parking Facility, Stress Relief and Counselling games, Air conditioned Gymnasium, Jogging Track, Ladies Room, Parking Facility, Stress Relief and Counselling

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

101

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

79

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 6.4 - Financial Management and Resource Mobilization

#### 6.4.1 - Institution conducts internal and external financial audits regularly

The institution conducts internal and external audit regularly. There is an internal auditing committee which would verify the monthly expenditure statements which are collected from the allocated departments in every three months. The committee thoroughly scrutinises the utilization of the allocated amount and finally the committee audits the amount expended under different heads. The external audit of the college is entrusted to an external Chartered accountant agency (P A Thankachan and Co., Calicut). Quarterly statements prepared by the college are submitted to the Chartered Accountant for verification with the supporting documents. The agency verifies the bills and vouchers submitted by the institution and prepare Utilisation certificates and audited statements. They also prepare and submit documents for monthly GST return filing. Other than the Chartered Accountant Agency audits are done by Deputy Director of Collegiate Education Kozhikode and the Account General Office, Thiruvananthapuram, Kerala at the end of the financial year. Audit objections will be reported first to the official auditor

of the college. He will point out the lapses happened on our side. These points will be discussed in the finance committee which comprises of the Principal, finance officer, Head accountant and corrective measures will be taken.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

##### 12.5

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Colleges explores various revenue streams beyond tuition fees and management contribution such as donations of alumni and well-wishers, research grants, college development grants of Central Government Institutions, contributions of philanthropists, and consultancy. The college is encouraging faculty to actively pursue research grants and external funding can bring in additional resources to support research initiatives, infrastructure development, and academic programs.

Building strong relationships with alumni through targeted engagement programs has enhanced the contributions of the alumni. Alumni contribute not only financially but also by providing mentorship, guest lectures, and networking opportunities for current students.

Government Grants for development: Thanks to the recognition of the assessment and ranking bodies of the government, the college attracts fund from different government agencies like RUSA, DBT



etc which provides assistance for overall development of the college.

Thanks to the expertise of our faculty members a sizeable amount of fund is generated through consultancy and training.

The finance wing of the college will properly monitor the utilisation of Government funds. All the rules and regulations will be strictly adhered to in utilising the public fund. The college has a perspective plan for the development of infrastructure and academic facilities. In conformity with the master plan budget is prepared by the finance section and approved by the Finance Committee, College Society and the Governing Body. College financial administration will monitor the execution of projects and proper and timely utilisation of funds for different heads of expenditures

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

**Practice 1:** The implementation of plagiarism checks in colleges has become increasingly important to uphold academic integrity and ensure that students produce original work. The IQAC prepared a clear and well-defined plagiarism policy that outlines what constitutes plagiarism, the penalties for plagiarism, and the process for handling cases of academic dishonesty. This policy was communicated to all students and faculty members.

IQAC conducted workshops to educate students about plagiarism, its consequences, and how to avoid it. IQAC suggested the Boards of Studies of different programmes to make plagiarism check mandatory for the project works of post-graduation students. Plagiarism Detection Software was made available at Library.

**Practice 2:** With a view to building up a team of students who can be life savers, IQAC introduced a practice of giving training and certificate to students on Basic Life Support skills. In collaboration with the Aster MIMS hospital, all the students in the college were given training on Basic Life Support skill and distributed certificates. An official MoU was signed with the institute and thereby continuing this training programme every year. Thus, every Devagirian will be a skilled life saver.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

#### Bridge courses

College IQAC conducts annual review of the results of students at the department level soon after the publication of Semester Examination and collect a detailed report containing the pass percentage and grades scored by the students, reasons for the improvement or lowering of the same. Major feedback received from teachers is that since we have students from diverse backgrounds, some students take fairly good amount of time to get introduced to the subject. Based on the feedback, IQAC implemented bridge course for all the programmes in the first semester. All the departments have to prepare an outline which aim at giving a foundational knowledge and skill related to the specific programme and deliver it in the first semester.

#### Certificate Courses

Taking clue from the feedback of employers and industrialists who are members of different bodies of the institution, IQAC recommended the implementation of 'One year One certificate' scheme for the all the students. Even though our students are excellent in their academics, they seem to be lacking set of skills which would complement their subject concerned and which are required by the industries. As per this practice every student shall secure a certificate either of a certificate course or an add on course every year. Departments were

entrusted the responsibility of preparing curriculum, conducting the course, carrying out the evaluation and submitting the results to the Controller of Examination. IQAC with the help of CoE will distribute the certificates to students who have successfully completed the courses.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Boards of studies were given guidelines to include more content on gender studies and review their curricula to ensure that they are inclusive and free from gender biases. All the UG students have to do a course on Gender Studies during their graduation programme. A good number of workshops and training programmes

were organised on various themes for students and staff to raise awareness about gender issues, gender equality and diversity. Women grievance redressal cell, women's welfare cell, ICC are functional and vigilant to ensure safe and inclusive campus environment.

- Campaign 15 Gender awareness Programme for students
- An awareness programme for mothers of teenagers in collaboration with Kozhikode rural police district women cell
- Webinar on violence against women and the law for students and staff
- Interdepartmental poster presentation competition in connection with International day for elimination of violence against women.
- Gender equality: An interactive session with Adv. VD Satheesan, Leader of Opposition in collaboration with womens development corporation.
- SPARSH: Awareness on good touch and bad touch
- Live webinar on legalistiq: know your law(Session on violence against women)
- A webinar on together, towards and gender equal world
- Break the bias-gender equity for sustainable tomorrow in collaboration with Kerala state women development corporation
- International womens day celebration- Interdepartmental competitions
- A Seminar on Gender equality today for a sustainable tomorrow
- Understanding comprehensive sexuality education: Basis and Beyond

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

**A. Any 4 or All of the above**

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)**

**Composting Facility:** Organic waste, such as food scraps and garden waste, is collected and processed into compost. The compost is then be used as a soil conditioner for college gardens.

**Recycling Unit:** College has got paper recycling machine and the whole paper waste generated in the campus are used as raw material for producing hard bind sheets.

**Waste Bins and Segregation:** Adequate waste bins are provided throughout the campus, color-coded for easy segregation of different types of waste

**E-waste Collection:** College has designated e-waste collection points for disposing of electronic waste, such as old computers, printers, and other electronic devices, which require specialized recycling processes. Separate boxes have been kept in different blocks to collect used pens. All the plastic wastes are transported to the corporation for recycling process.

**Liquid Waste Management:** there are two Bio gas plants in our hostels. Septik tank effluents are channelised to the bio gas plants. Sanitary Napkin dispenser and incinerators have been installed in different parts of the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

- 1.Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy undertaken by the institution**

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

**A. Any 4 or all of the above**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

**A. Any 4 or all of the above**



File Description	Documents
Geotagged photographs / videos of facilities	No File Uploaded
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Reservation policies which are strictly followed in the college admission helps candidates belonging to different socio-economic-religious backgrounds to secure admission in the college. College invite students from the backward states like north Indian states and provide them scholarships and fee concessions during their study in the campus. Management scholarships to the tune of 8 lakhs were distributed to economically weaker students. French language is offered as a second language to help those who cannot manage Malayalam and Hindi. Programmes like Rhythm, Nirvana etc showcases arts forms from different cultures.

• Webinar on reimagine, recreate and restore: Vision 2030

• Open books lead to open minds

• International day of the world's indigenous people in collaboration with the KAASH foundation, University of Kashmir, Srinagar, Jiwaji University, Gwalior.

• Jeevitham Neyyunnavar: A video creation by students in connection with National Handloom Day.

• Folklore webinar-language, region and culture in association with Kerala Folklore Academy.

• Ekbharath Shreshtha Bharat: a talk on mera desh mera abhiman. A initiative of Govt of India to support cultural integration of the country.

- Online cultural webinar in association with EkbharathShreshtha Bharat
- One week long programme of SPIC MACAY showcasing traditional arts forms of different states.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

- Talk on International day against drug abuse and illicit trafficking
- Webinar on anti human trafficking and inauguration of human rights and anti human trafficking club
- Kargil Vijay Divas Commomoration
- A talk on Remembering Hiroshima: War and Peace- lessons from Hiroshima
- Tricolour Theme Contest- Ae Wathan in association with independence day celebration
- Nagasaki Day: Remembering the victims of Hiroshima and Nagasaki; A documentary preparation by the students.
- EkbharathShreshtha Bharat: a talk on mera desh mera abhiman.
- Independence day celebration: Flag Hosting ceremony
- International Peace day: A Talk
- Relevance of non violence in the current scenario: Gandhi Jayanthi Peace competition
- Mera Jeevan Ki Mera Sandesh hei: Gandhi jayanthi Celebration
- Quizz on Gandhiji's life

- National constitution day celebration: an awareness on constitutional rights
- A Seminar on Constitutional morality: reflections of seven decades
- International day of disabled persons
- Navy day Webinar
- Seminar on equality, reducing inequalities, advancing human rights
- Online quiz competition in connection with Indian army day
- Salaam India Speech competition in connection with Republic day
- A talk on Gender equality today for a sustainable tomorrow
- National Panchayathiraj day quiz competition
- A talk in association with labour day commemoration
- A talk in association with world no-tobacco day
- A talk on Blood donation: what you need to know.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of**

**A. All of the above**

**Conduct are organized**

File Description	Documents
Code of Ethics - policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

•Talk on International day against drug abuse and illicit trafficking

•World refugee day

•Kargil Vijay Divas Commomoration

•A talk on Remembering Hiroshima: War and Peace- lessons from Hiroshima

•Tricolour Theme Contest- Ae Wathan in association with independence day celebtration

•Nagasaki Day: Remembering the victims of Hiroshima and Nagasaki; A documentary preparation by the students.

•EkbharathShreshtha Bharat: a talk on mera desh mera abhiman. A initiative of Govt of India to support cultural integration of the country.

•Independence day celebration: Flag Hosting ceremony

•International Peace day: A Talk

•Relevance of non violence in the current scenario: Gandhi Jayanthi Peace competition

•Mera Jeevan Ki Mera Sandesh hei: Gandhi jayanthi Celebration

- National constitution day celebration: an awareness on constitutional rights
- A Seminar on Constitutional morality: reflections of seven decades
- International day of disabled persons
- Navy day -Webinar organised
- Online quiz competition in connection with Indian army day
- Salaam India Speech competition in connection with Republic day
- A talk in association with labour day commemoration
- A talk in association with world no-tobacco day

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. One Year One Certificate
2. Service Squad: Serving with Pride

Link:[https://www.devagiricollege.org/uploads/ckeditor/2023\\_Best-Practice.pdf](https://www.devagiricollege.org/uploads/ckeditor/2023_Best-Practice.pdf)

File Description	Documents
Best practices in the Institutional website	<a href="https://www.devagiricollege.org/uploads/c_keditor/2023_Best-Practice.pdf">https://www.devagiricollege.org/uploads/c_keditor/2023_Best-Practice.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

'Mentoring with parents' is a practice in the college which has brought conspicuous transformation among the students. Class-wise PTA meetings are held at least once a year. As many as 73 PTA meetings were held during this year. The details of students' score in examination and attendance help the parent to monitor student's performance and regularity in the class. Parents are also briefed on the activities and achievements of the students. Those students who have excelled in academic and non-academic activities will be honoured during this function. The personal meeting of the parents helps to strengthen their rapport with the teachers.

When a student is found to be de-motivated or deviated, the tutor and parent collectively work out corrective measures and extend necessary support to the students. If found necessary, with the consent of the parents, students are directed to the college counselling centre for sessions with professionally qualified counsellors. The system has been further strengthened with the introduction of campus automation software. The software provides parents and tutors with the facility to track online the attendance and performance of the students in different subjects through the students portal.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

College revised its curriculum in the year 2019 with a view to switching over to an outcome based, skill-based and multidisciplinary education philosophy. In this revision the programme outcomes, programme specific outcomes and course outcomes were clearly defined and organised the courses and their evaluations accordingly. By designing curricula with strong connections to developmental needs, it aims at producing skilled and competent graduates who can positively impact their respective fields and contribute to the overall progress and well-being of society. Equipping the students with the required skill set for contributing to the regional and national developmental needs was taken as a primary concern. The questions were prepared based on bloom's taxonomy so as to measure the cognitive levels of learning and added due weightage to experiential learning.

In addition to the content delivered in the syllabi, it was also made compulsory for the students to complete a certificate or add on course every year. These courses were designed in such a way that the institution can complement what is lacking in the main content to realise the course and programme outcomes and also equip the students with required skill set to contribute to the developmental needs of the society in their respective domains.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	Nil

#### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0



File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	No File Uploaded
Any additional information	No File Uploaded

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

805

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

33

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

It had been one of the priorities of the last revision of the curriculum of both UG and PG programmes to incorporate the cross-cutting issues and value education as part of the courses which are assessable and measurable in terms of course and programme outcomes. Thus new courses on gender, professional ethics, environment were introduced in different programmes. Moreover, it was made mandatory for all the undergraduate students to acquire 16 credits in the first four semester on courses on cross cutting issues. Thus, the students have to credits on gender studies, environmental studies, disaster management, Gerontology, Human Rights, Intellectual Property Rights and Consumer Protection. Cutting across the disciplines, the students shall secure credits in these courses. All the departments invariably organise a number of programmes such as orientation classes, seminars, workshops and other group activities on these cross cutting issues. The institution has also made it mandatory for all the undergraduate students to acquire 4 credits on Social Service Programmes with a view to inculcating human values and love for environment in students.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	No File Uploaded
Any additional information	No File Uploaded

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered

during the year

35

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

2013

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1010

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.4 - Feedback System

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

**A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	Nil
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

#### 1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://www.devagiricollege.org/sjc_drive/cllit/AQAR_2021-22/Criterion_1/1.4.2/Feedback.pdf">https://www.devagiricollege.org/sjc_drive/cllit/AQAR_2021-22/Criterion_1/1.4.2/Feedback.pdf</a>
Any additional information	No File Uploaded

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

1252

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

349

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

During the days of induction programme, a learning assessment test will be conducted for the students. The responsibility is entrusted to the respective departments. Based on the results the students will be grouped into three categories namely., slow, average and advanced learners. At the PG level the students are grouped into two categories as slow and advanced learners. Though the bridge courses are conducted by every department irrespective of their learning levels, it is mainly beneficial for slow and average learners. For the slow learners, remedial courses are conducted after the regular classes. Catering to the needs and demands of the advanced learners the institution offers diverse programmes like certificate/value-added courses to strengthen their competency and skill development courses in different to ably assist the students in their progressive academic growth. Students are encouraged to participate in curricular, cocurricular and extracurricular activities, to participate in MOOC/SWAYAM courses, to take up research projects, field projects and internships, to pay industry visits and to collaborate with other institutions. Effective tutorial and mentor-mentee systems function in the institution where the teachers play a crucial role in providing the necessary guidance and counselling at every stage of the student life.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/03/2022	3121	156

File Description	Documents
Upload any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

### Experiential Learning

- Summer Internships, Projects and Social Surveys.
- Study Tour and Field Trips to historical sites, tourism destinations, Industrial, Academic and Research Institutions
- Media Production and Publishing and Website and Web application designing and development
- Film Festivals and movie reviews
- Management Meet, Exhibitions and Fests, Hands on Training and Workshops on software, trading apps, equipment and technology
- Business Simulation Games, Mock Interviews, GDs, Elections, Anti-Drug Campaigns and Tests
- Botanical Garden and Eco-friendly practices and activities of clubs like Bhoomitra Sena

### Participative Learning

- Expert Talks, Seminars, Conferences and Workshops
- Peer Teaching and Learning (Self Help Groups) inclusive of activities like Group Projects, Group Discussions, Brain Storming and Debates
- Laboratory Exercises
- Blended and Flipped Classrooms

•Quiz and Reverse Quiz sessions assess knowledge retention reinforcing concepts and promoting active engagement.

#### Problem Solving Methodologies

•Business Plan Preparation and Presentation and Brainstorming Sessions

•Case Study provides real-world scenarios that require analysis, critical thinking, and the application of problem-solving strategies.

•Hackathon Events, Software Debugging and Execution Processes

•Project Works for Research problems

•Sessions on analytical and problem solving skills

•Troubleshooting and Optimization

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Majority of the classrooms are equipped with smart and interactive boards. The LCD projectors have been replaced with interactive boards. Wi-Fi facility is available in the whole campus. All the faculty members were given training to make maximum advantage of ICT facilities. Micro soft Teams is used as the LMS platform. YouTube lectures of eminent academicians were also provided for the students. G-Suite has been subscribed and service made available to the teachers for conducting online classes and seminars.



File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	No File Uploaded

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

156

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	No File Uploaded
Circulars with regard to assigning mentors to mentees	No File Uploaded

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

A calendar committee is constituted by the end of an academic year for the preparation of the calendar for the ensuing year. The committee consists of principal, controller of examination, representative of the management, teaching and non-teaching staff and students. Based on this outline the departments and clubs and forums will plan their academic activities and cocurricular activities and submit to the central committee. The central coordinating committee will review the proposed calendars and consolidate them into a comprehensive one. Share the draft calendar with the broader college community and subsequently communicate the final approved academic calendar to all stakeholders through various channels.

Subsequent to the preparation of academic calendar, the course teachers are entrusted to prepare a teaching plan for each course. They break down the content into units or modules. Each section will have a clear theme and learning outcome. The most appropriate teaching strategies like lectures, discussions, group activities, presentations etc

will be also defined for each unit. A well-defined schedule that outlines what topics will be covered in each class session is also prepared. Once the evaluation scheme is attached, the teaching plan is completed and it is submitted to the IQAC for its final approval.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

156

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

64

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1146

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	No File Uploaded

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

17

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

18

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

#### Examination Procedures

College has a well-functioning Examination management System. All the procedures related to examination are automated and IT supported. Students using their student's portal can avail all the services related to examination namely, applying for

the examination, examination fee payment, viewing the results of examination, applying for scrutiny or revaluation if any, online.

#### Processes/Procedures integrating IT

All the examination procedures are IT integrated. The basic data available with the campus automation software helps the job of the students for entering their basic data again and again for examination registration and different applications. The fee structure is different for different category of students since many of them enjoy concessions. The payment of fee has been made students friendly by providing this basic details in the applications and showing the fee based on his concession status.

#### Continuous Internal Assessment System

The process of claiming attendance for eligible cocurricular activities was manual in the previous years. This year we have made this also online. The students can apply for cocurricular leave online and authorities can approve them online at different levels. Similarly, various components on internal marks are automatically taken by the software based on the data entered from time to time.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The course outcomes are clearly stated in the syllabus and course outline. The syllabus is made available in the college website and all the teachers and students are directed to keep a personal copy of the same. At the start of the course, the teacher introduces the course outcomes to the students in the class room. Explaining the learning objectives will help students understand what they are expected to achieve by the end of the course. Colleges Learning management system is used

as the main platform to communicate course outcome. Teachers Incorporate the course outcomes when providing instructions for assignments, projects, and assessments and link each task to specific learning objectives. This will show students how their work contributes to achieving the desired outcomes and will help them stay focused on their learning goals. The weightage of different assessment methods such as exams assignments or seminar toward the calculation of course outcome is clearly defined and they are properly intimated to the teachers and students through proper channels.

Teachers are given training in outcome measurement and mapping. Evaluation on the realisation of targeted outcomes are discussed in various bodies namely department meetings, meeting of Board of Studies and Academic Council.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	Nil

#### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

POs, PSOs and Cos have been clearly defined. The course outcomes and programme specific outcomes have been properly mapped with the programme outcomes. These outcomes were prepared in align with the vision and mission of the college. The attainment of programme and course outcomes are measured with the support of the software. The attainment of the outcome is evaluated from different assessment methods prevailing in the institution. All the assessments are connected to the stated outcomes of both programmes and courses. Different internal assessments of different courses have been linked to different outcomes and the contribution of each assessment component towards different course outcomes are also well defined. The external examinations are conducted with the support of Question Bank and the contribution of each question towards different course and programme outcomes are also defined in the software. The score that the students have earned for each assessment in

the case of internal marks and for each question in the case of external examination is also entered in the software. Based on the data furnished, the software will calculate and give us the final product with regard to the level of attainment of programme and course outcome by every student.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

919

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

[https://www.devagiricollege.org/uploads/ckeditor/2023\\_Student-Satisfaction-Survey-2021-22.pdf](https://www.devagiricollege.org/uploads/ckeditor/2023_Student-Satisfaction-Survey-2021-22.pdf)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

To stay on the cutting edge of innovation, our institution

gives priority to cutting-edge research and consistently makes investments in modernizing our research facilities. We have presently 7 research departments. Due to these diverse research facilities available, we are able to transform and progress our research in a multidisciplinary/ trans-disciplinary manner. Our clearly defined research promotion policy is essential to our success. This policy acts as a compass, guaranteeing openness, justice, and equal chances for all researchers. It recognizes the various contributions made by our academics and staff and lays out precise criteria for judging research performance. The policy, which is easily accessible on our institutional website, demonstrates our dedication to diversity and transparency. We think that by making our promotion policies available to the public, we are showing our commitment to fostering an atmosphere that is conducive to the development of our researchers. They take into account things like publications, funding, partnerships, and influence, among other things. In the end, our stringent research promotion strategy strengthens our commitment to knowledge advancement, researcher support, and societal impact. We consistently work to motivate our community to achieve greater levels of excellence and leave a rich scientific legacy.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

4.56



File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

2

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	No File Uploaded

## 3.2 - Resource Mobilization for Research

### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

105.55

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

**3.2.2 - Number of teachers having research projects during the year****4**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional Information	<b>Nil</b>
List of research projects during the year	<a href="#">View File</a>

**3.2.3 - Number of teachers recognised as research guides****31**

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<b>No File Uploaded</b>
Institutional data in Prescribed format	<a href="#">View File</a>

**3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year****2**

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	<b>Nil</b>
Any additional information	<b>No File Uploaded</b>

**3.3 - Innovation Ecosystem**

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

**Our organisation is a shining example of innovation, supporting a thriving environment that encourages innovation and the sharing of information. We have created an atmosphere**

that enables people to turn their ideas into significant realities through our diverse and committed centres for research, entrepreneurship, community orientation, and incubation. Our research centre acts as a focal point for intellectual inquiry, inspiring academics and researchers to explore the limits of knowledge. Here, interdisciplinary collaborations bloom and curiosity is embraced, fostering ground-breaking findings and advances in a variety of fields. Alongside this, our entrepreneurship centre promotes an enterprising spirit by giving budding entrepreneurs the assistance and tools they need to develop their original ideas into profitable businesses

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

27

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

### 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

#### 3.4.2.1 - Number of PhD students registered during the year

4

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

40

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

17

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

176

File Description	Documents
Any additional information	<a href="#">View File</a>
Bibliometrics of the publications during the year	No File Uploaded

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

9

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

7.04

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

#### 3.51

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

- 85 NSS Volunteers and Program officers participated in the "Green Kerala" Campaign of the state government
- Students collected more than 1250 used books for 'Udayam Project', a welfare program to provide shelter and recreation facilities for street dwellers of Kozhikode
- As part of 'Food For a Cause' programme to provide food to street dwellers of Calicut. NSS volunteers collected Rupees Forty thousand and distributed six hundred food

packets Rupees Ten thousand was contributed to Ashakiran Special School for buying Musical instruments for differently abled children.

- As a part of Sparsham, 80 Volunteers visited 100 houses with a message against substance abuse.
- MSW students Participated in a survey organised by Unnath Bharath Abhyan on 18th January 2022 at Pulpally Wayanad.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

13

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

43

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

2272

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.7 - Collaboration****3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

19

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**

18

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

•There are 128 spacious classrooms enabled with ICT facilities to facilitate innovative teaching-learning practices.



- Black Boards and Notice Boards are provided to meet the requirements on the part of faculty and students.
- Physics, Chemistry, Zoology and Botany labs are functional with the latest equipment of sufficient quantity to provide the students with the necessary practical knowledge pertaining to their subjects.
- 3 Computer labs with LAN and of adequate seating capacity facilitate computing processes with 396computers, printers, projectors and high-speed Wi-Fi connectivity at 100 mbps.
- Media labs ( 2D and 3D Animation Labs) with the facilities for recording and airing the programmes are available.
- There are 7 Research Departments and each one is provided with research rooms/labs for the scholars to work on their topics.
- There is a computerised Library with more than 68500 documents and access to reputed periodicals and journals
- Classrooms, Labs and Library are well connected to the Repographic Centre and the Student Facilitation Centre.
- The college has procured the licence for Microsoft and SPSS. Also, provisions are for E-classrooms on Microsoft Teams, Google Meet and Moodle.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college has air-conditioned auditorium, mini auditoriums and open theatres for the conduct of cultural programmes. Seminar Halls and Conference Rooms are available for organizing fruitful academic sessions like seminars, workshops and conferences, and for curricular, co-curricular and extra-curricular activities of various clubs and forums. An AC Multi-Gymnasium is fully functional on campus.

The campus has an indoor stadium with a view to promoting indoor games. It has 8 badminton courts, 2 volley ball courts, 1 basketball court and 5 table tennis courts. An eight-lane track stadium, courts/grounds with specific requirements for various ball games and a turf football field are available for outdoor sports and games.

A yoga room is made available for providing necessary training aiming at the physical, mental and emotional well being of the staff and the students. The college uses solar power as one of the energy sources. Also, there are two 125 KW generators to provide power backup. Water purifiers are installed at vantage points for the easy access of the students and the staff. Wheel chair facility is available for the differently-abled.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

112

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

194.66

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college possesses a fully automated library system using KOHA, an open integrated LMS from 1999 onwards with version is 20.05. Catalogue modules enable the library to maintain collection database. Circulation modules enable the library to get books issued, renewed and returned. Serial modules help in handling online subscription and renewals. It also helps to maintain a collection of back issues. Report modules allow the library to keep reports up to date. Bar coding system is adopted for making transaction easier.

In case of digital library, the college has developed a fully operative Digital Library using green stone, a repository software in 2006 with 2.83 version. It focuses on the long-term storage, access and preservation of digital content. The old question papers are stored in digital format. D-space, another repository software with version 5.6 is implemented in 2012.

The digital library also provided comprehensive solution to manage distributed electronic information resource. The digital library facilitates value added services by providing access to several significant links such as N-list of INFLIBNET and open access journal. Also the library has multiple mode OPAC facility on the internet with the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 4.2.2 - Institution has access to the

A. Any 4 or more of the above

**following: e-journals e-ShodhSindhu  
Shodhganga Membership e-books  
Databases Remote access to e-resources**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	No File Uploaded
Upload any additional information	No File Uploaded

#### **4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

**7.65**

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### **4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**

##### **4.2.4.1 - Number of teachers and students using the library per day during the year**

**266**

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

#### **4.3 - IT Infrastructure**

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

**1.Server****2.Networking Equipments:routers, switches, and firewalls****3.Workstations: Employees' computers, laptops, or desktops, running the necessary software to perform their tasks****4.Printers and Scanners: Shared or networked printers and scanners for document printing and digitization****5.Backup and Storage: Regular data backups and storage solutions, ensuring data redundancy and protection against data loss****6.Security Systems: CCTV cameras, access control systems, and antivirus/anti-malware software to safeguard the IT infrastructure****7.Wi-Fi facility:****8.Wi-Fi Security: To protect the network from unauthorized access, security measures like WPA2 or WPA3 encryption would be employed.****9.Bandwidth Management: To optimize network performance, Quality of Service (QoS) settings might be in place****10.Computer Labs****11.Interactive Smart Boards****12.Signage**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.3.2 - Student - Computer ratio**

Number of Students	Number of Computers
3121	452

File Description	Documents
Upload any additional information	No File Uploaded

<b>4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus</b>	A. 750 Mbps
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File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

<b>4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing</b>	A. All four of the above
--	--------------------------

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

<b>4.4 - Maintenance of Campus Infrastructure</b>
<b>4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)</b>
151.04

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Planning and Evaluation Committee and Finance Committee are formed to oversee the timely maintenance of infrastructure and academic facilities. Registers are maintained in the laboratories and the library to do stock verification on a regular basis and to record maintenance data/procedures. Repair and maintenance of classrooms is done on a timely basis as per the requests placed by the respective departments. Classrooms and seminar halls are utilised for curricular, cocurricular and extracurricular activities which facilitate the holistic development of the academic community. The Lab technicians periodically conduct a survey of all the equipment which needs repairs and replacement and submit report to the administrator.

The Library Advisory Committee meets once in every month to review the functioning of the library and suggests required measures to update the library. Library audit is conducted every year to make the latest technology accessible to the staff and students. The service of well-trained employees is ensured to regularly maintain the grounds, courts and other sports equipment. Hardware and software technicians are employed in the college for IT maintenance and for the servicing of computers and accessories. A system engineer and a service engineer oversee and supervise the IT section of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year****1481**

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>

**5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year****82**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities**  
**Soft Skills**  
**Language and Communication Skills**  
**Life Skills (Yoga, Physical fitness, Health and Hygiene)**  
**Awareness of Trends in Technology**

**A. All of the above**

File Description	Documents
Link to Institutional website	<b>Nil</b>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year****696**



File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

## **5.2 - Student Progression**

### **5.2.1 - Number of outgoing students who got placement during the year**

**159**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### **5.2.2 - Number of outgoing students progressing to higher education**

631

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

#### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

97

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

62

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

• The students of DQC conducted total of 43 quizzes during the year

•Lunch time Concert organized by Devagiri Music Club-22nd December 2021

- A programme named "Mehfil" was organized by final year students14th February 2022
- REFLATE '22 National Level Economics Fest : Paper presentations, Debate, Quiz Competition etc
- Environmental day celebrated with competitionson June 10th, 2021.
- Together We Rhyme-December 22 2021
- Online Quiz -National Level-730 participants from all over the state
- 'Aacharam'- short film and 'Mother Nature'-Video released on World Environment Day-June 5, 2021
- Jeevitham Neyunnavar' -Documentary - released on Handloom Day-August 7,2021
- 'Hiroshima -Nagasaki Day - Information Video - released on August 9,2021
- 'International Left Handers Day'-Information Video - released on August 12,2021
- 'Let's Embrace Our Youth-our future'!!- News story - released on August 12
- 'Violin Recital' by Neeraj Bal- released on Independence Day- August 15, 2021
- 'Relive' -Short Film on Photography Day - released on August 19, 2021
- 'Rise of Hope' - Onam 2021- released on August 20,2021
- 'Athijeevanathinte Naalvazhikal'- Documentary - released on August 21,2021
- A day at S M Street'- experience of women - released on March 8, 2022

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

36

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

St. Joseph's College, Devagiri has a registered society of its alumni namely., Devagiri Alumni Association having its chapters at various levels. Bangalore chapter of the alumni has constituted a scholarship worth Rs.25,000 to a meritorious student of the college. A new computer lab with 170 computers were set up with the financial support of a college alumnus. Professor Sheppard Memorial Prize, Professor P K G Vijayaram Endowment, Professor P Jayendran Endowment, Merit Scholarship to the best outgoing PG Mathematics Student, Professor P K Achan Prize, Sreejith M Memorial Endowment, Charly Kattakayam Endowment Scholarship, Professor Mathew Thamarakkad Endowment, Dr. Sabu K Thomas Award for best research paper in entomology, Sri Thomas Sebastian Award, Rev Fr Joseph Vayalil Endowment are the main scholarships and endowments constituted by the alumni of the college for the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

<b>5.4.2 - Alumni's financial contribution during the year</b>	<b>A. ? 15 Lakhs</b>
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File Description	Documents
Upload any additional information	No File Uploaded

<b>GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>	
<b>6.1 - Institutional Vision and Leadership</b>	
6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution	
<p>The institution's vision revolves around creating an academic environment that fosters excellence, innovation, and inclusivity. It aims to be a leading centre of learning, research, and social impact, dedicated to empowering students with knowledge, skills, and values to become responsible citizens.</p> <p>Governance Perspective: The institution operates under a transparent and accountable governance structure. It emphasizes ethical conduct and upholds principles of good governance. Decision-making processes are inclusive, participatory, and democratic, involving various stakeholders, including administrators, faculty members, staff, students, and alumni.</p> <p>Perspective Plans: The institution formulates perspective plans to outline its long-term strategic goals and the path to achieving them. These plans encompass academic growth, research priorities, infrastructure development, student support services, and community engagement initiatives. The perspective plans are regularly reviewed and updated to adapt to evolving needs and challenges.</p> <p>Participation of Teachers in Decision-making Bodies: The institution recognizes the critical role of its faculty</p>	

members in shaping the academic environment and fostering a culture of excellence. As such, it actively involves teachers in decision-making bodies. These bodies may include:

- Board of Studies
- Academic Council
- Governing Body
- Finance Committee
- College Council
- Institutional Committees
- Clubs and Forums

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

#### Preparation of the Academic Calender

A calendar committee is constituted by the end of an academic year for the preparation of the calendar for the ensuing year. The committee consists of principal, controller of examination, representative of the management, teaching and non-teaching staff and students. An outline of the calendar is handed over to the departments and teachers in charges of clubs and forums and the college administration. Based on this outline the departments and clubs and forums will plan their academic activities and cocurricular activities and submit to the central committee. Each departmental committee will be responsible for creating a preliminary academic calendar for their respective programs and courses, considering the unique requirements of their students and faculty. The office of the controller of examination will submit the schedule of the examinations both internal and external. The students' associations will propose the

tentative dates for different students' union as well as association programmes. A central coordinating committee will review the proposed calendars and consolidate them into a comprehensive draft calendar. Share the draft calendar with the broader college community and subsequently communicate the final approved academic calendar to all stakeholders through various channels

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

One of the key components of 2018-2023 strategic plan of the college was to enhance the college's infrastructure, particularly in the realm of sports and athletics. As the college's athletic programs flourished and garnered increasing recognition, the need for a modern and state-of-the-art indoor stadium became evident. The strategic plan saw this as an opportunity to create a vibrant space for community engagement and wellness.

The college established a dedicated committee, comprising members from various departments, faculty, students, and administrative staff. This committee was tasked with overseeing the planning, design, and construction of the indoor stadium. The college applied for the UGC aid under its scheme of 'construction of Indoor stadium for colleges'. The college received a financial aid to the tune of 80 lakhs from the UGC.

The committee commenced by conducting extensive research, benchmarking other successful indoor stadiums, and seeking input from the college's stakeholders.

Guided by the insights gathered, the architectural planning

phase commenced. A team of skilled architects and designers worked diligently to craft a blueprint adhering to cutting-edge standards in sports facility design. In 2021 the Indoor stadium became fully operational.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

- The chairman and governing of the college society take key decisions and provides overall leadership and vision for the institution
- Governing Body, the Academic Council, the Boards of Studies and the Finance Committee function as the statutory bodies of the autonomous college
- The principal takes policy decisions in consultation with the College Council comprising all HODs and two elected staff representatives.
- The Vice Principal assist the principal in discharging his responsibilities
- The Academic Coordinators co-ordinate different academic programmes and implement general academic and cocurricular events and activities.
- The HoD monitors the academic progress and regularity of students through course teachers and class tutors
- The IQAC is involved in prescribing quality norms and ensuring adherence to the same
- The Students' Union under the guidance of the Staff Advisor co-ordinates the literary and cultural activities of the College
- Discipline Committee, Ragging Prevention Committee, Fine Arts Committee, PTA Executive Committee, Admission Committee, Grievance Redressal Cell, Ethics Committee, and NSS and NCC are some of the forums where the faculty get involved in the planning and execution of the co-curricular activities of the institution.



File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	No File Uploaded

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Devagiri College Employees Cooperative Society, Group Life Insurance, State Life Insurance, Staff Quarters, Bank Facility inside the campus, post office inside the campus, cooperative store inside the campus, Recreational Health Specific clubs, , Cafeteria for staff, Common room for staff gathering, Devagiri College Employees Cooperative Society, Group Life Insurance, State Life Insurance, ESI for non teaching staff, Provident Fund for the teachers Recreational Health Specific clubs, Staff Quaters, Bank Facility inside the campus, post office inside the campus, cooperative store inside the campus Training Programs, Cafeteria for staff, Common room for staff gathering, indoor Students Welfare fund by college staff, Insurance by PTA, Scholarships, Financial assistance from management, Recreational Health Specific clubs, Coaching for non-academic activities both cultural and

sports activities, Placement Cell, ASAP, Cafeteria, Canteen, indoor games, Hostel Facilities for both boys girls, Bank Facility games, Air conditioned Gymnasium, Jogging Track, Ladies Room, Live Media Center, Parking Facility, Stress Relief and Counselling games, Air conditioned Gymnasium, Jogging Track, Ladies Room, Parking Facility, Stress Relief and Counselling

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

101

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

79

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

##### 6.4.1 - Institution conducts internal and external financial audits regularly

The institution conducts internal and external audit regularly. There is an internal auditing committee which would verify the monthly expenditure statements which are collected from the allocated departments in every three months. The committee thoroughly scrutinises the utilization of the allocated amount and finally the committee audits the amount expended under different heads. The external audit of the college is entrusted to an external Chartered accountant agency (P A Thankachan and Co., Calicut). Quarterly statements prepared by the college are submitted to the Chartered Accountant for verification with the supporting documents. The agency verifies the bills and vouchers submitted by the institution and prepare Utilisation certificates and audited statements. They also prepare and submit documents for monthly GST return filing. Other than the Chartered Accountant Agency audits are done by Deputy Director of Collegiate Education Kozhikode and the Account General Office, Thiruvananthapuram, Kerala at the end of the financial year. Audit objections will be reported first to the official auditor of the college. He will point out the lapses happened on our side. These points will be discussed in the finance committee which comprises of the Principal, finance officer, Head accountant and corrective measures will be taken.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

12.5

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Colleges explores various revenue streams beyond tuition fees and management contribution such as donations of alumni and well-wishers, research grants, college development grants of Central Government Institutions, contributions of philanthropists, and consultancy. The college is encouraging faculty to actively pursue research grants and external funding can bring in additional resources to support research initiatives, infrastructure development, and academic programs.

Building strong relationships with alumni through targeted engagement programs has enhanced the contributions of the alumni. Alumni contribute not only financially but also by providing mentorship, guest lectures, and networking opportunities for current students.

Government Grants for development: Thanks to the recognition of the assessment and ranking bodies of the government, the college attracts fund from different government agencies like RUSA, DBT etc which provides assistance for overall

development of the college.

Thanks to the expertise of our faculty members a sizeable amount of fund is generated through consultancy and training.

The finance wing of the college will properly monitor the utilisation of Government funds. All the rules and regulations will be strictly adhered to in utilising the public fund. The college has a perspective plan for the development of infrastructure and academic facilities. In conformity with the master plan budget is prepared by the finance section and approved by the Finance Committee, College Society and the Governing Body. College financial administration will monitor the execution of projects and proper and timely utilisation of funds for different heads of expenditures

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

**Practice 1:** The implementation of plagiarism checks in colleges has become increasingly important to uphold academic integrity and ensure that students produce original work. The IQAC prepared a clear and well-defined plagiarism policy that outlines what constitutes plagiarism, the penalties for plagiarism, and the process for handling cases of academic dishonesty. This policy was communicated to all students and faculty members.

IQAC conducted workshops to educate students about plagiarism, its consequences, and how to avoid it. IQAC suggested the Boards of Studies of different programmes to make plagiarism check mandatory for the project works of post-graduation students. Plagiarism Detection Software was made available at Library.

**Practice 2:** With a view to building up a team of students who can be life savers, IQAC introduced a practice of giving training and certificate to students on Basic Life Support skills. In collaboration with the Aster MIMS hospital, all the students in the college were given training on Basic Life Support skill and distributed certificates. An official MoU was signed with the institute and thereby continuing this training programme every year. Thus, every Devagirian will be a skilled life saver.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

#### Bridge courses

College IQAC conducts annual review of the results of students at the department level soon after the publication of Semester Examination and collect a detailed report containing the pass percentage and grades scored by the students, reasons for the improvement or lowering of the same. Major feedback received from teachers is that since we have students from diverse backgrounds, some students take fairly good amount of time to get introduced to the subject. Based on the feedback, IQAC implemented bridge course for all the programmes in the first semester. All the departments have to prepare an outline which aim at giving a foundational knowledge and skill related to the specific programme and deliver it in the first semester.

#### Certificate Courses

Taking clue from the feedback of employers and industrialists who are members of different bodies of the institution, IQAC recommended the implementation of 'One year One certificate' scheme for the all the students. Even though our students are excellent in their academics, they seem to be lacking set of skills which would complement their subject concerned and which are required by the industries. As per this practice every student shall secure a certificate either of a

certificate course or an add on course every year. Departments were entrusted the responsibility of preparing curriculum, conducting the course, carrying out the evaluation and submitting the results to the Controller of Examination. IQAC with the help of CoE will distribute the certificates to students who have successfully completed the courses.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Boards of studies were given guidelines to include more**

content on gender studies and review their curricula to ensure that they are inclusive and free from gender biases. All the UG students have to do a course on Gender Studies during their graduation programme. A good number of workshops and training programmes were organised on various themes for students and staff to raise awareness about gender issues, gender equality and diversity. Women grievance redressal cell, women's welfare cell, ICC are functional and vigilant to ensure safe and inclusive campus environment.

- Campaign 15 Gender awareness Programme for students

- An awareness programme for mothers of teenagers in collaboration with Kozhikode rural police district women cell

- Webinar on violence against women and the law for students and staff

- Interdepartmental poster presentation competition in connection with International day for elimination of violence against women.

- Gender equality: An interactive session with Adv. VD Satheesan, Leader of Opposition in collaboration with womens development corporation.

- SPARSH: Awareness on good touch and bad touch

- Live webinar on legalistiq: know your law(Session on violence against women)

- A webinar on together, towards and gender equal world

- Break the bias-gender equality for sustainable tomorrow in collaboration with Kerala state women development corporation

- International womens day celebration- Interdepartmental competitions

- A Seminar on Gender equality today for a sustainable tomorrow

- Understanding comprehensive sexuality education: Basis and Beyond



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

**A. Any 4 or All of the above**

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)**

**Composting Facility:** Organic waste, such as food scraps and garden waste, is collected and processed into compost. The compost is then be used as a soil conditioner for college gardens.

**Recycling Unit:** College has got paper recycling machine and the whole paper waste generated in the campus are used as raw material for producing hard bind sheets.

**Waste Bins and Segregation:** Adequate waste bins are provided throughout the campus, color-coded for easy segregation of different types of waste

**E-waste Collection:** College has designated e-waste collection points for disposing of electronic waste, such as old computers, printers, and other electronic devices, which require specialized recycling processes. Separate boxes have been kept in different blocks to collect used pens. All the plastic wastes are transported to the corporation for recycling process.

**Liquid Waste Management:** there are two Bio gas plants in our hostels. Septik tank effluents are channelised to the bio gas

plants. Sanitary Napkin dispenser and incinerators have been installed in different parts of the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy undertaken by the institution

<b>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</b> <ol style="list-style-type: none"> <li>1. Green audit</li> <li>2. Energy audit</li> <li>3.Environment audit</li> <li>4.Clean and green campus recognitions/awards</li> <li>5.Beyond the campus environmental promotional activities</li> </ol>	A. Any 4 or all of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<b>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment,</b>	A. Any 4 or all of the above
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etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	No File Uploaded
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Reservation policies which are strictly followed in the college admission helps candidates belonging to different socio- economic-religious backgrounds to secure admission in the college. College invite students from the backward states like north Indian states and provide them scholarships and fee concessions during their study in the campus. Management scholarships to the tune of 8 lakhs were distributed to economically weaker students. French language is offered as a second language to help those who cannot manage Malayalam and Hindi. Programmes like Rhythm, Nirvana etc showcases arts forms from different cultures.

•Webinar on reimagine, recreate and restore: Vision 2030

•Open books lead to open minds

•International day of the world's indigenous people in collaboration with the KAASH foundation, University of Kashmir, Srinagar, Jiwanji University, Gwalior.

•Jeevitham Neyyunnavar: A video creation by students in connection with National Handloom Day.

•Folklore webinar-language, region and culture in association

with Kerala Folklore Academy.

- Ekbharath Shreshtha Bharat: a talk on mera desh mera abhiman. A initiative of Govt of India to support cultural integration of the country.

- Online cultural webinar in association with EkbharathShreshtha Bharat

- One week long programme of SPIC MACAY showcasing traditional arts forms of different states.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

- Talk on International day against drug abuse and illicit trafficking

- Webinar on anti human trafficking and inauguration of human rights and anti human trafficking club

- Kargil Vijay Divas Commomoration

- A talk on Remembering Hiroshima: War and Peace- lessons from Hiroshima

- Tricolour Theme Contest- Ae Wathan in association with independence day celebtration

- Nagasaki Day: Remembering the victims of Hiroshima and Nagasaki; A documentary preparation by the students.

- EkbharathShreshtha Bharat: a talk on mera desh mera abhiman.

- Independence day celebration: Flag Hosting ceremony

- International Peace day: A Talk

- Relevance of non violence in the current scenario: Gandhi

**Jayanthi Peace competition**

- Mera Jeevan Ki Mera Sandesh hei: Gandhi jayanthi Celebration
- Quizz on Gandhiji's life
- National constitution day celebtration: an awareness on constitutional rights
- A Seminar on Constitutional morality: reflections of seven decades
- International day of disabled persons
- Navy day Webinar
- Seminar on equality, reducing inequalities, advancing human rights
- Online quiz competition in connection with Indian army day
- Salaam India Speech competition in connection with Republic day
- A talk on Gender equality today for a sustainable tomorrow
- National Panchayathiraj day quiz competition
- A talk in association with labour day commemoration
- A talk in association with world no-tobacco day
- A talk on Blood donation: what you need to know.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and**

**A. All of the above**

**conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

File Description	Documents
Code of Ethics - policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- Talk on International day against drug abuse and illicit trafficking
- World refugee day
- Kargil Vijay Divas Commomoration
- A talk on Remembering Hiroshima: War and Peace- lessons from Hiroshima
- Tricolour Theme Contest- Ae Wathan in association with independence day celebtration
- Nagasaki Day: Remembering the victims of Hiroshima and Nagasaki; A documentary preparation by the students.
- EkbharathShreshtha Bharat: a talk on mera desh mera abhiman. A initiative of Govt of India to support cultural integration

of the country.

- Independence day celebration: Flag Hosting ceremony
- International Peace day: A Talk
- Relevance of non violence in the current scenario: Gandhi Jayanthi Peace competition
- Mera Jeevan Ki Mera Sandesh hei: Gandhi jayanthi Celebration
- National constitution day celebtration: an awareness on constitutional rights
- A Seminar on Constitutional morality: reflections of seven decades
- International day of disabled persons
- Navy day -Webinar organised
- Online quiz competition in connection with Indian army day
- Salaam India Speech competition in connection with Republic day
- A talk in association with labour day commemoration
- A talk in association with world no-tobacco day

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per



the prescribed format of NAAC

1. One Year One Certificate
2. Service Squad: Serving with Pride

Link: [https://www.devagiricollege.org/uploads/ckeditor/2023\\_Best-Practice.pdf](https://www.devagiricollege.org/uploads/ckeditor/2023_Best-Practice.pdf)

File Description	Documents
Best practices in the Institutional website	<a href="https://www.devagiricollege.org/uploads/ckeditor/2023_Best-Practice.pdf">https://www.devagiricollege.org/uploads/ckeditor/2023_Best-Practice.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

'Mentoring with parents' is a practice in the college which has brought conspicuous transformation among the students. Class-wise PTA meetings are held at least once a year. As many as 73 PTA meetings were held during this year. The details of students' score in examination and attendance help the parent to monitor student's performance and regularity in the class. Parents are also briefed on the activities and achievements of the students. Those students who have excelled in academic and non-academic activities will be honoured during this function. The personal meeting of the parents helps to strengthen their rapport with the teachers.

When a student is found to be de-motivated or deviated, the tutor and parent collectively work out corrective measures and extend necessary support to the students. If found necessary, with the consent of the parents, students are directed to the college counselling centre for sessions with professionally qualified counsellors. The system has been further strengthened with the introduction of campus automation software. The software provides parents and tutors with the facility to track online the attendance and performance of the students in different subjects through the students portal.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

- A Student Utility Centre
- Starting New Programmes in Self Financing Stream
- Introduce new Certificate/ Add on Courses
- Secure RUSA Phase III
- Setup New Research Labs
- Major Renovation of the Library
- Construction of a New Block
- Digitalize the Herbarium
- Improve the position in NIRF Ranking
- New MoUs with premier higher education institutions in the state