Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**ST. JOSEPH'S COLLEGE (AUTONOMOUS) DEVAGIRI, KOZHIKODE**
Name of the head of the Institution	**Dr. Jose John Mallikasseri**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04952355901**
Mobile no.	**9605254544**
Registered Email	**sjcdevagiri@yahoo.co.in**
Alternate Email	**devagiriiqac@gmail.com**
Address	**ST. JOSEPH'S COLLEGE (AUTONOMOUS), DEVAGIRI, KOZHIKODE, KERALA**
City/Town	**KOZHIKODE**
State/UT	**Kerala**
Pincode	**673008**

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	**22-Jul-2014**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. George Mathew**
Phone no/Alternate Phone no.	**04952355901**
Mobile no.	**9446163797**
Registered Email	**devagiriiqac@gmail.com**
Alternate Email	**antodevagiri79@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.devagiricollege.org/public_html/userfiles/St%20Josephs%20College,%20Devagiri.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.devagiricollege.org/public_html/userfiles/Academic%20Calendar%2018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**A**	**88.15**	**2004**	**03-May-2004**	**02-May-2009**
2	**A**	**3.63**	**2011**	**08-Jan-2011**	**07-Jan-2016**
3	**A++**	**3.76**	**2016**	**16-Sep-2016**	**15-Sep-2023**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**01-Nov-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Academic Administrative Audit (AAA)	27-Mar-2019 1	117
Faculty Orientation Programme on MOOC	14-Mar-2019 1	102
Seminar on Intellectual Property Rights: Opportunities and challenges	25-Feb-2019 1	82
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8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dept. of Chemistry, St. Joseph's College (Autonomous), Devagiri	SARD	KSCSTE	2016 1063	2601024
St. Joseph's College (Autonomous), Devagiri	RUSA	RUSA	2018 365	25000000
St. Joseph's College (Autonomous), Devagiri	CPE	UGC	2014 1825	7500000
St. Joseph's College (Autonomous), Devagiri	Autonomy	UGC	2014 365	2000000
Dr. Sabu K Thomas, Associate Professor, Dept. of Zoology, St. Joseph's College (Autonomous), Devagiri	DST	SERB	2019 1095	4507240
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes

Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**25**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

ACADEMIC AUDIT

FACULTY DEVELOPMENT PROGRAMMES

QUESTION BANK

SOCIAL WORK PRACTICE AS PART OF CURRICULUM

OUTCOME BASED AND EMPLOYMENT ORIENTED SYLLABI

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Restructuring of curriculum	**The regulations and Curriculum of both UG and PG programmes were restructured and implemented w.e.f. 2019 Admission.**
Provide guidance for competitive examinations/career counselling/ soft skill development	**Civil Service Coaching Started. NET coaching was provided free of cost to PG students of Arts, Science and Commerce streams. Programmes on career and soft skill development were conducted periodically by the Career Guidance Cell.**
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Council	24-Jul-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

16-Feb-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)

MANAGEMENT INFORMATION SYSTEM All the departments and the administrative office are connected through LAN which enables centralised storage and efficient retrieval of data. The office automation system of the College MIS (Management Information System) has different modules such as admission, attendance, examination, teachers' evaluation, students' portal and Principal's view. These modules extend support to the college administration in all its activities from receiving online application for admission to publication of results and issue of transfer certificate. 1. Admission: this module facilitates online application, index calculation, rank list publication, allotment of seats and storing basic data of students. 2. Attendance: This module helps in real time entry of attendance by respective teachers, review of attendance by parents, students and teachers, and also preparation of final report of attendance. 3. Examination: Timely entry of internal as well as external marks of students and preparation and publication of score sheets and storage of the same are possible with the help of this module. 4. Teachers Evaluation: This module enables the students and parents to evaluate the performance of the teachers and institution online. 5. Students' Portal: This is a very useful module that facilitates the students as

well as the parents to view the performance and progress of the students online. 6. Principal's View: With the help of this module authorities can view all the data pertaining to each student and teacher. The college has distributed tablet computers to faculty members to facilitate realtime attendance, internal marks entry, attendance view, student details view for teachers etc. The college library is already functioning systematically enabled by KOHA. College library introduced Institutional Repository enabled by D Space, digital library maintained with greenstone.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BCom	ABCOMF	Finance	20/06/2018
BSc	ABSPSY	Psychology	20/06/2018
BSc	SBSCSC	Computer Science	20/06/2018
BCA	SBSBCA	Computer Application	20/06/2018
BCom	SBCOMC	Computer Application	20/06/2018
No file uploaded.			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BCom	Finance	20/06/2018	EBCM2B02T Financial Accounting	20/06/2018
BCom	Computer Application	20/06/2018	CBCM5B12T COMPUTER APPLICATIONS IN BUSINESS	20/06/2018
BSc	Computer Science	20/06/2018	CBCS1B01T Computer Fundamentals & HTML	20/06/2018
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Inter personal communication skills	20/08/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Recruitment Training Short Course	15/10/2018	40
Spoken English Course	20/08/2018	75
Plant propagation and terrace farming	12/03/2019	62
SSB TRAINING	19/01/2019	32
[View File]()		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Economics	51
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

1. Students feedback back on teachers: In every semester students are invited to give feedback on teachers. They do it online through the students portal. The questionnaire for feedback is prepared based on the standard questions published in the NAAC website. The anonymity of the students is well protected in the software so that students can assess their teachers fearlessly and truthfully. Once the stipulated time period for giving feedback is over, a consolidated class wise result will be made available to every teacher in teacher's portal. A first-hand analysis will be made by the software itself and the result will be presented in form of score and diagrams. There is also space

for the students to make over all comments, both positive and critical, in the feedback module. To view the output of the feedback is a great opportunity for the teachers to evaluate their teaching and making improvements in the future. The report of the feedback is also available for the principal and the manager. Based on this output both the manager and the principal will address the teachers department wise and personally and give corrections for improvement. Programmes like remedial classes, Scholar Support Programme, Walk with a Scholar, and personal guidance through tutorial sessions, career guidance coaching and soft skill development classes are organised based on students feedback. 2. Feedback on Curriculum: Feedback on curriculum will be collected from the final year students online with the help of a structured questionnaire. The same is collected from the external subject experts and the representative of industries in various Boards of Studies. This feedback is analysed at the department meetings and in the meetings of the Boards of Studies. The Boards of Studies, with the help of this input will revise the syllabus of various courses/restructure the curriculum periodically. 3. Student Satisfaction Survey: Students satisfaction survey is conducted every year. The questions are mostly on the infrastructure facilities offered in the campus. The output of this evaluation is analysed in the meeting of the management bodies. Major decisions on the improvement of student facilities are taken during these meetings. 4. Parents Feedback: Collecting parents' feedback on quality of teaching-learning process at the time of class-wise PTA meetings. PTA secretary will consolidate the feedback and submit to the principal for further actions. Various soft skill training programmes were organised this academic year based on their feedback 5. A suggestion box is kept at the entrance of the library and users are encouraged to drop their complaints/suggestions on the facilities available. The suggestions obtained from the users are reviewed by the Library Advisory Committee in its monthly meetings and necessary measures are taken to improve the library services. 6. The College has a practice of conducting SWOC analysis at the institutional and departmental levels. The students who participate in the SWOC analysis also highlight the areas of support services where improvement is required. The student feedback is analysed in appropriate forums and necessary corrective measures are taken.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Chemistry	48	3537	49
BA	Economics	60	1561	56
BCom	Computer Application	60	952	61

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

| 2018 | 1921 | 347 | 52 | 12 | 65 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
129	127	30	75	75	30

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring with Parents was is a best practice developed into a concrete model for effective parent involvement in the institution's mentoring system. A group of thirty students in case of UG and fifteen in the case of PG are assigned to a tutor. On the induction day, the tutor meets his/her students along with their parents and explains to them the institutional practice of 'mentoring with parents'. The contact details of the tutor are given to the parents and they are asked to keep in touch with him. Every tutor maintains good relationship with his students and their parents. The tutorial record of each student is maintained in a pre-designed performa wherein his/her personal details including the contact numbers of parents and the performance of the students in terms of attendance, internal and end-semester examinations are properly recorded. Everyday an hour is allotted for the tutorial meetings after the regular class time. According to a pre-designed schedule, the tutor meets his students as a small group and discusses all the difficulties relating to their studies and campus life. The tutor may decide to meet any student/parent in person if he/she feels the need for the same. When a student is found to be de-motivated or deviated, the tutor and parent collectively work out corrective measures and extend necessary support to the students. If found necessary, with the consent of the parents, students are directed to the college counselling centre for sessions with professionally qualified councillors. If students are found to be irregular in class, parents will be intimated by the tutors. The system has been further strengthened with the introduction of campus automation software. The software provides parents and tutors with the facility to track online the attendance and performance of the students in different subjects through the students portal. The confidence level of the students gets substantially improved. The instances of dropouts have drastically come down. The results have generally improved. The success of the practice is reflected in the good academic environment on the campus, free from student-unrest, or any instances of misbehaviour. Several tutors have reported instances of guiding their students to premier institutions for higher studies and to lucrative careers. Through the Student Welfare Fund, and with the support of the department alumni, the College has been able to arrange financial support to deserving students

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2268	129	1:18

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
129	104	25	25	43

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Sabu K Thomas	Associate	"M. M Ghani Award

2019	Mr. Joice Tom J	Assistant Professor	Best Performer Award", 2nd SERB School in Chemical Ecology- Banglore

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	SBCOMC	6th Semester	15/03/2019	25/04/2019

[View File](#)

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
4	2239	0.002

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.devagiricollege.org/home/page/155/course-outcome

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
ABSBOT	BSc	Botany	32	31	96.88
AMAECO	MA	Economics	20	20	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

 https://www.devagiricollege.org/uploads/ckeditor/2021_Student-Satisfaction-Survey.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes
Name of the teacher getting seed money

		Dr. Manoj Mathew		

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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nill	NIL	NIL	Nill	NIL

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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	KSCSTE	803000	787000
Major Projects	1095	SARD-KSCSTE	2601024	2501024
Major Projects	1825	SERB-DST	2338000	2196708
Major Projects	1095	SERB-DST	4507240	2848000
Interdisciplinary Projects	1095	Government of Kerala	2683800	365025
Students Research Projects (Other than compulsory by the University)	365	Government of Kerala	10000	0
Students Research Projects (Other than compulsory by the University)	365	Government of Kerala	10000	0

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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

5

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
An Interactive talk on" Nurturing Innovations for	Commerce	11/02/2019

Budding Entrepreneur"	
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Mechanical dielectric and morphological c haracterization of HDPE	Meril Shelly	Kerala Science Congress	02/02/2019	National
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Department of Zoology	2
Department of English	2
Department of Botany	1
Department of Mathematics	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Zoology	12	2.99
International	Botany	2	0.50
International	Chemistry	4	2.81
International	Hindi	2	0
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Malayalam	5
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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
Spin transport electronic devices	Filed	15128609	Nill
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/

Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Health impacts of different edible oils prepared from coconut (Cocos nucifera): A comprehensive review	A Narayanankutty, SP Illam, AC Raghava menon	Trends in Food Science Technology, 10.1016/j.tifs.2018.07.025	2018	29	St. Josephs College (Autonomous), Devagiri	24

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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
PI3K/Akt/mTOR pathway as a therapeutic target for colorectal cancer: a review of preclinical and clinical evidence	A Narayanankutty	Current drug targets 20 (12), 1217-1226	2018	23	19	St. Josephs College (Autonomous), Devagiri

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	9	54	38	28
Presented papers	8	15	14	19
Resource persons	1	16	21	9
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s)	Name of consultancy	Consulting/Sponsoring	Revenue generated

department	project	Agency	(amount in rupees)
Zoology	M.Phil Project	Mr. Vishnu,(C/o Dr. M Naseer, Guide) Mphil Student, Division of Entomology, University of Calicut	20000
Zoology	Ph.D Project	Mr. Manoj K (C/o Dr. Palatty Allesh Sinu, Guide), School of Biological Science, Central University of Kerala, Kasargod	25000
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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
NIL	NIL	NIL	0	0
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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Flood relief fund	NSS	70	1600
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Overall Support for adopted Institution	Recognition Certificate	Pain Palliative Centre, Kozhikode	100
Clean Campus Project	Recognition Certificate	Mental Health Hospital, Kuthiravattom	62
Support to Mentally Challenged	Recognition Certificate	STARS	312
Sashtrapadam	Recognition Certificate	Samagra Shikasha Abhiyan, Govt of Kerala	200
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Blood donation	Blood Donor's Forum	Blood Donation	2	650

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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research	Bhavana R	Self	30
Research	Abin Kurian	Self	30
Research	Ranimol Stephen	Management	15

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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Research Guidance	Project Work	Ulikkal Service Cooperative Bank	31/07/2018	01/06/2019	Vindra Maria Tom

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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
ALS IAS Coaching Center, New Delhi	05/07/2018	Civil Service Coaching for Advanced Learners	40
M Power Ascert Institute	12/06/2018	Spoken English	76
M Power Ascert Institute	15/10/2018	Recruitment Training Short Course	20
M Power Ascert Institute	23/07/2019	Certificate in Language Communication	65
Amlire Pvt Ltd. Kakkanad	17/01/2019	Canteen Based Students Internet TV Channel Entrepreneurship Promotion	600

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
161	161

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Newly Added
Video Centre	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA (ILMS)	Fully	19.05.03	1999
GREEN STONE (Digital Library Software)	Fully	2.83	2006
DSpace (Institutional Repository)	Fully	5.6	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	64442	23328004	1102	441431	65544	23769435
Reference Books	1485	1237005	17	17952	1502	1254957
e-Books	269000	32450	9999	2950	278999	35400
Journals	138	46269	4	825	142	47094

e-Journals	169000	32450	999	2950	169999	35400
CD & Video	879	109875	23	25830	902	135705
Library Automation	3	210000	1	2000	4	212000
Weeding (hard & soft)	3450	120750	184	7422	3634	128172

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. T.K. Muraleedharan	Shastrapadham	Institutional Learning Management System	26/04/2019

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	172	8	1	10	1	8	17	40	0
Added	33	0	1	0	0	1	0	200	0
Total	205	8	2	10	1	9	17	240	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Recording Studio	https://youtu.be/iK_dfHdHwV4
4K Camcoder	https://youtu.be/iK_dfHdHwV4
DSLR Camera	https://youtu.be/iK_dfHdHwV4
Audio Mixer	https://youtu.be/iK_dfHdHwV4
Condenser Microphone	https://youtu.be/iK_dfHdHwV4
On-camera prompters	https://youtu.be/iK_dfHdHwV4
Tripods	https://youtu.be/iK_dfHdHwV4

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
3163963	417531	18147198	2187020

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Laboratory: The HoDs are expected to report to the Financial Administrator the requirements for repair and maintenance in laboratory as and when required. They are invited to submit proposals consisting the requirements for major repairs, procuring equipment and upgradation of the laboratories to be submitted to the Financial Administrator every year by the end of the academic year. Administrator will consider the heads in the budget allocation of the college in the ensuing financial year. With regards to the external funding for laboratory upgradation, the College strictly adhere to the UGC guidelines for procurement and utilisation of equipment. Though preference for the utilisation of laboratories are given to our students, those from other institutions also are permitted to use the facilities of labs with special permission. Library: The Library Advisory Committee meets once in every month and reviews the functioning of the library, facilities available and suggests required measures to update the library. They also consider the proposals submitted by various departs for the purchase of books, journals and E Learning resources and decide on the purchase depending on the availability of funds. Sports and games: The College has three well qualified physical education faculty members who train and motivate the students for various inter-college competitions. The institution has a tie-up with Sports Authority of India (SAI) for providing coaching in volleyball and athletics. The College avails the service of eminent coaches in football, basketball, cricket and badminton. Three employees are appointed to regularly maintain the grounds, courts and sports Equipment. The play grounds and stadium of the College are made available to nearby schools and other institutions for practice and to conduct matches and sports meets. Charging minimum rent for outsiders raised for maintenance, Facilities are made available for public general health. Annual sports days for staff and students, Coaching camps, specialised coaches appointed on contract basis Computers Regular up-gradation of the computers on the basis of the suggestions from the Heads of the Departments and lab technicians. The College has appointed a system engineer and supporting staff for the maintenance of computers and their accessories. Regular maintenance of the systems is carried out by the service engineer. In case of any major problem, services of experts from professional companies are called for. Computers and accessories procured under UGC assistance are maintained through AMC. Class rooms The college ensures that all classrooms and seminar halls are equipped with LCD and computers with free high speed internet connectivity to facilitate prompt access to e-learning resources. Classrooms, furniture and other equipment are allotted to the departments to ensure their optimal utilization for conducting curricular and co-curricular activities. The facilities are also used for conducting distance education programmes, hosting banking recruitment examinations, University examinations and examinations of the Institute of the Chartered Accountants of India, Institute of Company Secretaries, UPSC and the State Public Service Commission.

https://www.devagiricollege.org/home/viewbtn/37

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	**Management Scholarship Financial Support**	**92**	**666500**
Financial Support from Other Sources			
a) National	**From Govt and NGOs**	**576**	**11470150**
b)International	**NIL**	**Nill**	**0**
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Guidance for competetive examinations (NET Coaching)	**05/08/2018**	**40**	**Department of Commerce, St. Joseph College, Devagiri.**
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	**NET Examination Coaching**	**85**	**Nill**	**51**	**Nill**
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	**3**	**4**

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
SIB	**116**	**16**	**Off campus**	**248**	**119**
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of	Programme	Depratment	Name of	Name of

	students enrolling into higher education	graduated from	graduated from	institution joined	programme admitted to
2019	1	MCom	Commerce	IIMK	FPM

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	55
GATE	3
GMAT	1
Any Other	42

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Interzone Basketball Women Championship	State	210
A Zone Cricket Championship	Regional	60
A Zone Men Basketball Tournament	Regional	120
Inter Department Basketball Tournament	Institution	80
Inter Department Cricket Championship (Powerplay 2K19)	Institution	64
Inter Department Football Tournament	Institution	56
Inter Department Badminton Tournament (Women)	Institution	24
Inter Department Badminton Tournament (Men)	Institution	30
Badminton Tournament (Staff)	Institution	20
Cricket Tournament (Staff)	Institution	15

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student

2018	First Prize	National	Nill	1	18	Sheethal J S

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

St. Joseph's College Devagiri has an active College Union which organizes a variety of programmes to promote leadership and artistic talents of the students. The office bearers of the College Union are selected through the election conducted as per the rules and regulations of the affiliating university. College Union representative s are The Chairman The Vice Chairperson The General Secretary The Joint Secretary The UUC The Fine Arts Secretary The Magazine Editor The General Captain The Chairman: Preside over all meetings of the Union, regulate and control the meetings The Vice Chairperson: Assisting the Chairman and perform the duties of the Chairperson in his/her absence The General Secretary: Issues notices for the meetings, keep the minutes, in charge of the conduct of Union activities and the custodian of all records relating to Union The Joint Secretary: Treasurer The UUC Represents the students of the college in the University Union. The Fine Arts Secretary: Organize activities for promoting the artistic talents of the students. The Magazine Editor : Publication of College Magazine The General Captain : Coordinating Sports events Secretaries of Associations: Organising department wise activities Activities of the College Union During the academic year • Departmental association activities • Sports day • Arts Fest • Gender sensitization programmes • Book fest • Regular medical checkups • Enrolment in voters' list • Poster making • National Day celebrations • One time PSC registration of students • Charitable services Activities of Various Student Councils during 2018-19 English: "YUGA – 2K19" intercollegiate Paper Presentation, Quiz and Mannequin Painting screening of movies Mathematics: ENIGMA K-19 inter collegiate paper presentation, quiz, human calculator, chess and Rubix cube SHASTHRAPADAM a three day Workshop for selected plus two students Physics: BRAHMAM 2K-19 All Kerala Science Fest Chemistry: QUIMICA 2K-19 Four seminars Economics: ZERO HOUR – 2K19 inter collegiate Quiz competition Botany: FLORENZA 2019' wild life photography exhibition, food fest and ornamental and medicinal plants exhibition. Zoology: EVEREN -19 Biodiversity of wetlands, Fish Diversity of Wetlands and a class on Bird watching Psychology: YOUTH AND MENTAL HEALTH seminar on Personality Commerce: ICONE 2K-19 inter-collegiate management meet EXTRAVAGANZA interdepartmental cultural event Malayalam: RITHAM-19 Series of lectures Computer Science: ENVI-2 seminar on Cloud computing Language And Communication VESTIGIA: Introduction of a creative club TRIBE, session on current issues in the study of literature, debate on FIFA World Cup debate on "Radio in the 21st Century". Business Management NIRVANA 2018 The South Indian Management fest Various academic and administrative bodies that have student representatives on them. There are student representatives in IQAC, Library Advisory Committee, Students' Grievance Redressal Cell, Ethics Committee, Women's Welfare Council, Magazine Committee, NSS Advisory committee, Extra Curricular Committee, Fine Arts committee, RUSA, Grievance Appeal Committee, Anti-drugs Squad, Career Guidance and Placement Cell, Canteen Committee, Oratory Club, Devagiri Newsletter Committee, Blood Donors club, Bhoomithrasena, Quizz club, Entrepreneurial Development Club, Tourism Club, Students Welfare committee, Internal Complaints Committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

1650500

5.4.4 – Meetings/activities organized by Alumni Association :

General Annual Alumni Meeting Sports Alumni Meeting Department wise alumni meeting Bangalore chapter alumni meeting Flood Relief activities by alumni Scholarship by alumni

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

I. Decentralised/Participative Quality Enhancement system Under the Internal Quality Assurance cell, we have a well coordinated decentralised participative system to ensure the quality enhancement of all the aspects of the institution. The core committee which consists of the Principal, Director, teacher repreesentatives, representative of industry, educationalists and student representative is functioning as a quality control circle which constantly works out on quality improvement strategies. In the formulation of strategies and in its implementation, it follows a participative and decentralised management system. 1. Core Committee meet at least once in every two months and chalk out new systems for the quality enhancement and evaluate the existing system. 2. Principal will implement the new systems in the institution with the help of the Head of the departments. 3. Every department has an IQAC department level coordinator who will assist the Head of the department in the implementation of the new systems at the department level. 4. For the better implementation and follow up of quality enhancement practices different criteria have been allotted to different coordinators. 5. Teacher Coordinators at the department level: At the department level the responsibility of different criteria are entrusted to different teachers. 6. Superintendent of the college will coordinate the non teaching staff members to work in align with the objectives of the institution. 7. Student representatives help the core committee to understand and address to the issues of the students. They also help the committee to assess the outcome of the programmes. 8. Clubs and Forum is another wing of the college to execute different programmes II. Participative Practice in Evaluation Process Practice Internal Examinations There are two teacher coordinators who are in charge of supervising the entire internal evaluation process including mid-term examinations. Among the four components of internal marks namely marks secured in midterm examination, attendance, assignment and seminar, the last two components are entrusted to the teacher of the course concerned. Teachers take real time attendance and enter t in the software. The marks for the component is taken from the report generated in the software. Internal examinations are conducted centrally with help of all faculty members. Teachers have to get signatures from the students after addressing their grievances, if any, before finally uploading their marks in the system. External Examination There is Question bank committee that consists of COE, Asst Controller of examinations, a senior teacher and an office staff. Every teaching staff will be invited to prepare a question bank on their respective courses. Teachers will submit the questions in a prescribed format well in advance. The questions prepared by the teachers will be scrutinised by both internal and external subject experts. The office of CoE

will hand over the question papers to the office of the Chief Superintendent to conduct examinations. The CoE will conduct centralised valuation camps soon after the examinations in which all the faculty members and selected external examiners will participate. The results will be published through student's portal after the pass board meeting.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Outcome Based, Employment and Society Oriented Syllabi:To fill the gap of skill and employability in the running curriculum of both UG and PG programmes, Employment Enhancement Courses were made mandatory for a programme. There shall be one Audit course each in the first four semesters for UG and first two semester for PG. Extra credits obtained through social work are mandatory for the programme. Extra credits will be awarded to students who participate in activities like NCC, NSS and Swatch Bharath. Those students who could not join in any of the above activities have to undergo Social Service Programme (SSP)
Teaching and Learning	Inclusive Teaching:After the admission, the head of the respective department along with the tutor of the first year UG class interacts with the students and their parents to identify the learning potential of the students and their talents in sports and fine arts. The students' proficiency in the English language is also assessed. This enables us to identify and address the major issues involved. This process helps to identity slow learners and the fast learners at the beginning of their programmes itself. The College has effectively introduced Scholar Support Programme (SSP) for academically weak students and Walk With a Scholar (WWS) for brilliant students
Examination and Evaluation	Question Bank: Having identified the shortcomings of the question papers set by the external question setters both within and outside the University such as mistakes in the questions, repetitions, questions out of the syllabus, omission of certain portions etc, College initiated the preparation of Question bank utilising the

		expertise of both internal and external subject experts. An expert committee of IQAC developed the logic of the Question Bank and also the basic principles to be followed in the preparation of the Question Bank as well as generation of question papers using this method. A fool proof question paper is ensured through this initiative.
Research and Development		• IQAC helps the researchers to prepare proposal of research projects to submit to different research funding agencies. The college provides space and facilities to those who are keenly interested and skilled in research. • The research output which are relevant to the needs of the society are published through college website and consultancies offered in the respective areas. • With regard to the selection of research scholars, the College strictly assess the aptitude, knowledge and ability of the candidates for research. College also give priority to the candidate with JRF and equivalent fellowships. College has set up a special section in the office to cater to the needs of research scholars
Library, ICT and Physical Infrastructure / Instrumentation		• The library is fully automated using KOHA, an Open Source Integrated Automation System. • Smart Boards in every department • Campus Automation Software • All the services for the students with regard to their applications, reports, result, feedback, fees payment were made available online through students portal. • Facility to take real time attendance, to view students results, attendance level were given to teachers through Staff portal. • A master plan was prepared for the campus so that the additions to the total physical infrastructure of the college every year. • Building committee constituted to properly monitor and review the construction works in the campus.
Human Resource Management		• Appointment Committee: College has defined the composition of the appointment committee for the appointment of teaching and non-teaching staff of both aided and unaided streams. These committees comprise of principal, management representatives, government nominee in the case of aided stream, and subject

	expert. • Periodical Training: The college organises periodical orientation programmes for the staff to reinforce the vision and mission of the college, professional ethics and to familiarise them the decorum of the institution. • The hierarchical arrangement of the college administration with Governing Body at the apex and followed by the Principal, Vice principal, Deans, Director of Self-financing programmes and HoDs helps to effectively draw out the best from each personnel working in the College.
Industry Interaction / Collaboration	• The college has incorporated compulsory industrial visit in the syllabi of various disciplines. This has naturally resulted in establishing linkages with industries for internship, project work and sharing of research facilities. • The college invites reputed industries to the campus for providing career counselling and conducting campus placements. • The constitution of various Board of Studies and Academic council with representatives from industry has provided a good platform for individual departments to interact and keep updated with the new developments in the industry. • IQAC takes initiative to organise a good number of seminars/workshops on Industry-academia innovative practices.
Admission of Students	The College has subscribed an admission module of the campus automation software and the admission process of all the UG and PG programmes starting from registration to the publication of the final rank list is conducted online. To ensure wider publicity to the admission process the College conduct press conference, give advertisement in mainstream dailies and publish the notification of admission and prospectus of the college on the College website. The data received and verified at the time of online registration, in turn, is furnished in tutorial record and handed over to the tutor concerned so that the mentoring can be initiated soon after the admission.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details

Planning and Development	Development plans of the college are prepared mainly based on the feedback of all its stake holders. The college has got a 360-degree feedback system which is collected online through campus management software. Suggestions and feedback will be invited from students, alumni, parents, teachers, industrial experts and educationists. SWOC (Strength weakness, opportunity and challenges) test which is also conducted online is a great tool to analyse the gaps in the provision of facilities by the college to its stakeholders.
Administration	In addition to the automation software for Library namely, KOHA and offline software used in the office to manage students attendance, personal data, details of fee collected, internal marks the College subscribes the service of one of the most reputed online software vendors in South India for Campus Automation. The college library is already functioning systematically enabled by KOHA. College library introduced Institutional Repository enabled by D Space, digital library maintained with greenstone.
Finance and Accounts	Tally software used. Monthly financial updating is done using tally. Transactions are mostly in e payment mode. Admission Registration payment online. All the financial transactions with regard to UGC fund utilisation were switched over to PFMS. E-tenders were made compulsory for purchase. We have registered GST number, Online GST bill generation and E way bill.
Student Admission and Support	This campus automation software for autonomous colleges is used to manage Admission, real-time attendance, internal and external examinations, students feedback (Faculty evaluation, institutional evaluation, course evaluation) etc. The entire process of admission beginning from the notification to the publication of final rank list is done with the support of campus automation software. The college has distributed tablet computers to faculty members to facilitate real-time attendance, internal marks entry, attendance view, attendance report preparation, student details view for teachers etc. Students feedback, student satisfaction survey,

	result publication, assignment of open courses to the students, racking students progression are effectively implemented with the support of Campus Automation software.
Examination	The whole examination process has been automated. The examination module of the College Automation Software has the facility for online registration for regular/improvement/complementary examinations, issue of hall tickets, application for revaluation and scrutiny, application for condonation, preparation and publication of score sheets and storage of the same. Teachers have the facility to upload the internal marks online through staff login. Students can view their results through the student's portal using their user id and password.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Mr. Nithin Jose	8th India finance conference (International)	NIL	12000
2019	Mr. Anish Sebastian	Calibration of Accounting Tools (Metrics, Methods and Reports) in the Changing Global Scenario (International)	NIL	3886
2019	Dr. Binu Thomas	Recent advances in Plant Sciences" organized by Department of Botany, St. Albert's College, Ernakulam, Kerala (International)	NIL	1435
2019	Dr. Satheesh George	BOTANICAL NOMENCLATURE" organized by Botanical	NIL	7300

Year				
		Survey of India, Govt. of India (International)		
2018	Mr. Albert Thomas	Laws of Thermodynamics (National)	NIL	1100
2019	Ms. Sangeetha M.V.	MESMAC international conference at MES Mampad College, Mampad (International)	NIL	2000
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Faculty Orientation Programme on MOOC	Nill	14/03/2019	14/03/2019	102	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
119th Orientation Programme, organized by UGC-HRDC, Bharathiar university, Coimbatore, Tamil Nadu.	1	17/05/2018	13/06/2018	27
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	25	6	13

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Devagiri College Employees Cooperative Society, Group Life Insurance, State Life Insurance, Staff Quaters, Bank Facility inside the campus, post office inside the campus, cooperative store inside the campusRecreational Health Specific clubs, Faculty Development Programs, Cafeteria for staff, Common room for staff gathering, indoor games, Air conditioned Gymnasium, Jogging Track, Ladies Room, Live Media Center, Parking Facility, Stress Relief and Counselling	Devagiri College Employees Cooperative Society, Group Life Insurance, State Life Insurance, Recreational Health Specific clubs, Staff Quaters, Bank Facility inside the campus, post office inside the campus, cooperative store inside the campusTraining Programs, Cafeteria for staff, Common room for staff gathering, indoor games, Air conditioned Gymnasium, Jogging Track, Ladies Room, Parking Facility, Stress Relief and Counselling	Students Welfare fund by college staff, Insurance by PTA, Scholarships, Financial assistance from management, Recreational Health Specific clubs, Coaching for non academic activities both cultural and sports activities, Placement Cell, ASAP, Cafeteria, Canteen, indoor games, Hostel Facilities for both boys girls, Bank Facility inside the campus, post office inside the campus, cooperative store inside the campus,, Air conditioned Gymnasium, Jogging Track, Ladies Room, Students internet TV Channel, Mentoring system, Tutorial system, coaching for advanced learners, Scholar support program, Physical Supporting facilities for Differently abled students, browsing centers, online journals, Library Repository, Students Facilitation Centre, Parking Facility, Cricket Indoor stadium, Stress Relief and Counselling

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts both internal and extern audit regularly. For internal audit, the committee comprises of the principal, finance officer, supporting staff and Head accountant. The duty of the committee is to prepare the budget allocation and finally to audit the amount expended under different heads. The external audit of the college is entrusted to an external Chartered accountant agency (P A Thankachan and Co., Calicut). The agency verifies the bills and vouchers submitted by the institution and prepare Utilisation certificates and audited statements. They also prepare and submit documents for monthly GST return filing.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Silver Hills	4500000	Infra Development

Educational and charitable trust		Computer purchase

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6.4.3 – Total corpus fund generated

4500000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	An External Team (Dr. Albones Raj, Director, Students affairs, Karunya Institute of Technology and Sciences , Coimbatore, Dr. Ray JG, Professor, School of Biosciences, Mahatma Gandhi University, Kottayam)	Yes	IQAC
Administrative	Yes	Account General Office, Thiruvanathapuram	Yes	Deputy Director of Collegiate Education Kozhikode

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Scholarships for NET /JRF qualified students and other achievers 2. Installed water purifier in New Block 3. Students Parking area construction 4. Financial assistance to economically weaker students 5. Golden Jubilee Insurance scheme 6. Expenses for festival celebrations 7. Class wise PTA meetings 8. Students counselling centre 9. College Arts Day celebrations 10. Internal Examination Expenses 11. Botanical Garden maintenance 12. Public Relation Office 13. Promotion for sports activities 14. Financial support for campus maintenance

6.5.3 – Development programmes for support staff (at least three)

1. Training Programme on Preparation of Reagent Solution for the Support staff 2. Workshop on operation and troubleshooting of electrical equipments 3. Hands-on Training on MS Office suite. 4. Training Progamme on KOHA Software. 5. Training on Data Management. 6. Fire Safety Training

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Introduction of new UG, PG Ph.D Programmes 2. Village Adoption as part of social extension programs 3. A New Multi Sport Indoor Stadium

6.5.5 – Internal Quality Assurance System Details	
a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Academic Administrative Audit (AAA)	27/03/2019	27/12/2018	27/03/2019	117
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Talk on Cyber Laws	10/09/2018	10/09/2018	421	83
Class on Self Defense for Women	19/12/2018	19/12/2018	112	Nill
Academic Promotion Information Sessions for Women	20/11/2018	20/11/2018	76	Nill
He for She	30/11/2018	30/11/2018	54	22
Inclusive Leadership training	04/12/2018	04/12/2018	62	31
Transgender Sensitization Programme	09/01/2019	09/01/2019	33	18
Career Enrichment for teenagers	17/01/2019	17/01/2019	20	8
Security in Job Places	17/06/2019	17/06/2019	75	Nill
Gender and Violence	23/10/2018	23/10/2018	90	11
Yoga Training	20/06/2019	20/06/2019	28	15
Women's Day	08/03/2019	08/03/2019	75	Nill

Celebration				
Essay Writing Competition on Women's Day	08/03/2019	08/03/2019	16	8

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
51 percentage of power requirement met by the renewable energy source such as Solar Thermal Power System

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	31
Provision for lift	Yes	31
Ramp/Rails	Yes	31
Rest Rooms	Yes	31
Scribes for examination	Yes	8
Special skill development for differently abled students	Yes	31
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	Nill	15/08/2018	30	Flood Relief Collection point	Collection of necessities and distribution of items to the needy in flood affected area	300
2019	Nill	1	02/03/2019	1	Awareness Program against Narcotics	Class on drug abuse and its effects were taken for the community	32

						in bangaladesh colony	
2018	Nill	1	25/12/2018	7	Special camp at sarovaram national bio park	Cleaning of sarovaram bio park and canol canal	96
2018	Nill	1	02/10/2018	2	Suchitwa mission campaign	Cleaning the medical college primises	80
2019	Nill	1	02/01/2019	3	IPM volunteer ship	Giving helping hand to the cancer patients	63
2019	Nill	1	25/03/2019	1	Beautification works of parambil anganwadi	Renovating the anganwadi	71
2018	1	1	20/06/2018	1	Traffic Awareness Campaign	Control of traffic during peak hours	30
2018	1	Nill	25/12/2018	1	Water Preservation Campaign	Construction of Rain Water Harvesting	91
2018	1	1	22/08/2018	1	Safety net on contagious disease	Class on Precautions for prevention of diseases by doctors from nearby medical college	68
2019	1	1	12/02/2019	365	Blood donation	Blood donors forum of the college	233

						donates blood to the neigh boring blood bank in medical college

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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
International Yoga Day	21/06/2019	The yoga training was organized in the college for the students to make them aware of the need of yoga in this busy life, to relax their mind and body.
Independence Day	15/08/2018	The NCC cadets and the NSS volunteers celebrated the Independence Day in Medical College premises and took part in the cleaning campaign with the local inhabitants.
International Womens Day	08/03/2019	Women welfare council of the college celebrated womens day by conducting an invited talk on role of women in building new generation.
NSS Day Celebration	24/09/2018	The NSS unit of the college celebrated the NSS day and took an oath render helping hand to the society and to keep in mind the slogan Not Me, But You.
Swach Abiyan	01/10/2018	Swach Abiyan was observed in the college and the NCC cadets of the troop clean the campus and its premises
Blood Donation	01/10/2018	Blood donation were done by the students of the college to the neighboring hospital blood bank in association with Blood Donor Forum of the college.
Quami Ekta Week Celebration	19/11/2018	It was celebrated from 19th to 25th of November and this campaign instill

		the sentiments of peaceful co-exists, mutual respect and brotherhood.
Youth Rally	12/01/2019	NSS volunteer participated in youth rally from mananchira square to malabar christian college. The day draw attention to a given set of cultural and legal issues surrounding youth.
Teachers Day Celebration	05/09/2018	Teachers Day was celebrated by the students at the college to honor their how have guided them and shown the right path to building their future.
Stress Management	20/03/2019	The college arranged an interactive session with Dr. Varsha, Associate Professor and Clinical Psychologist for the teaching faculty. The session dealt with how to manage stress in professional field.
How to manage students with Learning disability	16/02/2019	A programme was organised for the teaching faculty which help them to handle students with learning disability impartially and give more concern and guidance for them.
Faculty Orientation Programme	03/06/2019	Along with the first general staff meeting in the being of the academic year, the college organized a faculty orientation program in which the code of conduct and decorum of the college was described in detail to make the faculty members familiarize with these aspects
National migrant day	18/12/2018	The college observed national migrant day to recognize the efforts, contributions, and rights of migrants worldwide.

Activity	Date	Description
World Day of Social Justice	20/02/2019	The college celebrated world day of social justice to make aware of the issues of indian economy such as poverty, social injustice, gender inequality, unemployment, human rights etc.
World Cancer Day	04/02/2019	World cancer day was observed in association with MVR Cancer Center and Research Institute. The students promised their helping hand to this institution.
Human Rights Day	10/12/2018	Campaign on Human Rights to make aware of the rights of citizens was conducted.
Martyrs Day	30/01/2019	The NCC cadets of the college organized the programme to remember the Martyrs who have lost their life for the nation.
Republic Day	26/01/2019	The NCC cadets and the NSS students celebrated the Republic Day together with the residence of HOPE, home for caring children who suffer from cancer.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Mental Health Day	18/10/2018	24/01/2019	35
Career Development program in Indian Navy	05/01/2019	05/01/2019	30
National Unity Day Celeberation	31/10/2018	31/10/2018	2268
International Day Against Drug Abuse	28/06/2019	26/06/2019	90
World AIDS Day	01/12/2018	01/12/2018	100
Gandhi Jayanthi	02/10/2018	08/10/2018	96
Communal Harmony Day	02/10/2018	02/10/2018	35
World Environment Day	05/06/2019	07/06/2019	60
International Literacy Day	08/09/2018	08/09/2018	123

National Integration Day	19/11/2018	19/11/2018	162

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Bio Energy for Cooking in ladies hostel
LED Lights and energy saving electronic equipments
Plastic free Campus
Rain Water Harvesting
Conversion of food wastes into bio-gas
Planting of trees
Butterfly Garden
E-waste collected and handed over to external agency for recycling
Pen bin box
Students Feedback taken online to reduce paper wastage
Making of paper pen
Segregation of bio degradable and degradable waste
Encourage the student to walk to reduce the usage of vehicle which in turn reduces air pollution
Solar Thermal Power System

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

SATSANG - an endeavour to illuminate Objectives of the Practice SATSANG which etymologically means 'to be in the company of true people' denotes a gathering of people who share noble thoughts and enlighten each other. It is indeed a profound thought to organize such Satsangs in our hostels on an everyday basis. The main objectives are the following: 1. To inculcate noble values in the minds of the students. 2. To promote unity among the students. 3. To enhance the interests of the students in reading and reflection of ideas and thoughts. 4. To inspire the students to come out of fear with no inhibition in addressing people. The Context It is disheartening to observe that today's society is polarized on different grounds and it is quite natural that there would be a reflection of this trend in the campuses as well. St. Joseph's College, Devagiri is fortunate enough to the get cream of students in terms of both academic and non academic quality with sterling character. Keeping in track the competitive world, the academic pursuits of the students striving for excellence, adolescent issues, peer pressure, addiction to mobile phone and the social media, the college realized that an extra initiative has to be taken to mould the students approach life in a holistic manner. As a first step, the initiative gathered momentum among the hostel students redefining them to reflect on the finer aspects of life. Practice Satsang gatherings are held in a hall exclusively assigned for this particular cause where all members of the hostel assemble at a stipulated time. The Mayor of the hostel, in consultation with the hostel warden prepares the schedule of students supposed to guide and enlighten the gathering on an array of topics which could be sharing a life experience, an inspirational story, lives of eminent personalities or explaining a philosophical thought/a moral value etc. The person assigned to speak on that particular day addresses on a topic of his/her choice for ten minutes bearing in mind that one has to avoid sensitive or sensational issues which could create tension or polarization in the group. Evidence of Success A

paradigm shift in culture among the hostel students is evident. The students encourage each other, appreciate values in life, discourage the tendencies among their friends to get involved in unhealthy practices and are found more loving, unified, competitive, confident addressing people and crowd at large sans fear. Problems Encountered and Resources Required Initial reluctance of a couple of students to address the gathering due to fear and lack of confidence could raise a concern. The hostel warden has to invest a good deal of time to nurture students meeting them personally, encouraging them to take up the challenge and help them identify a topic to prepare the content. At times, hostel warden will have to interrupt a session if the students deliver a controversial note. It is challenging for the hostel warden to be consistently attending all the Satsangs and as the working days are less compared to the strength of some hostels, every student may not get an opportunity to lead the Satsang. Hence it is necessary that equal opportunity be provided to all the students. Our hostel performs Satsangs with the best of interests bearing in mind the positive metamorphosis of the students however painful and time consuming it may be. GREEN AND TRANSFORMATIVE REFORMATION - a return to nature and humanity Objectives of the Practice The purpose of character reformation is improvement and not the degradation of the offender. The mode of punishment practiced in the campuses at times turns out to be destructive rather than transformative. From an ecological perspective and with the power of redeeming an offender, Green and Transformative Reformation as a practice is heralded with the following objectives: 1. To ensure that a real character moulding happens to the offenders 2. To help the students to identify their flaws by themselves 3. To create a sense of belonging to the institution 4. To enable the students experience the bliss of doing philanthropic deeds The Context St. Joseph's College, Devagiri is certainly fortunate enough to get the best prodigies in terms of academic quality, talents and character. However, some cases of misconduct of students are reported occasionally. In such cases it is imperative for the authority to take appropriate disciplinary action against them. Dismissal, Suspension, writing an apology etc were the common practices. Observing that these disciplinary methods would only repel a person from embracing virtues in life, Green and Transformative Reformation Practices is introduced with an altruistic vision. Practice On the receipt of complaints on the misconduct of students, the Principal of the college decide whether the cases must be forwarded to the discipline committee or handle it by himself, depending on the gravity of the issue. The merit of the complaint will be thoroughly examined by the discipline committee after addressing the offender/s, witnesses, teachers concerned, the aggrieved persons as the case demands. If the student is found guilty, appropriate disciplinary action will be proposed by the committee. Green and Transformative Reformation practices are introduced as a path breaking step from the shackles of the age old punitive measures. One such practice is to instruct them to plant a sapling in the campus. The offender would be instructed to plant a sapling, put fencing to it, water it regularly and take care of it as long as he/she is studying in the campus. The name of the tree, the location where it is planted and the details of the student are entered in a register book. It is noted that the act has inculcated a sense of responsibility towards nature as well as towards themselves. If the case is found to be more serious, he/she will be instructed to visit the Home of Love, an old age home which is situated in the city and to render service for one or two days with an accompanying staff to monitor the task assigned in such homes. A growing sense of responsibility towards the society could bring a huge difference in the offenders' lives. Evidence of Success It was found that once the offenders are put to tasks, to our great surprise, one could witness a positive change in the attitude and character of those students. There were instances where students posted their photos engraving 'with my tree'. The practice was found effective when the offenders accepted those compulsory services graciously, expressed their willingness to

visit and serve the inmates, their self esteem boosted and were found reluctant to commit mistakes thereafter. The votary of love and compassion sprouting amongst them towards their fellow beings marked the success of this practice. Problems Encountered and Resources Required Since the disciplinary committee will have to do the follow up of its disciplinary actions, its time consuming for the teachers. One has to make sure that these students behave well in the centres assigned for compulsory services. Some students have the tendency to treat them as 'soft penalties' and repeat the mistakes. At times, the students never realize their mistakes and one cannot brush it aside treating it on a lighter vein. It is challenging for the teachers to act very prudently in handling sensitive students and their issues However, the fraternity at large works together with a note of compassion so that the real spirit of teaching and learning is cherished here.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.devagiricollege.org/uploads/ckeditor/2021_Best-practices-18-19-final.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

GROOMING STUDENTS AS LEADERS Our college having its motto as 'Pro Deo Et Patria'(for God and for the Country) clearly states in the beginning of its Vision Statement that the College is started "To form leaders who are intellectually competent, spiritually mature, morally upright, psychologically acceptable who will champion the cause of justice, love, truth and peace and who are ever open to further growth". Thanks to the changing educational scenario, students are forced to confine themselves to their studies and it poses a challenge for the institution to realise its vision to form great leaders. The College has never shied away from its mission in creating a congenial environment for moulding leaders in the campus. 1. Union Activities: The college facilitates the conduct of College Union Election under Presidential System under effective supervision of the teachers. A department, on a rotation basis, is entrusted the responsibility of conducting election. An election campaign which lasts for a couple of days provides to a large number of students an occasion to interact with fellow students, a platform to express their ideologies, an opportunity to organise meetings, to address gatherings etc. A hassle-free election conducted every year also teach them indirectly how to defend one's own beliefs and to respect the opposite views. A Union which consists of different office bearers and association secretaries who are elected by the students will organise and supervise the major functions of the college. They would conduct a series of programmes such as Union Day, Arts Day, Cultural Day, College Day etc. Other than these routine programmes mentioned they used to organise many other programmes. Apart from Union activities, students associations of different departments used to conduct department fests and take up other initiatives under the leadership of association secretaries. 2. Moulding Leadership through Clubs and Forums: All the clubs and forums including NSS and NCC are fully functional and so vibrant. Well qualified teachers have been appointed as the coordinators and they are mandated to submit quarterly reports of their activities to the principal. Since the key role in all these clubs are assigned to the students ranging from planning and initiating the activities to the preparation and submission of the activity report, this system has been empowering hundreds of students every year and contributing competent leaders to the society. 3. Membership in official committees: Majority of the official committees of the college consist of student representatives. Principal sees to it that student representatives are

invited for the meetings, and involved in its activities. 4. Leadership Training: College arrange different programmes like ASAP, Civil Service Coaching , leadership programmes etc to impart leadership skills in the students. A sizeable number of our alumni who have emerged as leaders in social, political, cultural, academic and religious fields reiterates the fact that the College by and large has succeeded to realise its primary goal to create great leaders for the country.

Provide the weblink of the institution
https://www.devagiricollege.org/uploads/ckeditor/2021_Institutional-Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

Future Plans of action for next academic year 1. New Programmes: To start new UG and PG programmes during the coming academic year considering the huge demand for programmes especially new generation and job-oriented programmes felt at the time of admission this year. Similarly, a couple of new certificate/Add on courses will commence in the coming academic year. 2. NET Coaching: NET coaching for all the Post Graduate students in the college will be organised in the next academic year. Many departments are currently running NET coaching programmes for their students. Having observed the added advantage students are getting from the NET coaching, we have planned to extend it to all the post graduate departments. 3. To covert all the class rooms into smart class rooms is another important plan for the ensuing academic year. Class rooms with Smart Boards shall be installed at least in one class room in every department. 4. Foreign Language Studies: Taking into account the added advantage of students of learning foreign languages other than English as far as employment/higher studies are concerned, the college decided to start certificate/diploma programmes in French and German languages next year. 5. Syllabus Revision: The Syllabi of all the UG and PG programmes shall be revised in the next academic year. 6. MoUs for International Collaboration: At least one MoU on Student Exchange Programme with a reputed University in the United States will be signed in the next year. 7. Indoor Stadium: The Management of the College has mobilised fund to complete the construction of an Indoor Stadium (……..feet) which started with the help of UGC aid. The college authority has decided to complete the construction by the end of next academic year. 8. Management Scholarship: The management of the college decided to constitute Management Merit cum Means Scholarship to support poor students in the college who, in turn, are studious, hardworking and regular in attending classes. 9. Minor Projects: With the support of RUSA fund we plan to sanction minor projects for maximum number of faculty members who are enthusiastic and keen in research. 10. Construction of Additional Class rooms: In view of the new programmes the college propose to begin in the coming years, the management of the college has decided to construct a wing that consists of twelve class rooms. 11. Extension of Hostel Facilities: The Management of the college has decided to extend the facilities of the existing Boys hostel that would accommodate fifty additional students. The Management also decided to construct an additional floor to the Ladies Hostel of the College. 12. Communicative English training for all the UG students: Having observed the fact the many students, though smart in their respective subjects, find it difficult to manage English language and it gets in the way of getting good job in the campus placement drives, the College has decided to offer a facility for all the Under Graduate students to get training for Communicative skill in English absolutely free of cost.