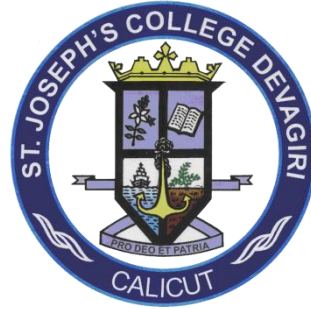


# Internal Quality Assurance Cell (IQAC)

## *Annual Quality Assurance Report*

(2013 – 2014)

ST. JOSEPH'S COLLEGE, DEVAGIRI  
CALICUT-673008, KERALA, INDIA



Accredited by NAAC with Grade A in 2004  
Re- Accredited by NAAC at Grade A with CGPA 3.63 out of 4

Submitted to



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

*An Autonomous Institution of the University Grants Commission*

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

### 1. Details of the Institution

1.1 Name of the Institution	:	<b><i>St. Joseph's College, Devagiri</i></b>
1.2 Address Line 1	:	<b><i>Devagiri</i></b>
Address Line 2	:	<b><i>Medical College P O</i></b>
City/Town	:	<b><i>Calicut</i></b>
State	:	<b><i>Kerala</i></b>
Pin Code	:	<b><i>673008</i></b>
Institution e-mail address	:	<b><i><a href="mailto:sjcdev.office@gmail.com">sjcdev.office@gmail.com</a></i></b>
Contact Nos.	:	<b><i>0495-2355901</i></b>
Name of the Head of the Institution	:	<b><i>Dr.Sibichen M Thomas</i></b>
Tel. No. with STD Code	:	<b><i>0495-2355901</i></b>
Mobile	:	<b><i>+91-9387476646</i></b>
Name of the IQAC Co-ordinator	:	<b><i>Dr. M.K. Baby</i></b>
Mobile	:	<b><i>+91-9847422340</i></b>
IQAC e-mail address	:	<b><i><a href="mailto:devagiriqac@gmail.com">devagiriqac@gmail.com</a></i></b>
1.3 NAAC Track ID	:	
1.4 NAAC Executive Committee No. &Date	:	<b><i>EC/54/RAR/049 Date: 08/01/2011</i></b>
1.5 Website address	:	<b><i><a href="http://www.devagiricollege.org">www.devagiricollege.org</a></i></b>

Web-link of the AQAR : ***<http://devagiricollege.org/admin/depreports/AQAR2013-14.pdf>***

### 1.6 Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A	88.15%	2004	5 years
2	2nd Cycle	A	3.63	2011	5 years
3	3rd Cycle	-	-	-	-
4	4th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : **29 - 03 – 2004**

1.8 AQAR for the year : **2013-14**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR 2011-12 submitted to NAAC on **26 /09/2012**
- ii. AQAR 2012-13 submitted to NAAC on **04/10/2013**

### 1.10 Institutional Status

University      State  Central  Deemed  Private

Affiliated College      Yes  No

Constituent College      Yes  No

Autonomous college of UGC      Yes  No

Regulatory Agency approved Institution      Yes  No

Type of Institution      Co-education  Men  Women

   Urban  Rural  Tribal

Financial Status      Grant-in-aid  UGC 2(f)  UGC 12B

   Grant-in-aid +Self Financing  Totally Self-financing

### 1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

**University of Calicut**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme

UGC-Innovative PG programmes  Other (*Specify*)

UGC-COP Programmes

## 2. IQAC Composition and Activities

2.1 No. of Teachers : **8**

2.2 No. of Administrative/Technical staff : **2**

2.3 No. of students : **1**

2.4 No. of Management representatives : **1**

2.5 No. of Alumni : **1**

2.6 No. of any other stakeholder and : **2**

Community representatives

2.7 No. of Employers/ Industrialists : **1**

2.8 No. of other External Experts : **1**

2.9 Total No. of members : **17**

2.10 No. of IQAC meetings held : **10**

2.11 No. of meetings with various stakeholders: Students **3** Faculty **8**  
Non-Teaching Staff **2** Alumni **0** Others **Nil**

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount: **Rs. 3,00,000/-**

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes: **Quality enhancement through autonomy**

**Addressing issues in higher education in Kerala**

2.14 Significant Activities and contributions made by IQAC

1. Arranged orientation talks for staff and students in preparation of Autonomy.
2. Took leadership in the preparations for the visit of Autonomy Expert Committee.
3. Conducted SWOT Analysis among different stake holders of the College and submitted the report to the management.
4. IQAC arranged trip to acclaimed Autonomous institutions outside the state to study the functioning of the system.
5. IQAC members had regular visits to the departments and helped in defining quality benchmarks and reviewed the adherence to the same.
6. With the help of the Research Advisory Committee, IQAC motivated the staff members to apply for more major and minor projects Seminars and workshops.

2.15 Plan of Action by IQAC/Outcome

Plan of Action	Achievements
<p><b>June</b></p> <ul style="list-style-type: none"> <li>• Orientation class for the second and third year degree students and second year post graduate students by the class tutors and distribution of timetables and academic calendar.</li> <li>• Submission of Teaching plan to the IQAC for each course for the entire semester by the course teachers.</li> <li>• Distribution of Tutorial records to all the departments by IQAC.</li> <li>• Visits to departments by IQAC and review of the plan of action.</li> <li>• Collection and compilation of data and programme reports from departments, clubs and forums.</li> </ul>	<p><b>June</b></p> <ul style="list-style-type: none"> <li>• With the orientation sessions given by the concerned tutors, the motivation level of the students was raised and they could start the academic year with sharpened orientation. Time tables and handbooks were distributed.</li> <li>• IQAC could ensure that the portions of the syllabus are covered within a timeframe with the help of the teaching plans collected early in the beginning of the academic year.</li> </ul>
<p><b>July</b></p> <ul style="list-style-type: none"> <li>• Constitution of Admission committee and drafting guidelines for admission.</li> <li>• Preparation of College prospectus.</li> </ul>	<p><b>July</b></p> <ul style="list-style-type: none"> <li>• Under the monitoring of admission committee, admission for the year was smooth, transparent and we could admit</li> </ul>

<ul style="list-style-type: none"> <li>• Constitution of an admission help desk with members of both teaching and non teaching staff.</li> <li>• Organising induction programme for the first year degree students.</li> <li>• Conducting a General PTA meeting for the parents of the first year degree students.</li> <li>• Anti ragging committee meets senior students in their class</li> </ul>	<p>meritorious students with high marks.</p> <ul style="list-style-type: none"> <li>• Induction programme arranged for the freshers by inviting resource persons from outside was well appreciated by the parents as well as the students.</li> <li>• PTA meetings paved the way for establishing good communication between teachers and Parents.</li> <li>• Both students and their parents were given awareness about the rules and regulations to be observed as well as the facilities available in the campus.</li> </ul>
<p><b>August</b></p> <ul style="list-style-type: none"> <li>• Introducing freshers to Library and issue of borrowers' cards</li> <li>• First internal examination for the second and third year students.</li> <li>• Give direction to departments to submit proposals for national seminars and minor/major projects by teachers to Research Advisory Committee by the end of this month.</li> <li>• Organising induction programme for the First year Post graduate students.</li> </ul>	<p><b>August</b></p> <ul style="list-style-type: none"> <li>• Feedback on ragging was taken from the entire first year degree students and the ragging prevention cell evaluated the responses.</li> <li>• By issuing smart card students frequency of library visits and interest and preference in reading could be monitored.</li> <li>• With the initiative of IQAC, many teachers submitted proposal for minor projects and Seminars. Seven teachers were awarded minor projects and two seminars were also sanctioned.</li> </ul>
<p><b>September</b></p> <ul style="list-style-type: none"> <li>• First Internal for the First semester Degree students</li> <li>• Submission of the Seminar, Minor/Major projects proposals to Research Advisory Committee</li> <li>• Organising remedial class for the weak students</li> </ul>	<p><b>September</b></p> <ul style="list-style-type: none"> <li>• The performance of the students who were found to be weak in English language improved through the remedial classes conducted.</li> <li>• First internal examination is a screening process to identify students who need special care and remedial classes were arranged for such students.</li> </ul>
<p><b>October</b></p> <ul style="list-style-type: none"> <li>• Second Internal for the second and third year degree students</li> <li>• Begin NET coaching classes for the post graduate students.</li> </ul>	<p><b>October</b></p> <ul style="list-style-type: none"> <li>• Second internal is conducted as a model for the end semester examination helped the students a lot to practice the time management and to become familiarise with the question paper pattern</li> <li>• Students could perform better in the UGC-NET examinations with the help of the NET coaching conducted in different departments.</li> </ul>
<p><b>November</b></p>	<p><b>November</b></p>

<ul style="list-style-type: none"> <li>Organising an orientation programme for the entire teaching staff</li> <li>Second Internal examination for the first semester degree students.</li> </ul>	<ul style="list-style-type: none"> <li>In view of the upcoming visit of the Autonomy Inspection Committee, an orientation was conducted for the teachers and it helped the teachers to understand the real philosophy and spirit of academic autonomy.</li> </ul>
<p><b>December</b></p> <ul style="list-style-type: none"> <li>Conduct an orientation programme on Office Procedures for the administrative staff.</li> </ul>	<p><b>December</b></p> <ul style="list-style-type: none"> <li>Though it was planned we could not materialize the same.</li> </ul>
<p><b>January</b></p> <ul style="list-style-type: none"> <li>Organising Academic events (Invited talks, Quiz, management meet, science fest etc. by department associations.</li> <li>First internal examination for the Degree and post graduate students.</li> </ul>	<p><b>January</b></p> <ul style="list-style-type: none"> <li>Through involvement in different academic events our students got greater exposure, enhanced their organisational skill and improved their knowledge level.</li> </ul>
<p><b>February</b></p> <ul style="list-style-type: none"> <li>Conduct a SWOT analysis among different stakeholders of the college.</li> <li>Conduct an orientation programme for the teaching staff.</li> </ul>	<p><b>February</b></p> <ul style="list-style-type: none"> <li>SWOT analysis conducted at the institutional level, was a major achievement. It was an eye-opener for authorities to understand the current status of the institution and also to formulate appropriate policies.</li> </ul>
<p><b>March</b></p> <ul style="list-style-type: none"> <li>Conducting faculty and institution evaluation by the students.</li> <li>Reporting of faculty and institution evaluation report to the college council for necessary action.</li> <li>Second internal examination for the Degree students</li> </ul>	<p><b>March</b></p> <p>College council could design appropriate mechanism to improve different aspects of teaching and learning in view of the feedback collected from the students.</p>

\* See Academic Calendar of the year as Annexure I

2.15 Whether the AQAR was placed in statutory body      Yes       No   
Management       Syndicate       any other body

Provide the details of the action taken

**Verified the AQAR and approved for the submission.**

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	<b>5</b>	-	-	-
PG	<b>10</b>	-	<b>2</b>	-
UG	<b>12</b>	<b>3</b>	<b>4</b>	
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	<b>1</b>	-	<b>1</b>	-
Others	-	-	-	-
<b>Total</b>	<b>28</b>	<b>3</b>	<b>7</b>	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS



Core/Elective option / Open options



(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	<b>22</b>
Trimester	-
Annual	-

1.3 Feedback from stakeholders \*Alumni    Parents    Employers    Students  
(On all aspects)

Mode of feedback:    Online     Manual     Co-operating schools (for PEI)

*\*see the analysis of the feedback in the Annexure II*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

**1. Department of Business Administration**

**2. Department of Computer Application**

**3. Department of Computer Science**



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	<b>73</b>	<b>36</b>	<b>37</b>	<b>Nil</b>	<b>Nil</b>

2.2 No. of permanent faculty with Ph.D. : **37**

2.3 No. of Faculty Positions Recruited (R) and Vacant(V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	<b>4</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

2.4 No. of Guest and Visiting faculty and Temporary faculty 

<b>7</b>
----------

<b>25</b>
-----------

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	<b>3</b>	<b>22</b>	<b>7</b>
Presented papers	<b>1</b>	<b>14</b>	
Resource Persons	<b>1</b>	<b>7</b>	<b>7</b>

2.6 Innovative processes adopted by the institution in Teaching and Learning:

**Class room teaching is enhanced by the use of advanced technology. Majority of the class rooms are equipped with LCD Projectors. Class room seminars, group discussions, industrial visits, field trips, and student projects are organised to supplement the conventional lecture method.**

2.7 Total No. of actual teaching days during this academic year : **187 days**

2.8 Examination/ Evaluation Reforms initiated by the Institution : **None**

2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 

<b>15</b>	<b>-</b>	<b>-</b>
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2.10 Average percentage of attendance of students : **90.25%**

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
M.A. English	20	10%	60%	30%	-	100%
MA Economics	19	21.05%	73.68%	-	5.26%	100%
M.Sc Mathematics	19	52.63%	15.79%	10.5%		79.8%
M Sc Physics	12	33%	42%	17%	-	84%
M.Sc. Chemistry	12	17%	83%	-	-	100%
M.sc Botany	11	54.5%	36.3%	9.2%		100%
M.Sc. Zoology	11	36.4%	63.6%	-	-	100%
M.Com	20	5%	85%	5%	-	95%
MSW	14	28.6%	64.3%	7.1%	-	100%
M.Sc Statistics	11	-	46%	36%	-	82%
B.A. English	30	17%	47%	7 %	-	71%
BA Economics	44	15.9%	47.7%	6.8%	13.6%	84%
B.Sc Mathematics	43	14%	61%	7%	-	82%
B Sc Physics	48	23%	52%	23%	-	98%
B.Sc. Chemistry	43	25%	63%	-	-	88%
B.sc Botany	28	18%	68%	-	-	86%
B.Sc. Zoology	33	15%	65%	-	-	80%
B.Com	64	21.9%	65.6%	10.9%	-	98.4%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- **IQAC is actively involved in the preparation of academic calendar so as to ensure that all academic activities proposed are included in the schedule and is keen to see that the programmes are properly conducted at the right time,**
- **IQAC takes initiative to collect the Teaching plans from all the teachers at the beginning of every academic year and see to it that teachers adhere to the same. Question papers for the internal examinations are set as per the topics scheduled in the teaching plan.**
- **IQAC conducts regular visits to departments to verify the documents such as list of Seminars and assignments allotted to the students and also to check whether they have been conducted as per the record.**
- **In the very beginning of the academic year itself, IQAC distributes the Tutorial Records to different departments with necessary guidelines. In its routine visits IQAC verifies the progress of tutorial guidance.**
- **IQAC has also introduced another mechanism to ensure that our teachers give remedial classes in order to compensate the classes lost due to various reasons. To**

document the compensatory classes engaged, IQAC has provided register books to all the departments to record the details of such classes.

- IQAC distributes feed back forms to the students and collects their evaluation of teachers at the end of every even semester. The evaluation report will be analysed by IQAC and submitted to the authorities.

#### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	<b>2</b>
UGC – Faculty Improvement Programme	<b>2</b>
HRD programmes	<b>0</b>
Orientation programmes	<b>6</b>
Faculty exchange programme	<b>0</b>
Staff training conducted by the university	<b>0</b>
Staff training conducted by other institutions	<b>0</b>
Summer / Winter schools, Workshops, etc.	<b>2</b>
Others	<b>1</b>

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	<b>27</b>	<b>4</b>	<b>3</b>	<b>2</b>
Technical Staff	<b>1</b>	<b>1</b>	<b>Nil</b>	<b>-</b>
Administrative Staff by management	<b>-</b>	<b>-</b>	<b>-</b>	<b>8</b>

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. **Convened meetings of Junior Teachers and directed them to present at least one research paper in Seminar/workshop during the academic year.**
2. **With the help of the Research Advisory Committee, IQAC motivated the staff members to take up major and minor projects so that each will have at least one running project**
3. **IQAC studied the feasibility of starting a new Science Research Journal of the college and constituted an adhoc committee to take the initiative to launch the same.**
4. **IQAC had discussions with the faculty members of the departments of Economics and Physics to initiate the steps to get the departments recognized as research centres. A research laboratory has been set up at Physics department in this regard.**
5. **The management has instituted a Best research paper award to promote research among the faculties.**
6. **Existing single window system in the disbursement of project fund and fellowship is well appreciated by research students and Principal investigators.**

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	<b>1</b>	<b>4</b>	<b>1</b>	-
Outlay in Rs. Lakhs	<b>19.92</b>	<b>52.968</b>	<b>23.38</b>	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	<b>1</b>	<b>5</b>	<b>7</b>	<b>3</b>
Outlay in Rs. Lakhs	<b>2</b>	<b>9.35</b>	<b>6.45</b>	<b>15</b>

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	<b>10</b>	<b>6</b>	-
Non-Peer Review Journals	<b>1</b>	<b>2</b>	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS.

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2013-14	UGC, DST – FAST Track, KSCSTE, DST- SERB,	23,38,000	
Minor Projects	2013-14	UGC, KSCSTE	6,45,000	
Interdisciplinary Projects	-	-	-	
Industry sponsored	-	-	-	
Projects sponsored by the University/ College	-	-	-	
Students research projects ( <i>other than compulsory by the University</i> )	-	-	-	
Any other(Specify)	-	-	-	
Total			29,83,000	

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any Other

3.10 Revenue generated through consultancy

3.11 No. of conferences Organized by the Institution

Level	International	National	State	University	College
Number	-	3	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency  From Management of University/College

Total

6.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	2
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution

Who are Ph.D. Guides.

And students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="1"/>	International level	<input type="text" value="-"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="65"/>	State level	<input type="text" value="19"/>
National level	<input type="text" value="22"/>	International level	<input type="text" value="-"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="1"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="1"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="5"/>
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="-"/>
		Any other	<input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **PRAYAN –Ponnoor river conservation project**  
Prayan is a unique venture of the Social work department, which aims to mobilize the community of Ponnoor panchayath for conservation of river.
- **An active blood donors' forum is functioning in the college for donating blood to patients in the nearby hospitals. An average of 500 units of blood is donated per year.**
- **The department of Zoology provides the facility and expertise for analysing the quality of water in the neighbourhood of the college.**
- **Supply of food to the residents of AKASHA PARAVA (Home of Destitute)**
- **Department of social work conduct residential camp in tribal settlements as part of their curriculum and do many charitable services.**

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	<b>11.11 Hector</b>	-	-	<b>11.11 Hector</b>
Class rooms	<b>59 classes</b>	-		<b>59 Classes</b>
Laboratories	<b>17</b>	-	-	<b>17</b>
Seminar Halls	<b>2</b>	-	-	<b>2</b>
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	<b>3 (Rs. 5,50698.00)</b>	<b>DST - FIST</b>	-
Value of the equipment purchased during the year (Rs. in lakhs)	-	<b>Rs. 14,40,464</b>	<b>UGC, BSR</b>	<b>Rs. 14,40,464</b>
Others	-	<b>Rs.1,12,77,719</b>	<b>UGC, DST-SERB,</b>	-

#### 4.2 Computerization of administration and library

- **Library is fully automated using open source software KOHA**
- **Administration is being progressively computerized**
- **Student details such as basic data, details of fee collected, scholarships, attendance and internal marks are computerized for easy retrieval and transmission to different offices as and when required.**

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	<b>58784</b>	-	<b>1127</b>	-	<b>59911</b>	-
Reference Books	<b>2800</b>	-	<b>100</b>	-	<b>2900</b>	-
e-Books	<b>500</b>	-	<b>50</b>	-	<b>550</b>	-
Journals	<b>103</b>	-	<b>08</b>	-	<b>111</b>	-
e-Journals	<b>5</b>	-	-	-	<b>5</b>	-
Digital Database	-	-	-	-	-	-
CD & Video	<b>1006</b>	-	-	-	<b>1006</b>	-
Others (specify)	-	-	-	-	-	-



#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	142	50	57	3	3	9	20	-
Added	55	40	1	-	1	5	8	-
Total	197	90	58	3	4	14	28	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

**All the departments have been equipped with sufficient number of computers with internet access. Moreover, all the computers in the college are connected through LAN. Majority of the departments have separate computer labs with internet facility for the students. Two common computer labs have also been equipped with sufficient number of computers with internet connectivity.**

4.6 Amount spent on maintenance in lakhs:

i) ICT	: 4
ii) Campus Infrastructure and facilities	: 15
iii) Equipments	: 6
iv) Others	: 2
<b>Total</b>	<b>: 27</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. **Conducted several career orientation programmes for the final year degree students by Career Experts**
2. **Organised Remedial Classes for the weaker students**
3. **Organised Campus Placement Programme with the support of the College Placement Cell.**
4. **Sensitised the students about various Central/State scholarships available and provided support to apply for the same with the support of College level nodal officer for scholarships.**

#### 5.2 Efforts made by the institution for tracking the progression

1. **Attendance, academic performance, co curricular achievements etc are regularly and systematically recorded in the Tutorial Record by the tutor concerned.**
2. **Constant Review of the performance of the students in the Class wise PTA meetings held every semester.**
3. **College has constituted more than fifty scholarships and cash prizes to those students who excel in academic and extra-curricular activities.**

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1243	309	18	-

(b) No. of students outside the state

19

(c) No. of international students

2

	No	%		No	%
Men	494	31.46	Women	1076	68.54

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
602	206	29	555	10	1402	660	231	26	632	9	1558

Demand ratio

43.2

Dropout %

1.5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- UGC – NET coaching offered by Commerce, Mathematics, English and Economics departments for Post Graduate students.
- JAM coaching conducted by Mathematics and Physics departments for UG students.
- GATE coaching offered by Mathematics department

No. of students beneficiaries

120

5.5 No. of students qualified in these examinations

NET

4

SET/SLET

1

GATE

-

CAT

-

IAS/IPS etc

1

State PSC

1

UPSC

-

Others

14

5.6 Details of student counselling and career guidance

The career guidance and placement cell provide training / learning opportunities in the areas of scholastic career and individual development. The services include guiding the students for interviews, job placements and training programmes which enable them to develop skills required to cater the needs of competitive world. The cell organizes different programmes such as seminars on personality development, interpersonal relationship, and communication skills for improving the latent skills of the students.

**Facilities:**

During this period we improved the facilities of the cell by introducing

1. Computers with internet facility to serve the students better.

2. Books on competitive exams (GRE, TOEFL, CAT, MAT, APTITUDE, NET), on Higher education and Career Opportunities.

3. Books for personal growth (Self-Confidence, Choosing Career)

The activities and achievements of the cell for the plan period are summarized as follows:

(A) Career awareness programmes

a) Career seminars (general, for Batches/Subject groups).

b) Skill Development Programmes.

- Life skills, Soft skills, Learning Skills, Communication Skills Etc.

c) Interactive sessions, Facing Interviews, Group Discussions, CV writing etc.

Above programmes were conducted in association with professional agencies such as Career academy foundation, Calicut; BigLeap solutions Pvt.Ltd; e-Lakshya and other career guidance professionals.

(B) Placement Activities

- During the plan period, students were guided through coaching classes and many were selected to nationally reputed institutes for higher studies.

- **Federal Bank conducted a campus selection in which nearly 100 students participated and 4 were selected.**
- **Several final year students of our college were directed to participate in the Kozhikode Job Fest organized by District Employment Exchange.**
- **SHREDS coordinated a campus selection for SAP Labs India in which 25 students from BSc participated and 4 were selected.**
- **In another campus selection conducted by Shriram Finance, 10 students were selected.**
- **In February 2014, South Indian Bank conducted a campus recruitment in which nearly 150 students participated and 5 were selected.**

No. of students benefitted

**278**

#### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
<b>4</b>	<b>185</b>	<b>23</b>	<b>57</b>

#### 5.8 Details of gender sensitization programmes

**Woman's Welfare Cell functioning in the college conducted two awareness programmes on 22-01-2014 and 23-01-2014. Adv. Laila Ashraf noted writer, Family Counsellor and Social Worker and Miss Asha Mathew, Faculty co-ordinator of the cell handled the sessions.**

#### 5.9 Students Activities

##### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level

**45**

National level

**10**

International level

**1**

No. of students participated in cultural events

State/ University level

**160**

National level

**10**

International level

**NIL**

##### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level

**66**

National level

**08**

International level

**01**

Cultural: State/ University level

**130**

National level

**9**

International level

**NIL**

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	<b>30</b>	<b>80,000</b>
Financial support from government	<b>553</b>	<b>41,75,000.00</b>
Financial support from other sources	<b>587</b>	<b>31,60,650.00</b>
Number of students who received International/ National recognitions	-	-

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

### 5.12 No. of social initiatives undertaken by the students

### 5.13 Major grievances of students (if any) redressed:

- 1. Extension of library time,**
- 2. Internet facilities**
- 3. Xerox facilities**
- 4. Canteen renovation**

## **Criterion – VI**

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

##### **OUR VISION**

**We, the Carmelites of Mary Immaculate, after the example of our Founder Blessed Kuriakose Elias Chavara, consider education integral to the formation of human person for the fulfilment of his/her individual and social responsibilities.**

**Our educational endeavours aim at forming leaders who are intellectually competent, spiritually mature, morally upright, psychologically integrated, physically healthy and socially acceptable who will champion the cause of justice, love, truth and peace and who are ever open to further growth.**

**The secret of the success of our educational institutions is a community of teachers who are committed to their vocation, professionally competent, morally upright, just and humane in dealings, and who grow in the true vision of education.**

**We aspire towards creating a just and humane society where dignity of the human person is respected, where unjust social structures are challenged, where our cultural heritage of ahimsa, religious harmony, and national integration is upheld, and where the poor and the marginalized are specially taken care of.**

**We have to reach out to the families, primarily of the students, to assist them in their needs, to share in their joys and sorrows, and to help them experience love and freedom so that the students realize that our educational institutions are an extension of their homes.**

**Our institutions are open to all students irrespective of caste and creed; they are accepted and cherished as they are and are helped to grow in their cultural, social and religious traditions. As they are privileged to be in our institutions, they will also have the right to get acquainted with the person of Jesus Christ and His Gospel.**

**Our institutions have to be open to society at large by making their resources available for the ongoing education and non-formal teaching.**

##### **OUR MISSION**

- To build up a community of staff and students committed to the common pursuit of truth and moral excellence**
- To help students to achieve self-discipline, cultivate good habits and become open to the Spirit.**
- To train students in clarity of thought and accuracy of expression and develop in them leadership qualities.**
- To promote a healthy modern outlook among the students while drawing inspiration from our ancient cultural heritage and tradition.**
- To become an instrument of social change and a force for integration among linguistic, religious, and caste groups and inspire young men and women to work for the eradication of social evils.**
- To inculcate in the students a sense of responsibility to the nation, and encourage**

**their creative involvement in the task of building up a new India, a country free from exploitation, injustice, ignorance, poverty and misery.**

6.2 Does the Institution has a management Information System: **No**

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

**Not Applicable since under the affiliation system, the college has no flexibility in curriculum designing.**

6.3.2 Teaching and Learning

**Class room teaching is enhanced by the use of advanced technology. Majority of the class rooms are equipped with LCD Projectors. Class room seminars, group discussions, industrial visits, field trips, and student projects are being followed to supplement the conventional lecture method.**

6.3.3 Examination and Evaluation

**Performance of the students is monitored by the continuous internal assessment and the end semester examination. Apart from two terminal examinations, assignments, seminars and attendance are considered for the continuous internal assessment.**

6.3.4 Research and Development

**The management is committed to provide all necessary infrastructural facilities for the promotion of Research activities. Research Advisory Committee is entrusted to frame policy guidelines and rules and regulations for various matters related to research and consultancy. Research in the College is closely monitored and scholars are directed to publish the results in the form of publications or paper presentations in national and international conferences.**

6.3.5 Library, ICT and physical infrastructure / instrumentation

- **The library is a computerized resource centre and houses 61400 documents on various disciplines. The library maintains an elaborate reference section with more than 5000 books, 500 CDs, 2000 back volumes of journals and subscribes to over 128 journals and Magazines, some of them having international circulation. The library is very spacious and encompasses a large area of 13200 sq. feet with the facility to seat around 350 users at a time. Advanced facilities like automated entry register, CCTV monitoring and OPAC ensure the smooth and disciplined functioning of the library.**

- **During 2013-14 a total of 1127 textbooks, 100 reference books, 50 e-books and 08 journals were added to the existing volume.**

- The library is fully automated using the Open Source Library Integrated System "Koha". Automation tools include authority control, data enrichment, public access catalogue, circulation, and content delivery.
- A fully operating Digital Library using Greenstone, open-resource repository software enables the students to make use of the facilities of the library from anywhere in the campus.
- The Library provides open-access facility to all the users.
- Students of neighboring colleges are also given access to the Library.
- The library has OPAC (Online Public Access Catalogue) facility on the intranet within the college. Multiple node OPAC facility is provided in the campus. Every student has been given the Login ID and Password for accessing OPAC, using which they can get information regarding the documents including their circulation statistics.
- Library is fully covered with Wi-Fi connectivity.
- Library maintains a separate section with 10 systems where users are provided computers with internet access free of cost.
- A reprographic centre is attached to the Library with high performance photocopy machines. This service is open to all students and staff members at a concessional rate.
- Mr. Tomson A. J, college Librarian, delivered a series of invited talks during the year 2013-2014 on library automation, to the library staffs and professionals of Kerala University, Kannur University, SreeSankara Sanskrit University, Kalady, and Cochin University of Science and Technology.

#### 6.3.6 Human Resource Management

College has a well defined policy on the appointment, training and development of the staff. Merit and competency are the criteria for the selection of the staff. Institution is keen in deputing the teachers to various workshops and skill development programmes in addition to the mandatory orientation/refresher courses. Teachers are assigned additional responsibilities of different clubs and forums with a view to enhance the leadership skills of the staff and smooth functioning of different activities of the college. A good rapport is created and maintained among all the staff (teaching and non-teaching) and also with the management so that everyone feels proud to be a member of *Devagiri Family*.

#### 6.3.7 Faculty and Staff recruitment

The college strictly adheres to the norms and regulations prescribed by the Government of Kerala and the University of Calicut in the appointment of the faculty and staff. The management is committed to maintain objectivity and transparency in the selection process.

#### 6.3.8 Industry Interaction / Collaboration



**Students of Commerce and management departments are encouraged to do their projects in industrial undertakings in order to get an exposure to the working of the industries. Various departments arrange industrial visits for their students and people from industries are invited to deliver talks to our students.**

6.3.9 Admission of Students

**Admission to academic programmes is strictly according to the norms of the State Government and the University of Calicut and reservation policies are strictly followed.**

6.4 Welfare schemes for	Teaching	<b>1</b>
	Non teaching	<b>1</b>
	Students	<b>2</b>

6.5 Total corpus fund generated

**Rs. 2,28,87,030**

6.6 Whether annual financial audit has been done

**Yes**

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	<b>No</b>	<b>NA</b>	<b>Yes</b>	<b>IQAC</b>
Administrative	-	-	-	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?  
**NA**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? **NA**

6.11 Activities and support from the Alumni Association

- **Active alumni association with different chapters (For professions and localities)**

- **Department wise alumni associations which extend support by instituting scholarships and assisting in placements of students.**
- **Motivational talks and invited lectures**
- **Orientation talk to fresher's by Miss. Aswathy S, an alumna and 25<sup>th</sup> rank holder in civil services exam 2013.**

#### 6.12 Activities and support from the Parent – Teacher Association

1. **Conducted orientation classes for first year students and their parents on 8-7-2013 and 3-8-2013**
2. **Arranged class wise PTA meetings for all degree classes**
3. **Provided assistance for the development and maintenance of infrastructure facilities of the college.**
4. **Provided salary to the supporting staff.**
5. **Encouraged students by giving cash awards and proficiency prizes to rank holders and students with academic excellence.**
6. **Provided assistance to fine arts and sports activities.**
7. **Provided financial assistance to Women's Welfare Cell, Counselling Centre, Public Relations Wing, Internal Examinations, Bhashasamithi, Onam and Xmas celebrations etc.**
8. **Golden Jubilee Insurance Rs 30,000 was given to the mother of a student who died in August 2013.**

#### 6.13 Development programmes for support staff

- **Orientation program on office procedure**
- **Basic training on computer data entry for new recruits**

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- **Planting of new saplings**
- **Rain water harvesting**
- **Placing separate waste bins for organic and in-organic waste**

## Criterion – VII

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

**IQAC visits the departments once in every three months under the leadership of principal and takes stock of the performance and verify the documents. This leads to the development of a healthy environment in the departments to conduct different academic activities in time and keep records for the same.**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- 1. There were various programmes of guest lecture, seminar, endowment lectures, national and international conferences which were conducted at the department and college level as planned at the beginning of the academic year.**
- 2. The college has taken a serious effort to motivate students to come in large numbers for various special programmes like coaching classes for English, remedial and mentoring.**
- 3. The college has initiated various action on issues related to infrastructure, academic and research as they were raised in the Open Forum by the students, and the action taken report was also presented at the time of Open Forum in the even semester.**
- 4. Every program of the college was followed by a review meeting to analyze and find out areas of improvement. It helps the college to organise various events with greater efficiency and effectiveness.**
- 5. Various activities in the department and college were properly documented.**

7.3 Give two best Practices of the institution (*see Annexure III*)

- 1. Class wise PTA for UG students**
- 2. Tutorial system**

7.4 Contribution to environmental awareness / protection

**Devagiri has a “*Bhoomitra Sena*” which organized various programmes on environmental awareness throughout the year to make student community aware of the issues pertaining to environment and make them understand their immediate surroundings and the integral role played by fauna and flora. “*Bhoomitra Sena*” conducted a nature study tour to Parambikulam Tiger reserve forest.**

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add.

**As part of institutional development proposal, the IQAC of St. Joseph’s college, Devagiri entrusted the department of Social Work to conduct a SWOT analysis on 10th February 2014. The Social Work Department under the leadership of Rev. Fr. Binoy Paul (HOD, Department of Social Work) started working over the task with help of Ms.Sneha K, Ms.**

Anjali P J, Mr.Sisir Das and Mr.Lineesh K, HOD in-charge, Department of Social Work, AWH College, Kozhikode as the external observer in the process. The methodology of SWOT analysis is as follows;

- The target group were divided into five different strata
- Under Graduate Students ( Science )
- Under Graduate Students (Arts )
- Post Graduate Students (science and arts )
- Non teaching staff
- Teaching staff
- Data were collected through brain storming and recorded using black board and prioritized them in different groups.
- A final SWOT analysis was done by the IQAR and the members of the expert committee
- All strengths and opportunities were exhibited in the college notice board for boosting the morale of the institution.
- All weaknesses were divided into two
- The correction of weakness that incurs man or money
- Weakness that can be corrected through policy making and job specification.
- All threats were sent to the higher authorities, which could be solved through lobbying and networking.

TARGET GROUP	STRENGTHS	WEAKNESSES	OPPORTUNITIES	THREATS
Under Graduate Students (Science)	<ul style="list-style-type: none"> <li>• Academically brilliant/ talented students</li> <li>• Efficient faculties</li> <li>• Library, labs, internet, instruments in labs</li> <li>• Good Ground, gym and basket ball court</li> <li>• Eco friendly campus</li> <li>• Active NCC, NSS</li> <li>• Well disciplined campus</li> <li>• Positive interference of the management in students issues</li> <li>• Positive support</li> </ul>	<ul style="list-style-type: none"> <li>• Details regarding facilities not known to all students( eg: library, printout facility, internet near career guidance cell)</li> <li>• Old equipments in labs</li> </ul>	<ul style="list-style-type: none"> <li>• Brand name</li> <li>• Good recruiters choose Devagiri campus</li> <li>• Alumini</li> <li>• Availability of nearby institutions like medical college, school, etc. help to carry out practical</li> </ul>	<ul style="list-style-type: none"> <li>• Irregularities regarding university exams</li> <li>• Traffic heaviness in the evening</li> <li>• Unrevised syllabus</li> </ul>

	<ul style="list-style-type: none"> <li>for extracurricular activities</li> <li>• Active clubs like Bhoomithra sena, NSS, NCC(2), literary club</li> <li>• Constructive college politics</li> </ul>			
Under Graduate Students (Arts)	<ul style="list-style-type: none"> <li>• Quality of education</li> <li>• Qualified teachers</li> <li>• Caliber of students</li> <li>• Library, ground</li> <li>• Easy accessible location</li> <li>• Promotion of extracurricular activities</li> <li>• Hostel facilities for boys</li> <li>• Functional management club, literary club</li> <li>• Ragging free campus</li> <li>• Decent student politics</li> <li>• Positive student teacher communication</li> <li>• Eco friendly campus</li> </ul>	<ul style="list-style-type: none"> <li>• No hostel for girls</li> <li>• Insufficient library timings</li> <li>• Not a Wifi campus</li> </ul>	<ul style="list-style-type: none"> <li>• Accessibility to other institution</li> <li>• Campus interview</li> <li>• Reputation of the college</li> <li>• Alumini</li> <li>• Preference of international students facilitates cross learning and cultural exchange</li> </ul>	<ul style="list-style-type: none"> <li>• Quality of syllabus</li> <li>• Inconvenience for pedestrians due to traffic</li> <li>• External intervention in politics and related activities</li> <li>• Stray dogs</li> </ul>
Post Graduate students (Science and Arts)	<ul style="list-style-type: none"> <li>• Efficient teachers</li> <li>• Library</li> <li>• Discipline campus</li> <li>• Teacher-Student relationship</li> <li>• Accreditation</li> <li>• Infrastructure</li> <li>• Quality of students</li> <li>• Extracurricular activities</li> <li>• Students politics</li> <li>• Completing</li> </ul>	<ul style="list-style-type: none"> <li>• Low exposure in special field</li> <li>• NET coaching and carrier guidance, campus interview</li> <li>• Waste-management system</li> <li>• Scholarship / awards</li> <li>• Lack of inter department competitions</li> <li>• PG students involvement in extracurricular activities</li> <li>• Lack of research centres</li> </ul>	<ul style="list-style-type: none"> <li>• Accreditation</li> <li>• Autonomy</li> <li>• Availability of fund</li> <li>• Job opportunities, NCC/sports</li> <li>• MSW Job</li> </ul>	<ul style="list-style-type: none"> <li>• External intervention of politics</li> <li>• More preference to Christian community in staff recruitment.</li> </ul>

	<ul style="list-style-type: none"> <li>• syllabus</li> <li>• Exposure in curriculum (MSW)</li> <li>• Research centers</li> <li>• Toilet facilities</li> <li>• Blood donations forum</li> <li>• Various clubs</li> <li>• Zoology museum</li> <li>• Location of the college</li> <li>• Number of UG/PG courses</li> </ul>	<ul style="list-style-type: none"> <li>• in all departments</li> <li>• Inactive clubs(film)</li> <li>• Periodical evaluation and rewards</li> <li>• Parking area</li> </ul>		
Non-Teaching Staff	<ul style="list-style-type: none"> <li>• No 1 college in Kerala</li> <li>• Academic Excellence</li> <li>• Extracurricular activities</li> <li>• Clubs &amp; Forums</li> <li>• Social service activities</li> <li>• Good interpersonal relationship between staff members</li> </ul>	<ul style="list-style-type: none"> <li>• Information and communication to non teaching staff</li> <li>• Participation in decision making</li> <li>• Indoor stadium</li> <li>• No proper guest room</li> <li>• Staff shortage</li> <li>• Deterioration of infrastructure due to chemicals</li> <li>• Experienced staff to be placed in labs and daily wages people to be in office</li> <li>• Grievance redressal</li> <li>• No professional course</li> <li>• CCTV</li> </ul>	<ul style="list-style-type: none"> <li>• Brand name</li> </ul>	<ul style="list-style-type: none"> <li>• Tarring of road, foot path, Arch – bottle neck</li> <li>• Street Light</li> </ul>
Teaching staff	<ul style="list-style-type: none"> <li>• Teaching faculty</li> <li>• Students /result</li> <li>• Infrastructure</li> <li>• Discipline</li> <li>• No strike</li> <li>• Teacher-management cooperation</li> <li>• Library</li> <li>• Internet</li> <li>• Effectiveness of execution</li> <li>• Ambitious students</li> <li>• Research</li> </ul>	<ul style="list-style-type: none"> <li>• Infrastructure</li> <li>• Class room, fan, bench and dusks, light etc.</li> <li>• Library: understaffed, timing, data monitoring, access to 1<sup>st</sup> floor,</li> <li>• Uninterrupted power supply</li> <li>• Girls (70%) and lady teachers: basic necessities, sick room, floor wise toilet/ dept. wise</li> <li>• Central inventory system: missing</li> </ul>	<ul style="list-style-type: none"> <li>• Faculties as recourse parsons</li> <li>• Brand name</li> <li>• Placement</li> <li>• funds</li> </ul>	<ul style="list-style-type: none"> <li>• foot path</li> <li>• street light</li> <li>• university improper timing, semester lagging</li> </ul>

	departments <ul style="list-style-type: none"> <li>• Funds</li> <li>• Botanical garden</li> <li>• Blood donation forum/ other clubs</li> </ul>	equipments like computer, LCDs taken for repair <ul style="list-style-type: none"> <li>• Insufficient non teaching staff</li> <li>• Lack of motivation from the part of teachers to the students</li> <li>• Ladies hostel: differentially able students</li> </ul>		
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### **8. Plans of institution for next year**

- Completion of ongoing construction of the new block and commencement of classes therein.
- Furnishing of the new ladies hostel and admitting students.
- Strengthening statutory bodies and smooth transition to Autonomy.
- Launching of new UG and PG programmes.
- Environment audit.
- Promotion of research and development in the campus.

***Dr. M.K. Baby***

*Coordinator, IQAC &*

*HoD, Department of Commerce*

*Signature of the Coordinator, IQAC*

***Dr. Sibichen M Thomas***

*Principal*

*Signature of the Chairperson, IQAC*

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