

1. Kindly provide the details of the institution

Name of Institution:

Year of Establishment of the Institution:

Address Line 1:

Address Line 2:

City/Town:

State:

Postal Code:

Email Address:

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation:

Current Grade:

CGPA:

3. Institutional Status

☒ Affiliated Permanent

4. Contact Person Details

Name of Head of Institution:

Contact Phone:

Email:

Website URL:

Name of IQAC Co-ordinator:

Email:

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3.

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	<input type="text" value="11"/>
Post Graduate (MA/M.Sc./M.Com etc.)	<input type="text" value="10"/>
Research Programmes (M.Phil/PhD)	<input type="text" value="5"/>
Certificate Programmes	<input type="text" value="0"/>
Professional Programmes (B.Tech/M.Tech /B.Ed/M.Ed /Medicine /Pharmacy /Paramedical /Nursing etc)	<input type="text" value="5"/>
Other value added programmes	<input type="text" value="0"/>
Any other programme offered (Specify)	<input type="text" value="3"/>

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	<input type="text" value="3"/>
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New programmes designed	<input type="text" value="3"/>
Programmes under revision	<input type="text" value="NA"/>
Interdepartmental collaborative programmes	<input type="text" value="9"/>
Inter institutional collaborative programmes	<input type="text" value="0"/>
Number of review committee recommendations implemented (Total)	<input type="text" value="5"/>
Number of NAAC peer team recommendations implemented	<input type="text" value="5"/>
Number of UGC/any other expert committee recommendations implemented	<input type="text" value="3"/>
Number of review committee recommendation under implementation	<input type="text" value="2"/>
Number of NAAC peer team recommendations under implementation	<input type="text" value="2"/>
Number of UGC/ any other expert committee recommendations under implementation	<input type="text" value="0"/>

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes	<input type="text" value="106"/>
Total faculty on rolls	<input type="text" value="106"/>

Faculty added during the year	<input type="text" value="9"/>
Faculty positions vacant	<input type="text" value="0"/>
Faculty left during the year	<input type="text" value="5"/>
Total number of visiting faculty	<input type="text" value="0"/>
Total number of guest faculty	<input type="text" value="6"/>

8. Qualification of Faculty

PhD and Above	<input type="text" value="38"/>
MPhil	<input type="text" value="18"/>
Masters	<input type="text" value="44"/>
Any other (Specify)	<input type="text" value="0"/>

9. Faculty qualification improvement

PhD awarded to existing faculty	<input type="text" value="1"/>
MPhil awarded to existing faculty	<input type="text" value="0"/>
Any other degree awarded to existing faculty	<input type="text" value="0"/>

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned)	<input type="text" value="14"/>
Administrative staff (Actual strength)	<input type="text" value="24"/>
Added during the year of reporting	<input type="text" value="3"/>
Left during the year	<input type="text" value="0"/>
Number of posts vacant	<input type="text" value="0"/>

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned)	<input type="text" value="16"/>
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strength)

Technical Support
Staff (Actual
strength)Added during the
year

Left during the year

Number of posts
vacant[Prev](#)[Next](#)

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SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

Year of establishment of IQAC

DD MM YYYY

29 / 03 / 2004

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members	8
Number of Alumni in IQAC	0
Number of Students in IQAC	0
Number of Faculty in IQAC	5
Number of Administrative Staff in IQAC	1
Number of Technical Staff in IQAC	1
Number of Management Representatives	1

Number of External experts in IQAC

Number of any other stakeholder and community representatives

14. IQAC Meetings

Number of IQAC meetings held during the year

15. Whether Calendar of activities of IQAC formulated for the academic year

Yes

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed

Number of value added programmes proposed

Number of skill oriented programmes proposed

Number of faculty competency and development programmes proposed

Number of other staff development programmes proposed

Number of student mentoring programmes proposed

Number of co-curricular activities proposed

Number of inter departmental cooperative schemes proposed 0

Number of community extension programmes proposed 5

Any other programmes proposed (Specify) 0

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented 3

Number of value added programmes implemented 0

Number of skill oriented programmes implemented 2

Number of faculty competency and development programmes implemented 0

Number of other staff development programmes implemented 1

Number of student mentoring programmes implemented 2

Number of co-curricular activities implemented 2

Number of inter departmental cooperative programs 0

implemented

Number of

5

community

extension

programmes

implemented

Any other

0

programmes

suggested that are

implemented

(Specify)

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/

15

conferences/

workshops organized

by IQAC within the

institution

Number of participants

1216

from the institution

Number of participants

488

from outside

Number of external

23

experts invited

Number of external

0

conferences/seminars/

workshops on

institutional quality

attended

Number of events

0

conducted with IQACs

of other institutions as

collaborative

programmes

19. Did IQAC receive any funding from UGC during the year ?

Yes

No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

Amount Received

0

from UGC

Amount Received

from any other

source including the

college

management

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

- * Suggested orientation programme for newly admitted students
- * Suggested one PTA meeting per semester for every

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SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programmes developed or designed by faculty

0

Number of faculty members involved in curriculum restructuring/revision /syllabus development

10

Number of programmes in which evaluation process reformation taken up and implemented

0

Number of active teaching days during the current academic year

194

Average percentage of attendance of students

95

Percentage of classes engaged by guest faculty and temporary teachers

4

Number of self financed programmes offered

5

Number of aided programmes offered

21

Number of
programmes
discontinued during
the year

0

23. Whether any systematic student feedback mechanism is in place ?

Yes

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of
courses where
student feedback is
taken

100

25. Is feedback for improvement provided to the faculty?

Yes

26. Faculty Research, Projects, and Publication details for the year

Number of major
research projects
undertaken during
the year

5

Number of minor
research projects
undertaken during
the year

1

Number of major
ongoing projects

2

Number of minor
ongoing projects

0

Number of major
projects completed

2

Number of minor
projects completed

1

Number of major
project proposals
submitted for
external funding

1

Number of minor
project proposals
submitted for
external funding

1

Number of research publications in peer reviewed journals	56
Number of research publications in international peer reviewed journals	34
Number of research publications in national peer reviewed journals	17
Number of research papers accepted for publication in international peer reviewed journals	3
Number of research papers accepted for publication in national peer reviewed journals	3
Average of impact factor of publications reported	1
Number of books published	7
Number of edited books published	0
Number of books (single authored) published	2
Number of books (coauthored) published	4
Numbers of conferences attended by faculty	32
Number of international conferences attended	6
Number of national conferences attended	23

Number of papers presented in conferences	10
Number of papers presented in international conferences	1
Number of papers presented in national conferences	8
Number of conferences organized by the institution	0
Number of faculty acted as experts resource persons	8
Number of faculty acted as experts resource persons - international	1
Number of faculty acted as experts resource persons- national	1
Number of collaborations with international institutions	1
Number of collaborations with national institutions	1
Number of linkages created during the year	2
Total budget for research for current year as a percentage of total institution budget	0
Amount of external research funding received in the year	6439716
Number of patents received in the year	1

Number of patents applied for in the year	<input type="text" value="2"/>
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	<input type="text" value="0"/>
Number of PhDs awarded during the year	<input type="text" value="0"/>
Percentage of faculty members invited as external experts/resource persons/reviewers /referees or any other significant research activities	<input type="text" value="8"/>

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SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	614
Actual enrollment during the year	585
Student dropout percentage during the year	0.47
Success percentage in the final examination across the courses	94
Number of academic distinctions in the final examination and percentage	79, 16%
Number of students who got admitted to institutions of national importance	29
Number of students admitted to institutions abroad	0
Number of students qualified in UGC NET/ SET	41
Number of students qualified GATE/ CAT/ other	2

examination
(Specify)

28. Does student support mechanism exist for coaching for competitive examinations?

Yes

29. Student participation, if response is yes to Qn. 27

Number of students
participated

106

30. Does student counselling and guidance service exist ?

Yes

31. Student participation, if answer to Qn. 29 is yes

Number of students
participated

479

32. Career Guidance

Number of career
guidance
programmes
organized

0

Percentage of
students
participated in
career guidance
programmes

0

33. Is there provision for campus placement?

Yes

34. If yes to Qn. 32

Number of students
participated in
campus selection
programmes

150

Number of students
selected for
placement during
the year

25

35. Does gender sensitization program exist ?

Yes

36. If Answer is Yes to Qn 34Number of
programmes
organized

2

37. Student activitiesNumber of students
participated in
external cultural
events

150

Number of prizes
won by students in
external cultural
events

72

Number of cultural
events conducted
by the institute for
the students

11

Number of students
participated in
international sports
and games events

1

Number of students
participated in
national level sports
and games events

11

Number of students
participated in state
level sports and
games events

13

Number of students
participated in
university level
sports and games
events

143

Number of prizes
won by students in
international sports
and games events

0

Number of prizes
won by students in
national level sports

7

and games events

Number of prizes
won by students in
state level sports
and games events

12

Number of prizes
won by students in
university level
sports and games
events

114

Number of sports
and games events
conducted by the
institute for the
students

7

38. Composition of students

Percentage of
Scheduled Caste

15

Percentage of
Scheduled Tribe

5

Percentage of other
backward
communities

15

Percentage of
women students

71

Percentage of
physically
challenged

3

Percentage of rural
students

70

Percentage of
urban students

30

39. Scholarships and Financial Support

Number of students
availing financial support
from the institution

309

Amount disbursed as
financial support from
the institution

299865

Number of students
awarded scholarship
from the institution

442

Number of students
received notable
national/international
achievements/recognition

40. Student initiatives

Number of
community
upliftment
programmes
initiated by students

Number of literary
programmes
initiated by students

Number of social
action initiatives
based on science /
environment
initiated by students

Number of student
research initiatives

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SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

41. Whether perspective plan for overall developmental activities is created ?

Yes

No

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?

Yes

No

43. Whether benchmarking is created for institutional quality management efforts ?

Yes

No

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

- * No students less than 75% in management Quota
- * Uninterrupted power supply
- * Internal evaluation system

45. Is a Management Information System (MIS) in place ?

Yes

No

46. If answer to question 44 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance
2. Student admission
3. Student records
4. Evaluation and examination procedures
5. Research administration
6. Others

(enter the respective details corresponding to the serial numbers)

1.	* Salary through SPARK (Service and Payroll Administrative Repository of Kerala)
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47. Existence of learning resource management

	Yes	No
e-database in library		
ICT and smartclass room		
e-learning sources (e-Books, e-Journals)		
Production of teaching modules		
Interactive learning facilities		

48. Internal resource mobilization : Kindly provide the amount contributed

Research	0
Consultancy and training	0
Student contribution	0
Alumni contribution	22500
Wellwishers	1813250

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	19500000
Amount spent for student welfare	54840
Amount spent for staff welfare	109725

50. Is delegation of authority practiced

Yes

No

51. Does grievance redressal cell exist ?

Yes

No

Faculty

Students

Staff

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)Number of
grievances received

0

Number of
grievances resolved

0

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)Number of
grievances received

6

Number of
grievances resolved

6

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)Number of
grievances received

0

Number of
grievances resolved

0

55. Has the institution conducted any SWOT analysis during the year

Yes

No

56. The SWOT analysis was done by internal or by external agency

Internal

External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

- * Library
- * Ground
- * Tutorial system

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

- * Auditorium
- * Canteen
- * Shortage of class rooms

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

- * Brand Name
- * Alumni

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

- * Irregularity in the conduct of university examinations and publication of results
- * External politics

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

- * 3 new courses are started
- * Construction of new building started
- * construction of Ladies Hostel progressing

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

- * NAAC helps the institution to improve quality
- * MIS is introduced
- * PEER team recommendations are useful for the

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CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.

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